



**COCHIN PORT AUTHORITY
COCHIN-682009, KERALA, INDIA**

Tele: 91-0484-2666414, 2666871

Telefax: 91-0484-2666414

E-mail:coptce@gmail.com

**TENDER DOCUMENT FOR REPAIRING AND EXTERIOR PAINTING OF
HOD QUARTERS.**

TECHNICAL BID (e-Tendering Mode)

Website:www.tenderwizard.com/CPT

**CHIEF ENGINEER'S OFFICE
COCHIN PORT AUTHORITY
COCHIN-682009**

TENDER No.T6/T-2078/2026-C

Rs.885.00/- (Rs.750.00 + 18% GST)

COCHIN PORT AUTHORITY

**TENDER FOR “REPAIRING AND EXTERIOR PAINTING OF HOD
QUARTERS”.**

(Tender No.T6/T-2078/2026-C)

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SIGNATURE OF TENDERER

COCHIN PORT AUTHORITY



Chief Engineer's Office
Cochin Port Authority
W/Island , Cochin – 682009, KERALA
Tele: 91-0484-2666414/0484-258-2400
website: www.cochinport.gov.in

Tender No. T6/T-2078/2026-C

Date :22/01/2026

NOTICE INVITING TENDER

Electronic Tenders (**e-tenders**) on percentage basis are invited by Cochin Port Authority from reputed contractors in Single Stage Two Cover bidding procedure [Technical Bid and Financial Bid], meeting the Minimum Eligibility Criteria specified below for the work of **“REPAIRING AND EXTERIOR PAINTING OF HOD QUARTERS”**.

1. **Minimum Eligibility Criteria:**

a) **Experience**

The tenderers should have experience of having successfully completed during the last 7 (seven) years ending **31ST December, 2025**, at least either:

- i. Three Similar Works each costing not less than **Rs.2,75,360.00**
(OR)
- ii. Two Similar Works each costing not less than **Rs.3,44,190.00**
(OR)
- iii. One Similar Work costing not less than **Rs.5,50,710.00**

b) **Financial Turnover**

Average Financial Turnover of the tenderer over the last three financial years ending 31st March 2025[2022-'23, 2023-'24 & 2024-'25] shall not be less than **Rs 2,06,520.00**

Explanatory Notes to a) & b):

- i. Similar work(s) means **“Construction or Repair works of Residential/ commercial/ Office building”**. The experience certificate of works executed in private sectors/ organisations shall be considered for qualification, only on submission of TDS certificate (**Form No.26AS**) along with work order and completion certificate.
- ii. Copy of completion certificates of each work issued by the employer/ owner/ responsible officer of the employer/owner under whom he has executed such contract shall be attached. The certificate shall contain details of work involved specifying the nature of work, the completion cost of the work, date of commencement & date of completion of the work.

- iii. The works reckoned for the above purpose are those executed by the tenderers as prime Contractor or proportionately as member of joint venture or Sub Contractor. The Sub-Contractor shall be an authorized and approved Sub-Contractor by the Employer of the work(s) against which the tenderer has claimed his experience. The tenderer shall attach attested copy(s) of approval issued by the Employer(s) authorizing as a Sub-Contractor; in proof of the claim of the tenderer as a sub-Contractor. The tenderer is also obliged to produce the original of the certified copy(s) on request by the department.
- iv. Following enhancement factors will be used for the costs of works executed for bringing the financial figures to a common base value in respect of the works completed in the past years.

Table 1

Year before	Multiplying factor
One year	1.07
Two years	1.14
Three years	1.21
Four years	1.28
Five years	1.35
Six years	1.42

- v. **Financial Turnover:**
In proof of Financial Turnover Audited Annual Accounts Statements (Balance Sheet & Profit & Loss Account Statement) & Turnover Certificate signed by the Chartered Accountant or IT returns duly acknowledged by the Income Tax department along with Computation Statement signed by the Chartered Accountant, for the last three years ending on **31st March 2025** shall be produced by the tenderer.

2. Other Eligibility Considerations

- 2.1 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
 - i) made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
 - ii) record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, disqualifications/ black listing/ debarring by Govt. departments etc.
- 2.2 **The bidders having EPF/ ESI registration certificates only shall be considered for qualification in the tender, if applicable, as per EPF /ESI Acts. In case, the Tenderer does not have the required number of employees which makes such registration mandatory, an Undertaking as per Annexure I to the effect shall be furnished.**

3. Pertinent information to the tender is given in the following Tables:

- i) **Schedule of different activities till submission of the bid are detailed as under:**

Table 2

Sl. No.	Particulars	Date and Time
1	Tender e- publication date	22-01-2026
2	Download period of Bid Documents	22-01-2026 to 12 -02-2026
3	Date of Pre-Bid meeting	Not Applicable
4	Last date for seeking clarification	12-02-2026
5	Last date and time of submission of Bid	12-02-2026 up to 14.30 hrs
6	Date and time of opening the Bid	12-02-2026 after 15.00hrs

ii) Bid information :**Table 3**

i)	Estimated Amount put to Tender	Rs.6,88,380.00/- (Rs.6,88,379.68 /-)
ii)	Earnest Money Deposit	Rs.13,770.00 furnished through Demand Draft or Banker's Cheque drawn in favour of Financial Adviser & Chief Accounts Officer, CoPA from any Nationalised Bank/ Scheduled Bank in India or through RTGS / NEFT mode/ Insurance Surety Bond from the Insurance Company duly approved by Insurance Regulatory and Development Authority of India.
iii)	Cost of Bid document	Rs.885.00/- (Rs.750.00 + 18% GST) (Non refundable) furnished either through Demand Draft/ Banker's Cheque drawn in favour of the Financial Adviser & Chief Accounts Officer, CoPA from any Commercial Bank in India, or through RTGS/NEFT mode. being the cost of single copy of the tender document
iv)	Validity period of Tender	120 days from the Last Date of Submission of Bid.
v)	Time for Completion	3 Months from the date of commencement

4. This work essentially comprises of the following:

- I. Dismantling of old plaster or raking out joints and cleaning surface for plastering .
- II. Repairs and new plastering works.
- III. Painting (Premium Acrylic Emulsion paint, Synthetic enamel paint) , finishing and other associated works (Removal of existing distemper or paint, preparing surface for painting etc).

- IV. French Spirit Polishing.
- V. Applying Ready mixed Pink or Grey Primer on wood work.

Locations:- Marine House, Quarter No:-NV-01,NVII-02 & NVII-03

5. Tender documents can be downloaded from the e-Tendering portal www.tenderwizard.com/CPT on the dates specified in Table 2 given above by making online requisition. Bid document will also be available in Cochin Port website (www.cochinport.gov.in) as well as Govt. tender website, www.eprocure.gov.in, which can be downloaded for submission. The cost of bid document and EMD shall be furnished in the form of Demand Draft/ Banker's Cheque drawn in favour of FA & CAO, CoPA or through RTGS/NEFT mode. The bidder shall submit the Originals of (i) DD / Bankers Cheque towards the cost of tender document and EMD and (ii) Power of Attorney (Proforma attached as Annexure III) in favour of signatory(s) to the tender if applicable, with letter of submission in a sealed cover to the **Chief Engineer, Cochin Port Authority, W/Island, Cochin-682009, Kerala**, on due date of Submission of bid within the prescribed time limit **Non submission of original financial document towards cost of tender document and EMD will make the tender liable for rejection, and such tenders would not be evaluated further.**
6. The bidders need to obtain the one time User ID & password for log-in to in e-**Tendering** system from the service provider **KEONICS** by paying registration amount of **Rs.1124/-** by online Payment using Credit/Debit Card/Net banking or DD in favour of KSEDCL, Bangalore.
7. The intending bidder must have valid Class-II or III digital signature certificate to submit the bid. For further details and to obtain the digital signature, please contact e-Tender Help Desk No.080-40482000 / 9746118529 / 9605557738.
8. Tenders shall be submitted **“online”** strictly in accordance with the Instructions to Tenderers and Terms & Conditions given in the tender document.
9. The bidder is responsible to download Addenda/ Amendments/ Errata/ Replies to the queries of the bidders etc., if any, issued by the Employer, from the website before submission of the bid. **Any shortfall in uploading the said Addenda/ Amendments/ Errata/ Replies to the queries of Tenderer etc. duly signed along with the downloaded documents while uploading the Tender will render the Tender incomplete and such incomplete Tender Documents may be rejected by the employer and would not be evaluated.**
10. All Bids are to be submitted **online only** on the website www.tenderwizard.com/cpt. No Bids shall be accepted off-line (Hard copy).
11. **EARNEST MONEY TO BE DEPOSITED**
 - 11.1 Each tender should be accompanied by an Earnest Money amounting to **Rs.13,770.00**
 - 11.2 The Earnest Money can be deposited through Demand Draft or Banker's Cheque from a Scheduled Bank in India, drawn in favour of Financial Adviser & Chief Accounts Officer, COCHIN PORT AUTHORITY or online payment through RTGS/NEFT/ Insurance Surety Bond from the Insurance Company

duly approved by Insurance Regulatory and Development Authority of India. The original DD/ Banker's Cheque shall be submitted to the Superintending Engineer-II, Cochin Port Authority, Cochin-09, **on the due date of submission of the bid within the prescribed time limit.** Scanned copy of the DD/ Banker's Cheque shall be attached with the tender submitted online. If online payment is made, the evidence thereof shall be attached with the tender submitted online. If hard copy of the original DD/Bankers Cheque is not received within the stipulated period, or if the evidence of making online payment towards EMD is not attached with the tender submitted online, then such bids will not be further evaluated and shall be rejected summarily. The Earnest Money deposited will not carry any interest.

11.3 Bank details of Cochin Port Authority are given below.

Name of bank	:	State Bank of India
Name of Branch	:	Cochin Port Trust Branch
IFSC Code	:	SBIN0006367
Account No	:	41401802288
Account Holders Name	:	Cochin Port Authority

11.4 EMD of L1 & L2 bidder shall be refunded to the respective bidders on submission and acceptance of Performance Security and entering into agreement by the L1 Bidder. EMD of other bidders will be refunded immediately after finalization of the bid.

12 Cochin Port Authority will not be held responsible for any technical snag or net work failure during online bidding. It is the bidder's responsibility to comply with the system requirements i.e. hardware, software and internet connectivity at bidder's premises, to access the e-Tender portal. Under any circumstances, Cochin Port Authority shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity.

13. Securities:

13.1 Security Deposit (SD) shall be 10% of the Contract value or value of the work done whichever is higher and it shall consist of the following:

a) **Performance Security** 5% of contract value payable on award of the work.

b) **Retention Money:** @ 5% of the gross amount of each bill.

The total amount thus deposited towards SD will be retained as security for the due and proper fulfillment of the Contract and will not carry any interest. Such deposit shall be forfeited on failure to perform or non-fulfillment by the Contractor of the terms and conditions of the Contract.

13.2 **Performance Security:** The Performance Security retained till end of Defect Liability period (1 year from the date of completion of work) shall be 5% of Contract Value or Cost of Work Done, whichever is higher. So, initially 5% of the Contract value shall be furnished as Performance Security.

13.3 The Security Deposit/ Performance Security @ 5% of the value of the contract awarded (Rounded off to the nearest Rs.1000/-), shall be furnished by the **Contractor** to the Employer, not later than **14 days** from the date of receipt of letter of acceptance or such extension of that period as may be permitted by the official of Cochin Port writing, and shall be furnished in one of the following

forms:

- i) Banker's Cheque / Demand Draft of a Scheduled Bank/ online payment through RTGS/NEFT. If online payment is made, the evidence thereof shall be submitted to the office.
- ii) An irrevocable Bank Guarantee (BG) enforceable and encashable at Cochin, drawn from any Scheduled Bank operating in India as per the prescribed proforma attached as Annexure V.
- iii) Insurance Surety Bond from the Insurance Company duly approved by Insurance Regulatory and Development Authority of India.

13.4 **The BG furnished towards the Performance Security shall be valid until a date 60 days from the day of expiry of the Defect Liability Period stipulated as per the terms of the Contract.**

13.5 If Performance Security is not furnished within the period as specified above or such extension of that period as may be permitted by the official of Cochin Port Authority in writing, Cochin Port Authority at its discretion may cancel the Letter of Acceptance without paying any compensation to such bidder, and in addition to forfeiture of EMD.

If an MSME registered contractor failed to comply with the conditions 13.5 an amount equal to 2% of the Estimated amount shall be recovered from any amount due to the contractor. In addition, such bidder shall not be eligible to participate in the tenders invited by COCHIN PORT AUTHORITY for a period of **Two Years from the date of such cancellation of Letter of Acceptance.**

13.6 **Retention Money:** Retention Money @ 5% shall be retained from each payment due to the Contractor.

13.7 Retention Money shall be deducted at 5% of the gross amount of the bill from the first Running Account bill onwards till the recovered sum along with Performance Security amounts to 10% of the Contract value or the value of the work done whichever is higher at all times. **Retention Money shall be refunded to the Contractor within 14 days from the date of payment of final bill.**

13.8 If the Cost of Work done exceeds the Contract Value, the total amount retained as Security Deposit considering the Performance Security initially submitted together with the Retention Money recovered from the running account bills, shall amount to 10% of the Cost of Work done.

13.9 In cases where cost of Work done exceeds the Contract Value while releasing the Retention Money after payment of Final Bill, only 5% cost of Work Done is released, instead of the entire Retention Money recovered from the bills. The balance amount shall be retained; to make up for the shortage in the Performance Security, upto the completion of Defects Liability Period.

14. In the event of the tenderer, after the issue of the communication of acceptance of offer by Cochin Port Authority, failing /refusing to execute the agreement as hereinafter provided, the tenderer shall be deemed to have abandoned the Contract and such an act shall amount to and be construed as the Contractor's calculated and willful breach of the Contract, the cost and consequence of

which shall be to the sole account of the tenderer and upon such an event, Cochin Port Authority shall have full right to claim damages therefore either together with or in addition to the forfeiture of Earnest Money Deposit.

If an MSE registered contractor failed to comply with the conditions 13.5 an amount equal to 2% of the Estimated amount shall be recovered from any amount due to the contractor. In addition, such bidder shall not be eligible to participate in the tenders invited by Cochin Port Authority for a period of **Two Years from the date of such cancellation of Letter of Acceptance.**

15. Signing of Agreement:

15.1 The successful tenderer will be required to execute within **21 days** from the date of receipt of Letter of Acceptance and after submission of Performance Security, an agreement at his expense on proper value Kerala State Stamp Paper in the prescribed departmental form, consisting of:

- a) The Tender Notice, all the documents including additional conditions/specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading there to, and
- b) General Conditions of Contract-2016 (GCC), for the due and proper fulfillment of the Contract.

If Agreement is not executed within the period as specified above or such extension of that period as may be permitted by the official of Cochin Port Authority in writing, Cochin Port Authority at its discretion may cancel the Letter of Acceptance without paying any compensation to such bidder, in addition to forfeiture of Performance Security.

15.2 The Contractor shall make 10 copies of the Agreement and submit to CoPA within 7 days following the date of signing of Agreement.

16. Till signing of agreement the tender together with the acceptance letter shall constitute a binding Contract between the Contractor and Cochin Port.

17. Failure to comply with conditions **3ii(iv), 13 and 15** above will entail forfeiture of the Earnest Money. **If an MSME registered contractor failed to comply with the conditions 13.5 an amount equal to 2% of the Estimated amount shall be recovered from any amount due to the contractor.**

18. **Micro & Small Enterprises (MSE's) Bidders who are registered with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Village Industries Board (KVIB) or Coir Board or National Small Industries Corporation (NSIC) or directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or any other body specified by Ministry of MSME for similar nature of Works shall be eligible for issue of Bid Document free of cost and exemption from payment for issue of tender document & payment of EMD. They are required to submit documentary proof of such registration along with the offer, as detailed in Instructions to Bidders, for claiming the available exemptions and a scanned copy of Exemption Certificate duly notarized shall be uploaded in the e-Tender Portal. If the Registration Certificate does not pertain to the Category of 'Similar**

Works' mentioned above, the Tender will be rejected.

19. The undersigned reserves the right to reject/cancel/postpone any one or all tenders at any stage of the tender, which shall be binding on all bidders. It is not mandatory for Cochin Port to accept the bid of the Lowest Bidder, and Cochin Port at its discretion may accept the bid of any bidder, without mentioning any reason.
20. CoPA will determine whether the Tender is substantially responsive to the requirements of the Tender documents. For the purpose of this clause a substantially responsive Tender is one which inter alia conforms to all the terms, general conditions and specifications of the Tender documents and technically suitable. The Tenderer shall carefully submit all the documents as required under the Tender failing which the offer is liable to be treated as non-responsive. A Tender which, in relation to the cost estimates of CoPA, is seriously unbalanced may be rejected as non-responsive. The Tender which does not satisfy the pre-qualification criteria shall summarily be rejected and shall not be considered for further evaluation Tenders which do not fulfill all or any of the above conditions or which contain any other condition of any sort including conditional rebates or are incomplete in any respect is liable for rejection. Such tenders shall be entered in the tender opening register but their rates shall neither be read out nor entered in the register. Only remark mentioning the reason of rejection in brief shall be appended against such entry.
21. The Tenderer shall quote realistic rates in respect of the services to be provided. The rates shall be firm and no other increase or decrease in prices will be allowed during the currency of the contract. Canvassing in connection with tender is strictly prohibited and tenders submitted by the Contractors who resort to canvassing will be liable to rejection.
22. **Taxes and Duties:**
 - 22.1 TDS as per Income Tax Law & GST law shall also be deducted at prevailing rates.
 - 22.2 Deductions towards statutory taxes as per the rules, prevailing in force at the time of payment of bills shall be made while releasing the bill amount.
 - 22.3 GST for the work will be paid extra by the Port. The GST applicable as per law can be billed on the Port Authority, which will be paid to the Contractor by the Board along with the bills, for which the Contractor holds valid GST Registration number and the GST is being collected. The following are also to be considered while claiming payment towards GST:
 - i. Invoice in specific format should be provided by the Contractor for every payment.
 - ii. GST Registration Number of Cochin Port Authority and the Contractor is to be clearly mentioned with all the bills.
 - iii. Invoice should be attached along with the running bills.
 - iv. The Contractor shall comply all the GST regulations, viz.; timely uploading of invoices and issue of debit/ credit notes.
 - 22.4 Any stipulation by a tenderer that taxes and duties deductible from these bills should be borne by the Port Authority will result in the summary rejection of

- his /their tender.
23. Cess as per Building and other Construction Workers Welfare Cess Act (Act 28 of 1996) at the rate of one percent or at the rates prevailing in force at the time of payment of bills, of the cost of construction should be borne by the Contractor and the same will be deducted from Contractor's bills while making payment or when crediting amount to Contractor's account.
24. The Tender Document shall form part of the Contract.

Sd/-

**SUPERINTENDING ENGINEER -II
COCHIN PORT AUTHORITY
FOR AND ON BEHALF OF THE BOARD OF MAJOR PORT
AUTHORITY FOR COCHIN PORT**

2. TENDER FOR WORKS

To

**The Board of
Major Port Authority
for Cochin Port
Through
The Chief Engineer
Cochin Port Authority, Cochin-9**

I/We hereby tender for the execution of the work specified in the underwritten memorandum within the time specified in such memorandum at the rates specified in the schedule attached hereto and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in clause 16ø of the General Conditions of Contract and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as applicable.

MEMORANDUM

- a) General description of work : **REPAIRING AND EXTERIOR PAINTING OF HOD QUARTERS**
- b) Estimated cost Put to Tender : **Rs.6,88,380.00/- (Rs.6,88,379.68 /-)**
- c) Earnest Money : **Rs.13,770.00**
- d) Security Deposit : 10% of the value of the Contract awarded or value of the work done whichever is higher. (Performance Security @ 5% of contract value payable on award of the work and Retention Money 5% of the gross amount of each bill)
- e) Percentage, if any, to be deducted from the bills : The Retention Money will be recovered from the first running bill onwards at the rate of 5% of the gross amount of each bill.
- f) Time allowed for commencement of work from the date of receipt of Letter of Acceptance/work order : **7 days**
- g) Time allowed for the work from the date of commencement of work : **3 Months**
- i) Schedule, specifications, conditions, drawings etc. : As per Contents sheet attached.

Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions of the tender and conditions of Contract annexed hereto and in default to execute an agreement with CoPA in the prescribed form within prescribed period, or submission of Performance Security within the prescribed period, agree to forfeit the Earnest Money deposited by me/us, in addition to any other remedy available with

Cochin Port against me/us. The sum of Rs..... which will be deposited with Financial Adviser and Chief Accounts Officer of the Port Authority as Performance Security (a) the full value of which is to be absolutely forfeited to CoPA without prejudice to any other rights or remedies of CoPA should I/We fail to commence the work specified in the Contract Data or should I/We make any delay in progress of the work or if the contract is terminated on my/our default. ; or (b) the full value of which shall be retained by the Board on account of the security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, upto maximum of the percentage mentioned in Contract Data and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 40.3 of the General Conditions of Contract.

Dated theí í í í day of í í í í í í í í 2026

Signature of the Tenderer

Address :

Witness :

Address :

Occupation :

ACCEPTANCE

The above tender is hereby accepted by me for and on behalf of the Board.
Dated the í í í í í í í í í í í í ..day of í í í í íí í 2026.

Datedí í í í

**CHIEF ENGINEER
COCHIN PORT AUTHORITY**

3. CONTRACT DATA

Items marked "N/A" do not apply in this Contract.

Sl. No.	Description	Reference Clause No. in GCC												
1	<i>The following documents are also part of the Contract</i>													
	The Schedule of other Contractors	(8.2)												
	The Schedule of Key personnel ó As per Tender	(9)												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Qualification of Staff</th> <th style="text-align: center;">No.</th> <th style="text-align: center;">Min. Experience (Years)</th> <th style="text-align: center;">Rate of recovery in case of non-compliance</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Graduate Engineer or Diploma Engineer</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">Rs.15,000/- p.m</td> </tr> <tr> <td></td> <td style="text-align: center;">1</td> <td style="text-align: center;">5</td> <td></td> </tr> </tbody> </table>	Qualification of Staff	No.	Min. Experience (Years)	Rate of recovery in case of non-compliance	Graduate Engineer or Diploma Engineer	1	2	Rs.15,000/- p.m		1	5		
Qualification of Staff	No.	Min. Experience (Years)	Rate of recovery in case of non-compliance											
Graduate Engineer or Diploma Engineer	1	2	Rs.15,000/- p.m											
	1	5												
2	The Employer is:	(1)												
	The Board of Major Port Authority for Cochin Port, COCHIN PORT AUTHORITY, Cochin -9.													
	Name of Authorized Representative:													
	Name : Sri. B.Kasiviswanathan, IRSME, Chairperson, Cochin Port Authority, Cochin -9.													
3	The Engineer is													
	Name : Col Jassar SM Chief Engineer , Cochin Port Authority, Cochin-9.													
	Name of Nominee/Engineer-in-Charge: Name: Sri. Sudhir J Sawant, Suptdg.Engineer-II													
4	Name of Contract- REPAIRING AND EXTERIOR PAINTING OF HOD QUARTERS. Tender No. T6/T-2078/2026-C	(1)												
5	10 copies of Contract Agreement shall be furnished by the Contractor	(7.1)												
6	Tender document and other data are available at Cochin Port web site, Government of India CPP Portal and e ó tendering portal. www.cochinport.gov.in www.eprocure.gov.in www.tenderwizard.com/CPT	(7.2)												
7	The Intended completion date for the whole of the Work	(17,28)												

Sl. No.	Description	Reference Clause No. in GCC	
	is 3 Months with the following milestones:		
8	Milestone dates:		
	Physical works to be completed		Period from the date of receipt of LoA to commence and proceed with the work
	3 Months		7 days
9	The following shall form part of the Contract Document: (1) Agreement (2) Letter of Acceptance (3) Bill of quantities (4) Contractor's Bid (5) Correspondence exchanged after the opening of the Bid and before the issue of Letter of Acceptance by which the Condition of Contract are amended, varied or modified in any way by mutual consent (to be enumerated). (6) Contract Data (7) General Conditions of Contract (8) General Description and Special Conditions of Contract (9) Technical Specifications (10) Drawings if any and (11) Any other documents listed in the Contract Data as forming part of the Contract.	(2.3)	
10	The Contractor shall submit a Program for the Works within 3 days of date of the Letter of Acceptance.	(27)	
11	The site possession date The site will be handed over within 7 days after issue of LoA, and failure to take over the same within such period shall be attributable to contractor alone.	(21)	
12	The start date shall be 7 days from the date of receipt of the Letter of Acceptance (LoA) by the Contractor.	(1)	
13	The site is located in W/Island.		
14	The Defects Liability Period: One year from the date of completion of the work.	(36)	
15	The minimum insurance cover for physical property, injury and death is Rs.10 lakhs (Rupees Ten lakhs) per occurrence with the number of occurrences unlimited. After each occurrence, Contractor will pay additional premium necessary to make insurance valid always.	(13)	
16	The following events shall also be Compensation Events:	(44)	

Sl. No.	Description	Reference Clause No. in GCC
	NIL	
17	The period between Programme updates shall be 7 days.	(27)
18	The amount to be withheld for late submission of an updated programme shall be ----- NA	(27)
19	The language of the Contract documents is English.	(3)
20	The law, which applies to the Contract, is the law of Union of India.	(3)
21	The currency of the Contract is Indian Rupees.	(46)
22	The proportion of payments retained (Retention Money) shall be 5% from each bill subject to a maximum of 5% of the contract price.	(48)
23	The maximum amount of Liquidated Damages for the whole of the works is 10% of the Contract Price.	(49)
24	The amounts of the advance payments :	(51)
	The advance payments as applicable to the contract are: NA	
25	Repayment of advance payment for mobilization: NA	(51)
26	Repayment of advance payment for Construction and equipment: NA	(51)
27	Repayment of Secured Advance: NA	(51)
28	The date by which ñas-builtö drawings are required is within 90 days of issue of certificate of completion of whole or section of the work, as the case may be: NA	(58)
29	The amount to be withheld for failing to supply ñas builtö drawings and/or operating and maintenance manuals by the date required is ----- NA	(58)
30	Schedule of Rates Applicable: CPWD DSR 2023 + 35% Cost Index x 0.8246 for correction factor of DSR rate & deducting GST.	
31	Base Rate for materials to be considered for price variation NA	(47)
32	Permissible wastage on theoretical quantities of (a) Cement : (+) 2% (b) Steel Reinforcement and structural steel sections for each diameter, section and category : (+) 5.99 % (c) Bitumen/Bitumen emulsion : (+) 2.5%	(47)

4. INSTRUCTIONS TO TENDERERS

- 4.1 Electronic Tenders (e-tenders) on percentage basis under "Two Cover system" are invited for **"REPAIRING AND EXTERIOR PAINTING OF HOD QUARTERS"**.
- 4.2 The tenderer shall submit the tender Cover-A (Hard Copy of EMD & Cost of Tender form **on the due date of submission of the tender within the prescribed time limit**. All the Technical Bid documents & Price Bid shall be submitted **"online"**.
- 4.3 The Tender Document will be available as three separate files in the e-tendering Portal:
- i. Technical Bid Documents (as per Sl. No 1 to 7 of the Contents sheet)
 - ii. Price Bid: Schedule of quantities of Work- Schedule-A and
 - iii. General Conditions of Contract-2016
- 4.4 The tenderer shall upload the documents indicated in 4.3 (i) & (iii) above and also the Schedule of Quantities(Percentage) [as per Cl.4.3(ii), duly filled in, **"online"**.
- 4.5 SUBMISSION OF TENDERS**
- 4.5.1 The Cover A containing hard copy of EMD & Cost of Tender form as mentioned in Table 3 of Tender Notice shall be submitted **on the due date of submission of the tender within the prescribed time limit**.
- 4.5.2 Technical Bid(Online mode)**
- 4.5.2.1 Technical Bid shall contain all technical and commercial details except Schedule of Quantities. It shall consist scanned/ soft copies of the following documents.
- a) A covering letter from the tenderer enlisting the enclosures/ attachments.
 - b) Original Tender Document (Technical Bid) including all Addendum/Corrigenda if any except Schedule of Quantities.
 - c) Copy of the documents in proof of fulfilment of the Minimum Qualification Criteria
 - d) Copy of PAN Card, ESI/EPF & GST Registration documents.
 - e) Copy of Authorisation documents of Signatory of the bid in case of Registered Partnership firm / Limited company
 - f) Partnership deed or Memorandum and Article of Association of the company and registration certificate of the company as the case may be.
 - g) Bank information for e-payment system (Annexure IV)
 - h) Power of Attorney (Annexure III)
 - i) Any other relevant document.
- 4.5.2.3 Scanned copies of all documents as per Clause 4.5.2, EMD and Cost of Tender Form shall be submitted as "Technical Bid".
- 4.5.2.4 Departmental Tender Document (except Schedule of Quantities), along with scanned copies of Cost of Tender form, EMD and other documents as per Clause 4.5.2 shall be submitted **'online'** before 14.30 hrs of opening date of the Tender. **In no case shall filled in Price Bid - Schedule of Quantities be submitted in hard copy, as it shall result in rejection of the tender.**

4.5.2.5 No changes shall be made in the tender documents. An undertaking that no changes have been made in the Tender document downloaded has to be furnished in **Annexure-II**

4.5.3 Price Bid:

4.5.3.1 Price Bid shall contain only the Schedule of Quantities, which shall be submitted only in e-tendering mode.

4.5.3.2 **Tenderer should ensure that his tendered percentage as per 'Price Bid' is not mentioned anywhere in any other documents, directly or indirectly. If any such mention is made, the tender will become invalid and shall become liable for rejection.**

4.6 **Minimum Eligibility Criteria: The bidders eligible for participating in the tender may be Individual, Proprietorship, Registered Partnership firms, L.L.P, Company or JV. The proof thereof shall be submitted.**

c) Experience

The tenderers should have experience of having successfully completed during the last 7 (seven) years ending **31ST December, 2025**, at least either:

- i. Three Similar Works each costing not less than **Rs.2,75,360.00**
(OR)
- ii. Two Similar Works each costing not less than **Rs.3,44,190.00**
(OR)
- iii. One Similar Work costing not less than **Rs.5,50,710.00**

d) Financial Turnover

Average Financial Turnover of the tenderer over the last three financial years ending 31st March 2025[2022-'23, 2023-'24 & 2024-'25] shall not be less than **Rs 2,06,520.00**

Explanatory Notes to a) & b) :

- i. Similar work(s) means ***“Construction or Repair works of Residential/ commercial / Office buildings.”***. The experience certificate of works executed in private sectors/ organisations shall be considered for qualification, only on submission of TDS certificate (**Form No.26AS**) along with work order and completion certificate.
- ii. **Copy of completion certificates of each work** issued by the employer/owner/ responsible officer of the employer/owner under whom he has executed such contract shall be attached. The certificate shall contain details of work involved specifying the nature of work, the completion cost of the work, date of commencement & date of completion of the work.
- iii. The works reckoned for the above purpose are those executed by the tenderers as prime Contractor or proportionately as member of joint venture or Sub Contractor. The Sub-Contractor shall be an authorized and approved Sub-Contractor by the Employer of the work(s) against which the tenderer has claimed his experience. The tenderer shall attach attested copy(s) of approval issued by the Employer(s) authorizing as a Sub-Contractor; in proof of the claim of the tenderer as a sub-Contractor. The tenderer is also obliged to produce the original of the certified copy(s) on request by the department.

- iv. Following enhancement factors will be used for the costs of works executed for bringing the financial figures to a common base value in respect of the works completed in the past years

Table 1

Year before	Multiplying factor
One year	1.07
Two years	1.14
Three years	1.21
Four years	1.28
Five years	1.35
Six years	1.42

v. **Financial Turnover:**

In proof of Financial Turnover Audited Annual Accounts Statements (Balance Sheet & Profit & Loss Account Statement) & Turnover Certificate signed by the Chartered Accountant or IT returns duly acknowledged by the Income Tax department along with Computation Statement signed by the Chartered Accountant, for the last three years ending on 31st March 2025 shall be produced by the tenderer.

a) **Other Eligibility Considerations**

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- i. made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
- ii. record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, disqualification/ black listing/ debarring by Govt. departments etc.

b) **The bidders having EPF/ ESI registration certificates only shall be considered for qualification in the tender, if applicable, as per EPF /ESI Acts.**

In case, the Tenderer does not have the required number of employees which makes such registration mandatory, an Undertaking as per Annexure I to the effect shall be furnished.

4.7. OPENING AND EVALUATION OF TENDERS

4.7.1 Technical Bids of the tenders received shall be opened at 15.00 hrs. on **12/02/2026**, the last date fixed for receiving the bid, at SE-II's office in the presence of the tenderers or their representatives as may be present.

4.7.2 After opening the Technical Bid documents, it shall be thoroughly checked for completeness with respect to the details stipulated to be submitted as Technical Bid by the tenderer. The Price Bid of those tenderers satisfying the tender requirements shall only be opened. The Price Bid of those tenderers who are found responsive and satisfactory on evaluation of Technical Bid documents, will be opened after bringing all tenderers to the same footing and giving notice to the short listed tenderers, on a date to be decided and intimated later.

4.8 GENERAL INSTRUCTIONS TO TENDERERS

- 4.8.1 The submission of a tender by the tenderer implies that he has read the whole tender Documents including GCC-2016.
- 4.8.2 The tenderer is advised to visit and examine the site of work and its Surroundings, discuss with connected agencies and collect all necessary information on his own responsibility for preparing the tender.
- 4.8.3 The tenderer is expected to examine the Tender Documents including all conditions, specifications, forms etc and also conditions in the G.C.C. Failure to furnish the information required in the Tender Documents/ G.C.C. or submission of a tender not conforming to the requirements in every respect, is likely to result in the rejection of the tender.
- 4.8.4 The tenderer shall quote for the work on percentage basis. The departmental rate for each item of work is given in the Schedule of Quantities. The tenderer shall fill the percentage above or below the Departmental rate, in the column provided for the purpose in the Schedule.
- 4.8.5 In case of discrepancy between the specifications and the drawings, the following order of preference shall be observed:
 - a. Conditions & Specifications of tender
 - b. Drawings.
 - c. B.I.S Specifications.
 - d. Sound Engineering Practice.
- 4.8.6. If there are varying or conflicting provisions made in any document forming part of the Contract, the Chief Engineer, Cochin Port Authority, Cochin-682009 shall be the deciding authority with regard to the intention of the document which will be binding on the tenderer/ Contractor.
- 4.8.7 Any error in description, any omissions there shall not vitiate the Contract or release the Contractor from the execution of whole or any part of the works comprised therein according to specifications or from any of his obligation under the Contract.
- 4.8.8 The Chief Engineer, Cochin Port Authority shall have the right to omit or Suspend certain items of work or revise or amend the Tender Documents at any time prior to the due date of submission of the tender. Such revisions or amendments or extensions if any, shall be communicated to all the bidders who have downloaded the Tender Documents, in the form of an addendum by telefax /e- mail / writing. In order to afford the Bidders with reasonable time to take addendum into account, or for any other reason, the Port Authority may, at its discretion, extend the due date for submission of tender.
- 4.8.9 All payments due to the Contractor under this Contract will be made in Indian Rupees only.
- 4.8.10 Tenders received after the date specified for submission shall not be opened.
- 4.8.11 The Bank Guarantees (BGs) to be furnished by the Contractors in connection with the tender shall be sent to by the Chief Engineer, Cochin Port Authority directly by the issuing bank under registered post with AD. The Contractor shall take the responsibility of sending BGs directly to the Port Authority by the issuing bank.

4.9 Bid Validity

Bids shall remain valid for a period not less than One hundred and Twenty days (120 days) from the deadline date for bid submission. A bid valid for a shorter period shall be rejected by the Employer as non-responsive.

In exceptional circumstances, prior to expiry of the original time limit, the Employer may request the Bidder to extend the period of validity for an additional period. The request and bidders response shall be made in writing. A bidder agreeing to the request will not be permitted to modify his bid (ie, the extension shall be unconditional).

SIGNATURE OF TENDERER.

5. GENERAL DESCRIPTION AND SPECIAL CONDITIONS OF CONTRACT

1. SCOPE OF WORK

1.1 The proposed work is for "REPAIRING AND EXTERIOR PAINTING OF HOD QUARTERS".

The work consists of the following:

- I. Dismantling of old plaster or raking out joints and cleaning surface for plastering .
- II. Repairs and new plastering works.
- III. Painting (Premium Acrylic Emulsion paint, Synthetic enamel paint) , finishing and other associated works (Removal of existing distemper or paint, preparing surface for painting etc).
- IV. French Spirit Polishing.
- V. Applying Ready mixed Pink or Grey Primer on wood work.

Locations:- Marine House, Quarter No:-NV-01,NVII-02 & NVII-03

- 1.2 The work has to be executed in a functioning office. So the work shall be meticulously planned in consultation with the departmental supervisory staff to ensure minimal inconvenience to the employees.

2. WORK SITE

The work has to be carried out at NORTH END, Willingdon Island. Security rules and regulations including obtaining passes etc. if any for work are to be observed by the contractor. The work is to be carried out without disturbing the office functioning and Port Activities. The work site is easily accessible through road.

3. TIME SCHEDULE AND MONITORING OF PROGRESS

- 3.1 The tenderer shall prepare and attach with the tender a detailed work schedule indicating key activities and critical items for completing the work within the stipulated Contract period of **3 Months**. This time schedule will form the basis for monitoring the progress of work.

4. MATERIALS / FACILITIES TO BE PROVIDED BY DEPARTMENT

4.1. CONTRACTOR'S WORK AREA

Space will be made available to the Contractor free of rent for storing materials and equipments etc., adjacent to the work site for the duration of the Contract. After the work is over, Contractor shall at his cost, reinstate the area by clearing the temporary works, debris etc. as decided by the Engineer's Nominee.

5. CONTRACTOR'S RESPONSIBILITY

- 5.1 The tenderer shall visit the area before tendering. It will be deemed that the tenderer has visited the site and studied the site conditions before submitting the tender. The tenderer should get himself acquainted with the nature and extent of the work. No claim whatsoever will be entertained on the plea of ignorance of difficulties involved in execution of work or carriage of materials etc.

- 5.2 All materials, plants and equipments, required for the work shall be provided

- by the Contractor at his own cost, and shall conform to relevant I.S. Specification unless otherwise specified.
- 5.3 Samples of all materials, to be incorporated in the work shall be got approved by the Engineer's Nominee before procurement.
 - 5.4 The Contractor shall thoroughly study the specifications and errors/ omissions/modifications if any shall be brought to the notice of the Engineer-in-Charge well in advance so that a final decision in the matter could be given in time.
 - 5.5 All labour, skilled or unskilled shall be provided by the Contractor. Settling any dispute with the labour will be Contractor's responsibility. Insurance as per Indian Workmen's Compensation Act for the Contractor's workmen and Public Liability Policy shall be provided by the Contractor at his own cost.
 - 5.6 The Contractor shall be solely responsible for any damage or injury to the persons or things caused or suffered during the execution of the work and shall be made good or compensated at his own cost.
 - 5.7 The Contractor shall take all care and precautionary measures for avoiding any kind of damage/accidents in the work site due to any of his reasons. The Contractor shall indemnify the Port against any compensation whatsoever payable to the workmen for accident or loss arising out of and in the course of their employment under this Contract.
 - 5.8 The work shall be arranged by the Contractor without causing any damage to Port structures. Any damage or accident caused by the Contractor's operation shall be compensated / made good at Contractor's risk and cost to the satisfaction of the Engineer's Nominee of the works, failing which department will do the rectification work and the cost incurred will be recovered from his bill or from security deposit.
 - 5.9 The Contractor shall not construct any structure, even of temporary nature, for any purpose at site, except with the written permission of the Engineer's Nominee of the work and any construction so put up shall be removed by the Contractor whenever the Engineer's Nominee calls upon the Contractor to do so.
 - 5.10 The Contractor shall remove all temporary works, clear and make good the site, at his cost to the satisfaction of the Engineer's Nominee before the site is returned to the Port Authority. All materials shall be disposed to any place as pointed out by the Engineer's Nominee of the work and site shall be cleared in every respect at no extra cost after completion of work.
 - 5.11 The Contractor shall remove all materials brought to work site / stacked at the work site or anywhere else within the Port area and clear the site at his cost to the full satisfaction of the Engineer's Nominee before the site is returned to the Port Authority. All such materials including debris, tools & plants etc. shall be disposed off to any place as pointed out by the Engineer's Nominee or be taken away from the location and shall be cleared in every respect and to reinstate to its original condition at no extra cost to the Port Authority immediately after completion of the work. In case, any such material is found left in the work site or anywhere in the Port area, rent for the storage space occupied by the Contractor, either for stacking the materials /debris or for areas used for such

purpose but not cleared thereafter, will be recovered as per the prevailing Scale of Rate of Cochin Port Authority, for the rent applicable for open storage space for commercial purpose, for the period for which the area had been occupied by the Contractor. In addition to the above, in case the Port requires the area immediately for its use, Port will repossess the land after restoring it to its original condition, material will be confiscated and disposed off at the risk and cost of the Contractor, after issuing two notices giving 15 days time each for removing the material. All expenses incurred in this shall be recovered by disposing off the material if any confiscated. If any balance amount still remains to be realized that will be recovered from the Contractor by appropriate means.

- 5.12 The Contractor shall observe all safety regulations during the execution of the work. Safety measures, precautions, warning signals etc. shall be taken/provided at the Contractor's cost, as directed by the Engineer-in-Charge of the work. The Contractor shall provide all necessary personnel protection equipments such as helmet, lifeguard, goggles, boots, safety belts etc. to the workmen at his own cost and it shall be the Contractor's responsibility to ensure that they use it while on the work site.
- 5.13 The Contractor shall ensure that no labourers with criminal background are engaged for the work.
- 5.14 The contractor shall take all precautions for not to damage any cables, pipelines etc. passing through the area of work.
- 5.15 The Contractor shall comply with all the provisions of the Indian Workmen's Compensations Act, Public Liability Policy, Provident Fund Regulations, Employees Provident Fund and ESI Act etc. amended from time to time and rules framed there under and other laws affecting the Contract labour that may be brought in to force from time to time.
- 5.16 The bidders having EPF/ ESI registration certificates only shall be considered for qualification in the tenderers, if applicable, as per EPF /ESI Acts.**
- In case, the Tenderer does not have the required number of employees which makes such registration mandatory, an Undertaking as per Annexure I to the effect shall be furnished.**
- 5.17 The Contractor shall provide, at every work place, at which 20 or more women workers are ordinarily employed, crèches of reasonable size and with adequate facility for the use of their children under the age of six years at his risk and cost.
- 5.18 The Contractor shall also be responsible for arranging and carrying out works as mentioned in Clauses 1.1 & 1.2 above.
- 5.19 Defect Liability period of the work is one (1) year from the date of completion of the work.**

6. POWER AND WATER

- 6.1 Electric power required for the work can be supplied by the department from the nearest existing line of the Port Authority at prevailing rates. The cost of drawing temporary lines/ cables/ providing switches and making connection and metering arrangements etc, shall be borne by the Contractor. If there is any

disruption in the power supply due to supply failure/ restrictions imposed by the Kerala State Electricity Board, the department shall not be held responsible and the Contractor has to make suitable alternative arrangements at their cost.

6.2 Water required for the work shall be arranged by the Contractor at his own cost.

7. WORKMANSHIP

7.1 All the works shall be done strictly according to relevant B.I.S. specifications unless otherwise specified. Whenever special conditions and other specifications deviate from the B.I.S. the former shall prevail.

7.2 The whole work shall be completed in a diligent manner within the Contract period and defect or imperfection if any, observed during the Defect Liability Period/ guarantee period the same shall be rectified at Contractor's cost to the full satisfaction of the Engineer's Nominee within the time allowed.

7.3 Precautions shall be taken for not to damage cables/ pipe lines etc.

7.4 The work shall be arranged in the order of preference and as directed by the Engineer's Nominee of work.

8. TEMPORARY WORKS

8.1 All scaffolding, staging, bracing and other temporary works required for proper execution of the works, shall be provided by the Contractor at his own cost, unless stated otherwise and that should be inclusive of all materials, labour, supervision and other facilities. The layout and details of such temporary works shall have prior approval of the Engineer's Nominee, but the Contractor shall be responsible for proper strength and safety of the same. All temporary works shall be so constructed as not to interfere with any permanent work or with the work of other agencies. If it is necessary to remove any of the temporary works at any time to facilitate execution of works or work by other agencies, such removal and re erection, if required, shall be carried out by the Contractor at the direction of Engineer's Nominee without any delay and any extra cost on this account shall be borne by the Contractor.

8.2 On completion of the works, temporary works if any provided by the Contractor shall be removed from the site and the area shall be reinstated to the original condition at his own risk and cost.

9. TIME FOR COMPLETION

9.1 The time allowed for carrying out the work as mentioned in the memorandum shall be strictly observed by the Contractor. The work shall throughout the time period be proceeded with diligence, time being deemed to be the essence of the Contract. The number of days lost due to heavy rain shall be certified by the Engineer's Nominee. The Contract period shall be extended for such certified days also without imposing compensation for delayed performance.

9.2 The whole work shall be completed in accordance with the provisions under Contract Data or such extended time as may be allowed as per clause 29 of G.C.C.

10. WORKING TIME

The normal working time of the Port Authority is from 8 a.m. to 4.00 p.m. on all weekdays. If the Contractor wishes to carry out the work beyond normal working hours and or on holidays, he should get specific approval from the

Engineer's Nominee for the same. Necessary supervision will be arranged by the department and the expenditure to be incurred in this connection will be borne by the department.

11. RATES FOR VARIOUS ITEMS

The rate specified for each item shall be all inclusive value of the finished work, income tax and other taxes but excluding Service Tax.

12. ALTERATIONS / ADDITIONS / OMISSIONS

The quantities given in the bill of quantities (Schedule of items) are only approximate and payment will be made as per actual quantity of work done and rate specified.

13. MEASUREMENT

The quantities shall, unless otherwise stated, be measured in accordance with I.S.1200.

14. For levying compensation as per Clause-49 of General Conditions of Contract (GCC), the Employer is not required to have documentary evidence to quantify or prove the losses suffered by the Employer due to delay in completion of work by the Contractor, as per conditions.

15. Clause-25 of GCC- "Settlement of Disputes and Arbitration" is not applicable in this Contract.

16. Clause-26 of GCC- "Computerised Measurement Book" is modified to the extent as detailed below.

Measurements of Work Done:

Executive Engineer (hereinafter called the Engineer's Nominee) shall, except as otherwise provided, ascertain and determine by measurement the value in accordance with the Contract of work done.

All measurement of all items having financial value shall be entered in Measurement Book and/or level field book so that a complete record is obtained of all works performed under the Contract.

All measurements and levels shall be taken jointly by the Engineer's Nominee or his authorised representative and by the Contractor or his authorised representative from time to time during the progress of the work and such measurements shall be signed and dated by the Engineer's Nominee and the Contractor or their representatives in token of their acceptance. If the Contractor objects to any of the measurements recorded, a note shall be made to that effect with reason and signed by both the parties.

If for any reason the Contractor or his authorised representative is not available and the work of recording measurements is suspended by the Engineer's Nominee or his representative, the Engineer's Nominee and the Department shall not entertain any claim from Contractor for any loss or damages on this account. If the Contractor or his authorised representative does not remain present at the time of such measurements after the Contractor or his authorised representative has been given a notice in writing three (3) days in advance or fails to countersign or to record objection within a week from the date of the measurement, then such measurements recorded in his absence by the Engineer's Nominee or his representative shall be deemed to be accepted by the Contractor.

The Contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

Except where any general or detailed description of the work expressly shows to the contrary, measurements shall be taken in accordance with the procedure set forth in the specifications notwithstanding any provision in the relevant Standard Method of measurement or any general or local custom. In the case of items which are not covered by specifications, measurements shall be taken in accordance with the relevant standard method of measurement issued by the Bureau of Indian Standards and if for any item no such standard is available then a mutually agreed method shall be followed.

The Contractor shall give not less than seven days' notice to the Engineer's Nominee or his authorised representative in charge of the work before covering up or otherwise placing beyond the reach of measurement any work in order that the same may be measured and correct dimensions thereof be taken before the same is covered up or placed beyond the reach of measurement and shall not cover up and place beyond reach of measurement any work without consent in writing of the Engineer's Nominee or his authorised representative in charge of the work who shall within the aforesaid period of seven days inspect the work, and if any work shall be covered up or placed beyond the reach of measurements without such notice having been given or the Engineer's Nominee's consent being obtained in writing the same shall be uncovered at the Contractor's expense, or in default thereof no payment or allowance shall be made for such work or the materials with which the same was executed.

Engineer's Nominee or his authorised representative may cause either themselves or through another officer of the department to check the measurements recorded jointly or otherwise as aforesaid and all provisions stipulated herein above shall be applicable to such checking of measurements or levels.

It is also a term of this Contract that recording of measurements of any item of work in the measurement book and/or its payment in the interim, on account or final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the Contractor from liabilities from any over measurement or defects noticed till completion of the defects liability period.

17. MODIFICATIONS TO GCC

The following clauses of GCC shall be replaced and modified as below:-

17.1 Definitions

Following definition stand replaced as:

Market Rate is the rate decided by the Engineer on the basis of the cost of materials and labour at the site where the work is to be executed plus 15% to cover all overheads and profits

17.2 Clause 45 and Clause 80 of GCC shall be modified as below;

Clause 45-Rates for items to be inclusive of Taxes The rate quoted by the Contractor shall be inclusive of the cost of provision of plant and equipment, materials, labour, execution, supervision, maintenance, overheads and profits

and every incidental and contingent cost and charges whatsoever excluding Goods and Service Tax (GST). GST as may be applicable from time to time shall be shown separately in the invoice. The Employer will perform such duties in regard to the deduction of such taxes at sources as per applicable law. Any new Taxes, levies, duties imposed after signing the Contract shall be reimbursed by the Employer on production of documentary evidence. The invoice to be submitted by the Contractor should include the GST Registration Number of the Contractor as well as the Employer.

17.3 Clause 80-Taxes and Duties

Income Tax The Contractor and his staff shall be responsible for payment of all personal income taxes to the concerned authorities as per the law in force from time to time. Deduction of Income Tax shall be made by the Employer from each certificate of payment to the Contractor as per the prevailing rate such other rates as may be specified by the Central Government from time to time, on the gross amount of the Contractor's bill for payment. The Contractor shall comply all the GST Regulations viz. timely uploading of bills, issue of debit/ credit notes etc.

GST -TDS Under GST Law Shall Be Deducted As Per Prevailing Rate

17.4 Sub clause 43.2 under Clause 43:Payments,..... in GCC 2016 stands amended as given below:

43.2 Payment of bills for Civil Works shall be regulated as detailed hereunder:

43.2.1 Any Interim/Final bill which is incomplete in any respect shall be returned to the Contractor within 5 days of date of submission of bill to the Engineer or his Nominee.

43.2.2 Interim bills shall be paid within 21 days of date of submission of bills in full shape, by the Contractor, as detailed below.

43.2.3 Clarifications/corrections if any required on an Interim bill submitted, shall be sought from the Contractor within 4 days of submission of the bill and also, all such clarifications/corrections required shall be sought at one go except in exceptional circumstances. The Contractor shall submit the clarifications including carrying out corrections in the bill, if required, within 4 days thereafter. The clarified / corrected bill shall be verified and forwarded to Finance Department within the next 4 days. Clarifications if any required by the Finance Department shall be sought within 3 days and the Engineer/Nominee shall clear it on top priority within the next 3 days and, finally, the bill shall be paid to the Contractor within 3 days thereafter, i.e., within a total 21 days of date of submission of bills in full shape, as indicated above.

43.2.4 However, on request by the Contractor, 75% of the bill amount shall be paid within 7 days of submission of the bill. Balance amount of the verified bill shall be paid within 21 days of the submission of the bill, on completion of all contractual requirements as brought out at sub clause 43.2.3. above.

43.2.5 Final bill shall be paid within 3 Months of issue of Taking Over Certificate by the Engineer / Nominee, as detailed below.

- 43.2.6 The Contractor shall submit the Final bill to the Engineer / Nominee within 20 days of issue of Taking Over Certificate by the Engineer / Nominee. The bill shall be checked and all clarifications/corrections required on the bill submitted, shall be sought from the Contractor within 15 days thereafter. The Contractor shall submit the clarifications including carrying out corrections in the bill, if required, within the next 10 days. The clarified / corrected bill shall be verified and forwarded to Finance Department within the next 15 days. Thereafter, clarifications if any required by the Finance Department shall be sought within 10 days and the Engineer/Nominee shall clear it on top priority within the next 10 days and, finally, the bill shall be paid to the Contractor within 10 days thereafter, i.e., within a total 3 Months of issue of Taking Over Certificate by the Engineer / Nominee, as indicated above.
- 43.2.7 However, on request by the Contractor, 50% of the final bill amount shall be paid within 7 days of submission of the bill, which will be adjusted against the final bill payment, on completion of all contractual requirements as brought out at sub clause 43.2.6 above.
18. Any disputes and differences between the parties shall be resolved in the Jurisdiction of Courts in Cochin alone.
19. In case of any contradiction between the Clauses in Tender Document and that in GCC, the clauses in the tender document shall prevail

SIGNATURE OF TENDERER

6 **DETAILED SPECIFICATIONS FOR MATERIALS TO BE USED
ON WORK**

6.1 **GENERAL**

6.1.1 Except where otherwise specified or authorized by the Engineer-in-Charge, materials supplied by the contractor shall conform to the latest edition of the Indian Standard Specifications and code of practices published by the Indian Standard Institution. Samples of materials to be supplied by the contractor shall be shown to the Engineer-in-Charge sufficiently in advance for approval of its quality for use on the work.

6.1.2 All materials supplied shall be stored appropriately to prevent deterioration/ damage from any cause what so ever and to the entire satisfaction of the Engineer-in Charge.

6.1.3 The materials required for the work shall be brought to the site and stacked at the places shown by the Engineer-in-Charge and the same shall be got approved for use in work sufficiently advance so that the progress of the work is not affected by the supply of materials.

6.1.4 Payment for the materials supplied, shall be given only after they are used on the work.

6.1.5 Tolls are payable by the Contractor as per rules for vehicles using the Portø's road for supplying the materials.

6.2 **FINEAGGREGATE FOR MAKING MORTAR FOR MASONRY
WORK / PLASTERING WORK**

6.2.1 Fine Aggregate used for masonry mortar shall conform to IS:2116. Sand used for plastering shall conform to IS:1542-1992.

6.3 **AGGREGATES FOR CONCRETE**

6.3.1 Aggregates (fine and coarse) for concrete shall comply with the requirements of IS: 383 ó Specifications for coarse and fine aggregate from natural sources for concreteø Aggregate shall be obtained from sources approved by the Engineer-in-Charge. Aggregates, which are not perfectly clean, shall be washed in clean water to the entire satisfaction of the Engineer-in-Charge.

6.3.2 The fine aggregate shall be clean, hard, durable, uncoated, dry and free from injurious, soft or flaky pieces and organic or other deleterious substances.

6.3.3 Each type of aggregate shall be stored separately for the approval of Engineer-in-Charge. Wet aggregate delivered at the site shall be kept in storage for at least 24 hours to ensure adequate drainage before being used for concreting.

6.3.4 Contractor shall maintain at site at all times such quantities of each type of aggregate as are considered by the Engineer-in-Charge to be sufficient to ensure continuity of work.

6.4 CEMENT

6.4.1 Quality of cement used for the work shall be 53 grade ordinary Portland cement conforming to IS:12269 or Pozzolona cement conforming to I.S. 1489 unless otherwise approved by the Engineer-in-Charge.

6.4.2 The cement required for the work will have to be procured by the contractor and shall comply with the relevant IS. As far as possible, the cement required for the work will have to be procured from the government agencies. The cement shall, if required by the Chief Engineer / Engineer-in-Charge, be tested and analyzed by an independent analyst at the Contractor's cost and result produced to the Engineer-in-Charge.

6.4.3 Supply of cement shall be taken in 50kg bags bearing manufacturer's name and BIS marking. Samples of cement arranged by the contractor shall be taken by the Engineer-in-Charge and got tested in accordance with provisions of relevant BIS codes. In case, test results indicate that the cement arranged by the Contractor does not conform to the relevant BIS codes, the same shall stand rejected and shall be removed from the site by the contractor at his own cost within a week's time of written order from the Engineer-in-Charge to do so.

6.4.4 A cement godown of adequate capacity as directed by the Engineer-in-Charge shall be constructed by the contractors at the site of the work for which no extra payment shall be made. Double lock provision shall be

made to the door of the cement godown. The key of one lock shall remain with the Engineer-in-Charge or his authorized representative and the key of the other lock shall remain with the contractor. The contractor shall be responsible for the watch and ward and safety of the cement godown. The contractor shall facilitate the inspection of the cement godown by the Engineer-in-Charge.

6.4.5 The cement brought to the site and cement remaining unused after completion of work shall not be removed from the site without written permission from /of the Engineer-in-Charge.

6.4.6 The cement shall be stored in a weather proof building with facilities for inspection.

6.4.7 The contractor shall maintain a cement register showing dates of receipt and issue, quantities used daily and balance which shall be accessible to the Engineer-in-Charge.

6.4.8 For cement stored in silo, clauses 6.4.3. and 6.4.4 are not applicable.

6.5 WATER

6.5.1 Clean fresh water free from oils, acids, alkalies, salt, sugar, organic materials or other harmful materials shall be used for washing aggregates, mixing and curing of concrete. The water used shall comply with clause 5.4 of IS:456-2000. Potable water is generally considered good for mixing concrete.

6.5.2 **Cochin Port Authority will not provide/supply water for the work.** Water has to be arranged by the contractor himself for the construction works including curing work at his own risk and cost.

6.5.3 Samples of water arranged by the contractor shall be taken by the Engineer in Charge and got tested in accordance with the provisions of relevant BIS codes. In case test results indicate that the water arranged by the contractor does not conform to the relevant BIS codes, the same shall not be used for any works. The cost of tests shall be borne by the contractor.

6.6 ADMIXTURES IN CONCRETE

6.6.1 Admixture in concrete will be allowed only with prior approval of the Engineer-in-Charge. The contractor shall produce test certificates from recognized laboratories before use, if so desired by the Engineer-in-Charge.

6.7 EXTERIOR/INTERIOR ACRYLIC EMULSION PAINT

6.7.1 The weatherproof exterior acrylic emulsion paint and interior acrylic emulsion paint must be of approved premium quality and from a recognized manufacturer. The coverage of both paints shall adhere to the specifications provided by the manufacturer. The colour and shade of the paints shall be determined as per the directives of the Engineer-in-Charge.

6.7.2 The application of wall paint shall consist of two coats of premium quality interior-grade acrylic emulsion paint, which contains a volatile organic compound (VOC) content of less than 50 grams per litre from an approved brand and manufacturer. Additional coats shall be applied as necessary to achieve a uniform shade and colour.

6.7.3 The finishing of walls shall be executed with two or more coats of 100% premium acrylic emulsion paint that complies with a VOC content of less than 50 grams per litre. This paint shall possess ultraviolet (UV) resistance as per IS 15489:2004, as well as resistance to alkali, fungi, and dirt. The exterior paint shall be of the required shade and shall include silicone additives. The application shall be conducted over and including a priming coat of approved exterior primer.

6.8 SYNTHETIC ENAMEL PAINT

6.8.1 Synthetic Enamel paint conforming to IS 2932 of approved good quality of Asian or Nicholson or ICI Dulux or equivalent shall be used. The shade of under coat shall be match with the top coat as recommended by the manufacturer.

6.9 PINK PRIMER

6.9.1 For (Wood work) hard or soft wood Pink primer conforming to IS 3536.

6.9.2 The primer shall be ready mixed primer of approved brand and manufacture.

SIGNATURE OF TENDERER

7. **DETAILED SPECIFICATIONS FOR ITEMS OF WORKS**

7.1 **GENERAL**

7.1.1 Except where otherwise specified or authorized by the Engineer-in-Charge, all items of works **executed** by the contractor shall conform to the latest edition of the Bureau of Indian Standard Specifications and code of practices published by the B.I.S. Where no such specifications or code of practice exists the latest B.S.S. codes of practice or any other equivalent / standard code of practice shall also be considered for adoption. The tenderer while indicating any such specifications shall enclose the full set of the publication so referred and not in extracts. Photostats / Xerox copies in duplicate shall be forwarded which shall not be returned to the contractor. In absence of any specification, the department deserves the right to adopt trade specifications and/or sound engineering practices for the specialized work as may be decided by the Engineer-in-Charge which shall be final, conclusive and binding on the contractor.

7.2 **DISMANTLING AND DEMOLISHING**

7.2.1 During demolition or dismantling, every precaution shall be taken by the contractor to prevent damage to any part of the structure and also to any adjacent structures which are to be left intact. Any damage caused to the structures, due to the carelessness and negligence of the contractor shall be made good by him at his own expense. Care must be taken by the contractor in such a way that debris shall not fall into water and if falls to be removed immediately.

7.2.2 All materials obtained from dismantling or demolition shall be the property of the CoPA unless otherwise specified and shall be kept in safe custody until they are handed over to the Engineer-in-Charge.

7.2.3 The demolition shall always be well planned before hand and shall generally be done in reverse order of the one in which the structure was constructed. The operations shall be got approved from the Engineer-in-Charge before starting the work. Due care shall be taken to maintain the safety measures prescribed in IS 4130 and construction and demolition

waste management rules 2016 shall be followed.

- 7.2.4 Necessary propping, shoring and or under pinning shall be provided to ensure the safety of the adjoining work or property before dismantling and demolishing is taken up and the work shall be carried out in such a way that no damage is caused to the adjoining work or property. Wherever specified, temporary enclosures or partitions and necessary scaffolding with suitable double scaffolding and proper cloth covering shall also be provided, as directed by the Engineer-in-Charge. It shall be ensured that no dust is generated while demolishing. Barricading shall be provided wherever required.
- 7.2.5 Necessary steps shall be taken to keep noise and dust nuisance to the minimum. All work needs to be done under the direction of Engineer-in-Charge. Helmets, goggle, safety belts etc., should be used whenever required and as directed by the Engineer-in-Charge. The demolition work shall be proceeded with in such a way that it causes the least damage and nuisance to the adjoining building and the public.
- 7.2.6 Dismantling shall be done in a systematic manner. All materials which are likely to be damaged by dropping from a height or by demolishing roofs, masonry etc. shall be carefully removed first. Chisels and cutters may be used carefully as directed. The dismantled articles shall be removed manually or otherwise, lowered to the ground (and not thrown) and then properly stacked as directed by the Engineer-in-Charge.
- 7.2.7 Any serviceable material, obtained during dismantling or demolition, shall be separated out and stacked properly as directed by the Engineer-in-Charge within a lead of 50 meters. All unserviceable materials, rubbish etc. shall be disposed off at authorized locations as directed by the Engineer-in-Charge.
- 7.2.8 Where existing fixing is done by nails, screws, bolts, rivets, etc., dismantling shall be done by taking out the fixing with proper tools and not by tearing or ripping off.
- 7.2.9 Appropriate screens shall be placed where necessary to prevent injuries due

to falling pieces. Water spray shall be used to reduce dust while tearing down plaster from brick work. Safety belts shall be used by labourers while working at higher level to prevent falling from the structure. Wherever, possible mechanized working platform shall be used. First-aid equipment shall be made available at all demolition works of any magnitude.

7.2.10 The contractor shall maintain/disconnect existing services, whether temporary or permanent, wherever required by the Engineer-in-Charge.

7.3 CEMENT PLASTERING

7.3.1 Cement plastering shall be with the grade of mortar and of thickness specified in the schedule. The surface to be plastered shall be thoroughly cleaned and kept wet for 4 hours before plastering.

7.3.2 All the corners shall be rounded off to a radius of 25 mm unless otherwise specified.

7.3.3 Where smooth finishing is specified in the schedule the plastering shall be floated over with neat cement slurry using 2.2 kg of cement per square meter immediately after the final coat of plastering and rate quoted for plastering shall include cost of this finishing work.

7.3.4 The plastered surface on which glazed tiles or other similar type of finishing are to be provided subsequently shall not be finished smooth but shall be scarified for forming a base for providing the final surface finish as required.

7.3.5 The surface shall be cured for 7 days.

7.3.6 The rate shall include all labour and materials including scaffolding, curing etc. complete. required for completion of work. Measurement of the work under this head shall be made on the basis of the area of work done.

7.4 REPAIR TO PLASTER (12MM TO 20MM THICKNESS)

7.4.1 The work includes cutting the patch and preparing the wall surface. Scaffolding as required for the proper execution of the work shall be erected. If work can be done safely with the ladder or jhoola these will be permitted in place of scaffolding.

7.4.2 The mortar of the patch, where the existing plaster has cracked, crumbled

or sounds hollow when gently tapped on the surface, shall be removed. The patch shall be cut out to a square or rectangular shape at position marked on the wall as directed by the Engineer-in-Charge or his authorized representative. The edges shall be slightly under cut to provide a neat joint.

7.4.3 The masonry joints which become exposed after removal of old plaster shall be raked out to a minimum depth of 10 mm in the case of brick work and 20 mm in the case of stone work. The raking shall be carried out uniformly with a raking tool and not with a basuli, and loose mortar dusted off. The surface shall then be thoroughly washed with water, and kept wet till plastering is commenced. In case of concrete surfaces, the same shall be thoroughly scrubbed with wire brushes after the plaster had been cut out and pock marked with a pointed tool, at spacings of not more than 5 cm. Centres, the pock being made not less than 3 mm deep. This is to ensure a proper key for the plaster. The surface shall be washed and cleaned and kept wet till plastering is commenced.

7.4.4 Mortar of specified mix with the specified sand shall be used. The surface shall be finished even and flush and matching with the old surrounding plaster. All roundings necessary at junctions of walls, ceilings etc. shall be carried out in a tidy manner.

7.4.5 All dismantled mortar & rubbish etc. shall be disposed off within 24 hours from its dismantling promptly as directed by the Engineer-in-Charge.

7.4.6 Doors, windows, floors, articles of furniture etc. and such other parts of the building shall be protected from being splashed upon. Splashing and droppings, if any, shall be removed by the contractor at his own cost and the surface cleaned. Damages, if any, to furniture or fittings and fixtures shall be recoverable from the contractor.

7.4.7 Curing shall be started as soon as the plaster has hardened sufficiently not to be damaged when watered. The plaster shall be kept wet for a period of at least 7 days.

7.4.8 **Cleaning of existing Reinforcement and passivating its surface**

7.4.8.1 The alkaline chemical rust remover as approved by the Engineer-in Charge

and should be procured in sealed containers indicating the batch number and the date of manufacture etc.

7.4.8.2 The rust has to be removed from the surface of the reinforcement manually using chisels, wire brush, emery paper etc. as directed by Engineer-in-Charge at no extra cost, till the steel surface is cleared of all rust that could be removed manually or mechanically.

7.4.8.3 Then alkaline chemical rust remover, as approved by the Engineer-in-Charge shall be applied with brush over the reinforcement surface thoroughly along the full length of rusted reinforcement. After 24 hours of its application the surface shall be cleaned with wire brush and all loose particles removed. It should then be washed clean, with water, thoroughly and allowed to dry. alkaline chemical rust remover should be applied to the reinforcement approximately one litre for 6 to 7 sqm. of the steel area (assuming the surface of the reinforcement of rough) the consumption of the alkaline chemical rust remover should be about 0.40 litres per 10 Sqm. area of RCC unit.

7.4.9 **Application of Bonding Coat on RCC**

7.4.9.1 Epoxy bonding adhesive shall be approved by the Engineer-in Charge. Bonding coat is required to be applied for adhesion of applied repair concrete or mortar to the parent concrete. For this, the surface should be thoroughly cleaned by brushes and by blowing air from hand operated pump. The surface shall then be saturated with water (but without excess water).

7.4.9.2 The components of bonding coat shall be weigh batched and mixed in specific proportions, in a clean container, as directed by the Engineer-in-Charge. They should then be blended to a uniform and homogeneous mixture, lump free and of creamy consistency.

7.4.9.3 The epoxy bonding adhesive, with a coverage rate of 2.20 sqm/kg, shall be applied by stiff nylon bristle brush. The bonding material should be worked well onto the concrete surface of the parent concrete including reinforcement surface ensuring that no pinholes are visible

7.5 PROVIDING AND APPLYING SYNTHETIC ENAMEL PAINT

7.5.1 Paints/ primers of approved premium brand and manufacture shall be used. Only ready mixed Paint (Exterior grade) as received from the manufacturer without any admixture shall be used. If for any reason, thinning is necessary in case of ready mixed Paint, the brand of thinner recommended by the manufacturer or as instructed by the Engineer-in-Charge shall be used.

7.5.2 The surface shall be thoroughly cleaned off all dirt, rust, dust, grease etc. with wire brush, sand paper etc., and be made perfectly clean and dry while painting. For wood surfaces visible knots, holes etc. shall be filled with appropriate filling material with some shade as paint and rubbed smooth before applying paint.

7.5.3 The number of coats shall be as per schedule. Successive coats shall be applied only on the next day after rubbing with the finest grade of wet abrasive paper and dusting of the loose particles.

7.5.4 Measurements of the work under this head shall be made on the basis of the area of work done and rate quoted shall include the cost of surface preparation, materials, labour, scaffolding etc. required for the completion of works as detailed above.

7.6 PLAIN & REINFORCED CEMENT CONCRETE

7.6.1 General

The concrete used for all works, concreting procedure etc. shall be in accordance with IS:456-2000.

7.6.2 Concrete Mix

Mix used for Cement Concrete shall be as specified in the schedule.

7.6.3 Nominal Mix

For nominal mix concrete, proportion of fine aggregate to coarse aggregate shall be 1:2 by mass. The minimum cement content per cubic meter of nominal mix concrete shall be as per table 5 of IS: 456-2000.

7.6.4 Size of Coarse Aggregate

For all concrete, 20 mm size graded aggregate conforming to IS:383-2016 shall be used unless otherwise specified. If 20 mm graded aggregates as per IS:383 are not readily available, graded 20 mm aggregate shall be obtained by blending 20 mm and 12.5/ 10 mm aggregates in the proportion arrived based on the combined sieving of aggregates.

7.6.5 Mixing of Concrete

7.95.1 Concrete shall be mixed in a drum or pan type batch mixer, the type and capacity of which is to be approved by the Engineer-in-Charge. Time allowed for mixing, after all ingredients have been placed in the mixers shall not be less than two minutes. If there is segregation after unloading from the mixer, the concrete should be remixed.

7.95.2 Ready mix concrete from outside source shall be allowed for use on the work subject to the conditions that: (i) written permission shall be obtained from the Engineer-in-Charge, (ii) all quality control measures as stipulated by the Engineer-in-Charge are strictly adhered to by the Contractor at his cost, (iii) all design mix calculations as per Clause 2.3.4 of Tender Document shall be submitted by the contractor for approval of the Engineer-in-Charge & approval obtained; and (iv) all expenses towards conveyance and incidentals of providing departmental supervision at the mixing plant shall be borne by the Contractor.

7.6.6 Transporting, placing, compacting and curing of concrete

7.6.6.1 Transporting placing, compacting and curing of concrete shall be as per clause 13 of IS:456-2000. Placement of concrete shall be done with concrete pumps and pipelines unless otherwise approved by the Engineer-in-Charge in special cases.

7.6.6.2 Concrete shall be transported from the mixer to the worksite as rapidly as possible which will prevent the segregation or loss of any ingredient, and for maintaining the workability.

7.6.6.3 The concrete shall be placed and compacted before setting commences and should not be subsequently disturbed. Care should be taken to avoid displacement of reinforcement or movement of formwork.

- 7.6.6.4 All concrete shall be vibrated unless otherwise specified or approved by the Engineer-in-Charge and such vibrating shall be as required by the Engineer- in-Charge. The mechanical vibrators complying with IS:2505, IS:2506 or IS:4656 shall be used for compacting concrete. All vibrations shall be carried out to a plan approved by the Engineer-in-Charge. No workman shall be allowed to operate the vibrator without having received instructions and training in its use. Care must be taken to avoid segregation and excessive vibration.
- 7.6.6.5 Concreting shall be carried out continuously upto construction joints, the positions and arrangement of which shall be as directed by the Engineer-in-Charge. When the work has to be resumed the construction joints shall be prepared in accordance with clause 13.4 of IS:456-2000.
- 7.6.6.6 Unless otherwise specified, all concrete shall be kept continuously in a damp condition by ponding or by covering with a layer of sacking, canvas, hessian or similar materials with fresh water for not less than 7 days after laying the concrete. If curing is not done properly the department will be at liberty to engage labour for curing and the expenditure incurred will be recovered from the contractor's bill. The decision of the Engineer-in-Charge will be final on this.
- 7.6.6.7 Stripping time for the form work shall be as stipulated in clause 11.3 of IS:456-2000. Any impression, fins etc. that may occur from the form work shall be removed and treated with cement mortar 1:1.5 (1 cement: 1.5 sand).
- 7.6.6.8 Contractor shall arrange to fix any fixtures wherever necessary while doing concreting work without any extra cost. Cost of fixtures will be paid separately, if it is provided by the contractor.
- 7.6.6.9 The unit rate quoted by the tenderer shall be for the finished work and deemed to include cost of all materials and labour, form work, provision of holes, recess, other contingent items etc. required for the completion of work as specified etc

7.7 PROVIDING AND APPLYING INTERIOR ACRYLIC EMULSION PAINT

The surface shall be thoroughly cleaned of dust and then be sand papered to give a smooth and even surface. Over the prepared surface one base coat of primer for exterior/interior emulsion paint of same brand shall be applied with hand brush in horizontal stroke followed immediately by a vertical one which together shall constitute one coat. After the primer coat has dried for at least 48 hours, the surface shall be lightly sand papered to make it smooth. All loose particles shall be dusted off after rubbing and the surface cleaned well. The first finishing coat of exterior/interior emulsion paint shall then be applied with hand brush in horizontal stroke followed immediately by a vertical one which together shall constitute one coat. The second coat shall be applied in the same way of first coat to obtain an even surface, after the first finishing coat dried as per the directions of the Engineer-in óCharge

Measurements of the work under this head shall be made on the basis of the area of work done and rate quoted shall include the cost of labour, materials, scaffolding etc. required for the completion of work

Application: The number of coats shall be as stipulated in the item. The Paint will be applied in the usual manner with brush, spray or roller. The Paint dries by evaporation of the water content and as soon as the water has evaporated the film gets hard and the next coat can be applied. The time of drying varies from one hour on absorbent surfaces to 2 to 3 hours on non-absorbent surfaces. The thinning of emulsion is to be done with water and not with turpentine. Thinning with water will be particularly required for the under coat which is applied on the absorbent surface. The quantity of water to be added shall be as per manufacturer's instructions. The surface on finishing shall present a flat 137 velvety smooth finish. If necessary more coats will be applied till the surface presents a uniform appearance.

Precautions

Old brushes if they are to be used with emulsion Paints, should be completely dried of turpentine or oil Paints by washing in warm soap water. Brushes should be quickly washed in water immediately after use and kept immersed in water during break periods to prevent the Paint from hardening on the brush.(b) In the preparation of wall for plastic emulsion painting, no oil base putties shall be used in filling cracks, holes etc. (c) Splashes on floors etc. shall be cleaned out without delay as they will be difficult to remove after hardening. (d) Washing of surfaces treated with emulsion Paints shall not be done within 3 to 4 weeks of application.

Measurements: The length and breadth shall be measured correct to a cm. Measurements of the work under this head shall be made on the basis of the area of work done and the rate quoted shall include the cost of labour, materials scaffoldings etc. required for the completion of the work.

7.8 FRENCH SPIRIT POLISHING

7.8.1 Pure shellac conforming to IS 16 varying from pale orange to lemon yellow colour, free from resin or dirt shall be dissolved in methylated spirit at the rate of 140gm of shellac to 1 litre of spirit.suitable pigment shall be added to get the required shade. Ready made polish conforming to IS 348 can also be used.

7.8.2 Specifications for polishing new surface & old surface mentioned in CPWD specification shall be applied wherever applicable.

7.9 PRIMER APPLICATION ON WOOD WORK

7.9.1 The wood work to be painted shall be dry and free from moisture.

7.9.2 The surface shall be thoroughly cleaned. All unevenness shall be rubbed down smooth with sand paper and shall be well dusted. Knots, if any shall be covered with preparation of red lead made by grinding red lead in water and mixing with strong glue sized and used hot. Appropriate filler material

conforming to IS 345 with same shade as paint shall be used where specified. The surface treated for knotting shall be dry before Paint is applied. After the priming coat is applied, the holes and indentation on the surface shall be stopped with glazier's putty or wood putty. Stopping shall not be done before the priming coat is applied as the wood will absorb the oil in stopping and the latter is therefore liable to crack.

- 7.9.3 The primer shall be applied with brushes, worked well into the surface and spread even and smooth.

SIGNATURE OF TENDERER

COCHIN PORT AUTHORITY

REPAIRING AND EXTERIOR PAINTING OF HOD QUARTERS

UNDERTAKING REGARDING EPF AND ESI REGISTRATION

I/ We, M/sí .. (Name & Address of the tenderer) solemnly affirm and undertake that I/ We do not have the required number of employees for taking registration under EPF Organisation and ESI Corporation. I/ We also undertake that I/ We take the full responsibility for all the consequences arising due to the above and indemnify CoPA officials for any actions taken in this regard

SIGNATURE OF TENDERER

PROFORMA OF POWER- OF-ATTORNEY/LETTER OF AUTHORITY

(To be submitted on Non-judicial Stamp Paper of appropriate value)

To

The Chief Engineer
Cochin Port Authority,
Cochin 682009.
Kerala, India.

Dear Sir,

We _____
do hereby confirm that Mr./Ms./Mrs _____ [*INSERT
NAME AND ADDRESS*], whose signature is given below, is /are authorized to
represent us to bid, negotiate and conclude the agreement on our behalf with you
against Tender for "REPAIRING AND EXTERIOR PAINTING OF HOD
QUARTERS".

We confirm that we shall be bound by all and whatsoever our said agents shall commit.

Signature of the authorized person:

Name & Designation :

Yours faithfully,

Signature, name and seal of the certifying authority

FORMAT FOR FURNISHING BANK INFORMATION FOR e-PAYMENT

1	Name and full address of the beneficiary	
2	Credit Account No. (Should be full 14 digit)	
3	Account Type (SB or CA or OD)	
4	Name of the Bank	
5	Branch (Full address with telephone No.)	
6	MICR code (Should be 9 digit)	
7	Telephone/Mobile/Fax No. of the beneficiary	Telephone:
		Mobile :
		Fax :
8	Cancelled Cheque	

Signature with seal
(Authorized Signatory)

**PROFORMA OF BANK GUARANTEE FOR PERFORMANCE
GUARANTEE/ SECURITY DEPOSIT**

(To be executed on non-judicial Stamp Paper of appropriate value)

[The bank, as requested by the successful Tenderer, shall fill in this form in accordance with the instructions indicated]

In consideration of the Board of Authorities Major Ports for the Port of *[insert name of Port]* incorporated by **The Major Port Authorities Act, 2021** as amended by Major Port Authority (hereinafter called "The Board" which expression shall unless excluded by or repugnant to the context or meaning thereof be deemed to include the Board of Trustees of the Port of *[insert name of Port]*, its successors and assigns) having agreed to exempt _____ (hereinafter called the "Contractor")

(Name of the Contractor/s)

from the demand under the terms and conditions of the Contract, vide _____ :-s letter No. _____

(Name of the Department)

date _____ made between the Contractors and the Board for execution of _____ covered under Tender No. _____ dated _____ (hereinafter called "the said contract") for the payment of Security Deposit in cash or Lodgement of Government Promissory Loan Notes for the due fulfilment by the said Contractors of the terms and conditions of the said Contract, on production of a Bank Guarantee for Rs. _____

(Rupees _____) only we, the (Name of the Bank and Address) _____

(hereinafter referred to as "the Bank") at the request of the Contractors do hereby undertake to pay to the Board an amount not exceeding Rs. _____ (Rupees _____) only against any loss or damage caused to or suffered or which would be caused to or suffered by the Board by reason of any breach by the Contractors of any of the terms and conditions of the said contract.

2. We, _____, _____, do hereby

(Name of Bank) (Name of Branch)

undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand from the Board stating that the amount claimed is due by way of

loss or damage caused to or which would be caused to or suffered by the Board by reason of any breach by the Contractors of any of the terms and conditions of the said contract or by reason of the Contractors failure to perform the said contract. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to any amount not exceeding Rs. _____ (Rupees _____) only.

3. We, _____(Name of Bank and Branch)_____, undertake to pay to the

Board any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor(s) shall have no claim against us for making such payment.

4. We, _____(Name of Bank and Branch) further agree with the Board that the guarantee herein contained shall remain in full force and effect during the period that would be taken for performance of the said contract and that it shall continue to be enforceable till all the dues of the Board under or by virtue of the said contract have been fully paid and its claims satisfied or discharged or till the

(Name of the user department)

of the said certifies that the terms and conditions of the said contract have been fully and properly carried out by the said Contractors and accordingly discharge this guarantee. PROVIDED HOWEVER that the Bank shall be the request of the Board but at the cost of the Contractors, renew or extend this guarantee for such further period or periods as the Board may require from time to time.

5. We, _____ further agree with the Board

(Name of Bank and Branch)

that the Board shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend the time of performance by the said contract or to extend the time of performance by the said Contractors from time to time or to postpone for any time or from time to time any of the powers exercisable by the Board against the said Contractors and to forebear or enforce any of the terms and conditions relating to the said contract and we shall not be relieved from our liability by reason of any such variation or extensions being granted to be Contractors or for any forbearance, act or omission on the part of the Board or any indulgence shown by the Board to the Contractors or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).

7. It is also hereby agreed that the Courts in *[insert city]* would have exclusive jurisdiction in respect of claims, if any, under this Guarantee.

8. We, _____ Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Board in writing.

9. Notwithstanding anything contained herein :

a) Our liability under this Bank Guarantee shall not exceed Rs. _____

(Rupees _____ only);

b) this Bank Guarantee shall be valid upto ____*_____; and

c) we are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before _____ (date of expiry of Guarantee).ö

Date _____ day of _____ 2026

For (Name of Bank)

(Name)

Signature

* The date will be sixty (60) days after the end of the period of Defect Liability as specified in the Contract.