

**PROFORMA OF POWER- OF-ATTORNEY/LETTER OF AUTHORITY**  
*(To be submitted on Non-judicial Stamp Paper of appropriate value)*

To

The Chief Engineer  
Cochin Port Authority,  
Cochin 682009.  
Kerala, India.

Dear Sir,

We \_\_\_\_\_ d  
o hereby confirm that Mr./Ms./Messrs \_\_\_\_\_ **[INSERT  
NAME AND ADDRESS]**, whose signature is given below, is /are authorized to represent  
us to bid, negotiate and conclude the agreement on our behalf with you against Tender for  
“**SWEEPING AND CLEANING OF PORT ROADS, UPKEEPING OF CFS,  
GUEST HOUSE AND REMOVAL OF GARBAGE AT VARIOUS LOCATIONS  
FOR ONE YEAR**”.

We confirm that we shall be bound by all and whatsoever our said agents shall commit.

Signature of the authorized person:

Name & Designation :

Yours faithfully,

Signature, name and seal of the certifying authority