



MATERIALS MANAGEMENT DIVISION
MECHANICAL ENGINEERING DEPARTMENT
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REQUEST FOR QUOTATION

RFQ NO:F2.34.2026-MM

Date:08/07/2026

Quotations in single cover systems are invited for supply of following items, subject to terms and conditions enumerated below:

Sl. No.	Item Description	Quantity
1	Key Chain Brass (for Room)	3 (Dozen)
2	Foot Mat (5ft x 4ft.)	6 Nos. (Entrance Step)
3	Foot Mat plastic (8ft. x 1.60ft.)	4 Nos.
4	Plant with Pot– Ground floor (on either side of the main steps) and first floor.	30 Nos.
5	Dress Hanger	72 Nos.
6	Toilet Roll Hanger (for bathroom)	1 (Dozen)
7	Tooth Brush Stand	1 (Dozen)
8	Ash Tray	12 Nos.
9	Tissue Stand (S.S.)	1 Dozen
10	Salt and Pepper bottle	1 (Dozen)
11	Plastic Bucket and Mug	6 Nos. each
12	Iron Box	2 Nos.
13	Ironing Table	2 Nos.
14	Mosquito Bat	6 Nos.
15	Kitchen Cupboards	1. West Wall (North side) - 8feet (W) X 2 Feet (H) 2. West Wall (South side) - 7feet (W) X 2 Feet (H) 3. South Wall (East Corner) – 5feet (W) X 2 Feet (H)
16	Casserole (S.S.) (Large)	6 Nos.
17	Casserole (S.S.) (Medium)	6 Nos.
18	Casserole (S.S.) (Small)	6 Nos.
19	Saucepan (S.S.) – 3 Ltr. (Large)	3 Nos.
20	Saucepan (S.S.) – 1 Ltr.	3 Nos.
21	Saucepan (S.S.) – ½ Ltr.	3 Nos.
22	Flask Large (S.S.) – 2 Ltr.	2 Nos.
23	Table Mat (Cloth)	2 (Dozen)
24	Table Mat (Plastic)	2 (Dozen)
25	Juice Glass	2 (Dozen)

26	Juice Strainer	3 Nos
27	Coconut Grater	1 No
28	Borosil Baking Glass Dish	6 Nos
29	Kitchen Knife	6 Nos
30	Kitchen Knife Small	3 Nos
31	Fruit Knife	1 (Dozen)
32	Meat Chopping Knife	2 Nos
33	Mortar and Pestle	1 No
34	Chappati Maker	1 No
35	Net Tray (S.S.)	3 Nos.
36	Plastic Tray	3 Nos.
37	Gravy Spoon	1 (Dozen)
38	Rice Spoon	1 (Dozen)
39	Service Spoon	1 (Dozen)
40	Poori Frying Jara	3 Nos.
41	Rice Jara	3 Nos.
42	Omelette Tava	2 Nos.
43	Chattukam (S.S.)	4 Nos.
44	Butter Knife	1 (Dozen)
45	Butter Tray (S.S.)	1 (Dozen)
46	Plastic Container (Medium)	1 (Dozen)
47	Plastic Container (Large)	1 (Dozen)
48	Plastic Container (Masala)	1 (Dozen)
49	Lemon Squeezer	2 Nos.
50	Jam Tray	6 Nos.
51	Curd Bowl (S.S.)	2 (Dozen)
52	Coaster	3 (Dozen)
53	Biriyani Pot (Big)	2 Nos.
54	Biriyani Pot (Large)	1 No.
55	Biriyani Pot (Medium)	2 Nos.
56	Sweet Somba Tray	1 No.
57	Fruit Tray	7 Nos.
58	Glass Tray- Small (for Room)	1 (Dozen)
59	Water Glass (for Room)	1 (Dozen)
60	Hand Towel	2 (Dozen)
61	Dish Wiping Cloth	2 (Dozen)
62	Kitchen Apron	1 (Dozen)
63	Fruit Carving Set	1 (Dozen)
64	Service Tray	6 Nos.
65	Vegetable Grinder	2 Nos.
66	Salad Cutter	2 Nos.
67	Potato Peeler	4 Nos.
68	Chapati Tong	4 Nos.
69	Pickle Bottle with lid	5 Nos.
70	Glass Jar Bottle	5 Nos.
71	Table cloth	1 Dozen
72	Atta Strainer	2 Nos.
73	Tea Strainer (Big)	3 Nos.
74	Tea Stainer (Small)	3 Nos.
75	Tea Serving Mug (S.S.)	7 Nos.
76	Ice Cream Bowl	2 (Dozen)
77	Ice Cream Spoon	2 (Dozen)

78	Idiyappam Maker and Stand	1 No.
79	Laundry Basket (for Room)	2 Nos.
80	Steel Mug (Large)	2 Nos.
81	Steel Mug (Small)	2 Nos.
82	Calendar handle	5
83	Coir Mat	1 (Dozen)
84	Clock	15 Nos.
85	Mixer Grinder and Juicer	1 No.
86	Induction Cooker	1 No.
87	Water Purifier	1 No.
88	Vegetable Tray with Stand (S.S.)	1 No.
89	Indoor Plants with Tray	116 Nos.(as per site requirement)
90	White Board and Pen	1 each

Conditions:

1. Quotation in sealed cover, super scribing RFQ No. should reach the office of Sr. Dy. Materials Manager, on or before 3.00PM on 16/07/2026
2. Rate quoted should be for the Supply of the items at Divisional Store, Materials Management Division, Ernakulam Wharf, Cochin Port Authority.
3. Quotations will be opened at 4PM on 16/07/2026.
4. The applicable GST should be shown separately.
5. Earliest possible delivery date of the material(s) should be mentioned in the quotation.
6. The offer should be valid for a period 90 days from the date of opening of Quotation.
7. Cochin port Authority reserves the right to reject part or whole of the quotation without assigning any reason.
8. 100% payment shall be made after satisfactory supply and acceptance of items at Site to the entire satisfaction of the Engineer- In – Charge of CoPA.



Sr. Dy. Materials Manager
Materials Management Division
Cochin Port Authority

वरिष्ठ उप सामग्री प्रबन्धक
SENIOR DEPUTY MATERIALS MANAGER
कोच्चिन पत्तन प्राधिकरण
COCHIN PORT AUTHORITY

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