



कोचिन पत्तन प्राधिकरण Cochin Port Authority



संख्या/No. FD/Bud/131/Printing/2026

दिनांक/Date : 07.10.2026

QUOTATION

Sealed quotations are invited for the following printing works.

1. Photocopying, binding and supply of 60 copies of the Port's Budget Book RE 2026-27 & BE 2027-28.
 - a) The work should be carried out neatly and promptly to high standards of printing quality and completed within one week of the work order along with the matter.
 - b) The book contains 60 pages (approx..).
2. Printing, binding and supplying 30 copies of the Cochin Port's Annual Accounts & Audit Report 2025-26 Hindi & English version both combined.
 - a) The cover should be of 220 GSM Art paper, Multi colour printing with lamination and inner page 100 GSM white paper should be used.
 - b) The book contains 120 pages (approx..).
 - c) The work should be carried out neatly and promptly to high standards of printing quality and completed within 15 days of the work order along with the matter. The work has to be done by end of November 2026.
3. Photocopying, binding and supply of 40 copies of the Port's Annual Accounts and Audit Report for the year 2025-26 in English and 25 copies of the same in Hindi version separately.
 - a) The work should be carried out neatly and promptly to high standards of printing quality and completed within one week of the work order along with the matter.
 - b) The book containing 60 pages (approx..) in each version.

(Contd...)

Printed copies of the books are to be delivered at the Budget Section of Cochin Port by the Contractor at his own cost. Rate should be quoted per copy of the book conforming to the specifications detailed above, GST should be shown separately. Income tax will be recovered from the bill as per rules in force.

Specimen copy of the above books will be available for perusal at the Budget Section of this office on any working day between 09.30 am to 05.30 pm.

Sealed quotations for the above works in the **attached format** addressed to the Financial Adviser & Chief Accounts Officer, Cochin Port Authority should reach this office **on or before 15.10.2026**. Specimen paper for inside pages and cover page should also be enclosed.

Quotations not in conformity with the above instructions are liable to be rejected.

The department reserves all rights to accept or reject any quotation without assigning any reason whatsoever.

Encl: As above.

Yours faithfully,



Financial Adviser &
Chief Accounts Officer
Cochin Port Authority

QUOTATION						
Sl.No.	Particulars	Quantity	UOM	Specification of work	Rate (in Rs.)	Total Cost (in Rs.)
1	Photocopying, binding and supply of Port's Budget Book RE 2026-27 & BE 2027-28. Book containing 60 pages (approx.)	60	Books	Photocopying, Binding & supply		
2	Printing, binding and supply of the Cochin Port's Annual Accounts & Audit Report 2025-26 Hindi & English version both combined with the cover - 220 GSM Art Paper, Multi colour printing with lamination and inner page 100 GSM white paper. Book containing 120 pages (approx.)	30	Books	Printing, Binding & supply		
3	Photocopying, binding and supply of Port's Annual Accounts and Audit Report for the year 2025-26 in English version 40 copies and in Hindi version 25 copies separately Book containing 60 pages of each version (approx.)	65	Books	Photocopying, Binding & supply		
Total						