

Chief Mechanical Engineer's Office,
Cochin Port Authority,
W/Island, Cochin – 682009, Kerala
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SECTION-I

1. NOTICE INVITING TENDER

Tender No:F1/T-7/LIFT/2025/M

Dated: 26/03/2026

1. Notice Inviting Tender

Electronic Tenders (**e-Tenders**) on percentage basis is invited in Single Stage Two Cover bidding procedure [Technical Bid and Financial Bid], by the Chief Mechanical Engineer, Cochin Port Authority, Willingdon Island, Cochin-682009, from **Original Equipment Manufacturer (OEM) meeting the Minimum Qualification Criteria** specified below for the work of **“Replacement of 2 Nos. of Old Passenger Lifts at New Administrative Building (NAB) of Cochin Port Authority and 1 No of Bed cum passenger lift at Port Hospital, including CAMC for 5 years after 2 years of warranty period.”**

- 1.1 For submitting the e-tender, the prospective bidders willing to participate in this tender shall fulfill the Minimum Qualification Criteria and agree to the Terms and Conditions mentioned in the Tender Document. Tender timeline is available in the BID INFORMATION SHEET given in the Tender Document.

2. Bid Information Sheet

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| A | Bid No. | TenderNo:F1/T-7/LIFT/2025/M Dt.26/03/2026 |
| B | Name Of Work | Replacement of 2 Nos. of Old Passenger Lifts at New Administrative Building (NAB) of Cochin Port Authority and 1 No. of Bed-cum-passenger lift at Port Hospital, including CAMC for 5 years after 2 years of warranty period |
| C | Brief Scope Of Work | Supply, Installation, Testing & Commissioning of 2 Nos of new passenger lifts at New Administrative building of Cochin Port Authority and 1 No of bed cum passenger lift at Port hospital, dismantling of old lifts, buy back of old lifts and CAMC for 5 years after 2 years of warranty period. |
| D | Tender E-Publication Date | 26/03/2026 |
| E | Type Of Bidding System | e-Tender through e-Tendering portal www.tenderwizard.com/COPT |
| F | Type Of Tender | Single stage 2 cover system with EMD |
| G | Language Of Tender And All Correspondences | English |
| H | Download Period Of Tender Documents | FROM 26/03/2026 TO 16/04/2026 3.00 PM |

Signature of the Tenderer

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|---|---------------------------------------|---|
| I | Date, Time & Venue Of Pre-Bid Meeting | Pre-bid meeting will be held in the CME's office of CoPA at 11.00 AM on 06/04/2026 , through Video Conference to answer clarifications, if any, on the bid document and the link will be shared to the bidders on their request. |
| J | Online Bid-Submission Deadline Date | 16/04/2026 3.00 PM |
| K | Techno- Commercial Bid Opening | 16/04/2026 at 3.30 PM in e-tender portal , at the Office of the Chief Mechanical Engineer, 1st Floor, New Administrative Building, Cochin Port Authority, Cochin. After the deadline for submission of tenders, only technical submission will be opened on the due date of tender opening. Only tenders that are responsive to the mandatory requirements in the technical evaluation shall have their financial submission opened. |
| L | Price Bid Opening | Date and time will be informed later to the eligible bidders. The price shall be fixed. The currency in which the prices shall be quoted shall be: Indian Rupees (INR) Prices quoted shall be net, excluding GST |
| M | Estimated Amount Put To Tender (PAC) | Rs.88,58,945/- excluding GST (Rupees Eighty Eight Lakh Fifty Eight Thousand Nine Hundred and Forty Five only) for the entire wok including CAMC for 5 years after 2 years of warranty period. |
| N | Cost of Bid Document | Rs.2,360/-including 18% GST. The cost of bid document shall be furnished in the form of Demand Draft/ Banker's Cheque drawn in favour of FA & CAO, CoPA or through RTGS/NEFT mode. Exemption shall be granted to MSEs on submission of NSIC/ MSME/ UAM certificates. |
| O | Earnest Money Deposit | 2% of tender cost including GST: Rs.2,09,072/- (Rupees Two Lakh Nine Thousand and Seventy two only) shall be furnished either in the form of Insurance Surety Bond or through account payee Demand Draft, Banker's Cheque or an irrevocable Bank Guarantee drawn in favour of Financial Adviser & Chief Accounts Officer, CoPA, enforceable/ encashable at Kochi, from any Commercial Banks or online payment (State Bank of India, Cochin Port Authority Branch, IFSC Code: SBIN0006367, Account No.41401802288), in an acceptable form safeguarding the interest purchaser's interest in all respects. The bid security shall be valid for a period of 45 days beyond the final bid validity period. Exemption shall be granted to MSEs on submission of NSIC/ MSME/ UAM certificates. |
| P | Contract Period | The entire work shall be completed & commissioned within 120 Days from the date of LoA |
| Q | Validity Of Tender | Bid shall remain valid for a period of 120 days from the date of Tender opening. |
| R | Contact Details Of e-tender portal | e-Tender Help Desk No.080-40482000 / 9746118529 / 9605557738. |

Signature of the Tenderer

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|---|--|--|
| S | Name, Designation, Address And Other Details (For Submission Of Tender) | The Chief Mechanical Engineer, Cochin Port Authority, 1st floor, New Administrative Building, Willingdon Island, Kochi-682 009 Tel. 0484-2666639, 2582300, 2582352 Email: cme@cochinport.gov.in ; dycmeele@cochinport.gov.in |
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3. Minimum Qualification Criteria (MQC):

3.1 Financial Criteria:

The Bidder should have an average Annual financial Turnover of **Rs.26,57,684/-** for the last three financial years, ending **31/03/2025** (viz.2022-23, 2023-24 & 2024-25)

Note: Documentary evidence such as balance sheet /profit and loss statement duly certified by chartered accountant with their UDIN (Unique Document Identification Number) with QR code if available shall be uploaded along with the bid.

3.2 Technical Criteria:

3.2.1 The Bidder shall have successfully completed Similar Works during last 7 (Seven) years ending **28/02/2026**; should be either of the following:

At least One similar completed work costing not less than **Rs.70,87,156/-** (Excluding GST)
(OR)

At least Two similar completed works costing not less than **Rs.44,29,473/- each** (Excluding GST)
(OR)

At least Three similar completed works costing not less than **Rs.35,43,578/- each** (Excluding GST)

“**Similar Work**” means “Design, Supply, Installation, Testing & Commissioning of passenger/ Bed Lifts”.

3.2.2 In order to meet the Technical criteria as per clause No.3.2.1 above, the bidder shall submit the following documents along with the technical bid:-

Self-attested photocopies of LOA/ Work Order/ Agreements showing the awarded contract value for “similar works” and satisfactory Completion Certificates issued by the Client, indicating the date of Completion and completed Contract Value. The Bidder shall also enclose detailed BOQ with rates and scope of work supporting the LOA/ work order/ agreements and completion certificates. **The experience certificate of Works executed in private sectors/ Govt. organizations shall be considered for qualification, only on submission of statement as per Annexure-5a, duly certified by the Chartered Accountant for the transaction of projects. Chartered Accountant is to provide their UDIN (Unique Document Identification Number) while certification with QR code if available.**

3.3 The Bidder shall have valid “B” Class Electrical Contractor’s license or above, issued by any State/ Central/ Union Territory, Licensing Authority.

In case the Bidder does not possess “B” Class Electrical Contractor’s license, the Bidder may execute the work through a licensed Contractor and shall submit an undertaking to this effect on Kerala Stamp Paper of value Rs.200/-along with the Bid.

3.4 The tenderer should be Original Equipment Manufacturer (OEM) of proven design and should be established, reputed and experienced in the field of supply and maintenance of lifts/ elevators.

3.5 The OEM should have authorized service centre at Ernakulam.

Amendments to the tender (if any) will be issued only through web site www.cochinport.gov.in, on CPP Portal www.eprocure.gov.in and on e-Tendering portal www.tenderwizard.com/COPT.

**Sd/-
CHIEF MECHANICAL ENGINEER**

Signature of the Tenderer