COCHIN PORT

SAGARMALA
PORT-LED PROSPERITY

No.A8/Sr.Dy.CMO/Med/CoPA/2025-S

Dated:20.11.2026

To

The Secretary,
All Major Port Authorities

Sub:- Filling up the post of Sr. Deputy Chief Medical Officer in CoPA on absorption through composite method of recruitment from Major Port Authorities – reg.

Sir/Madam,

Applications are invited from eligible officers for filling up the post of Sr. Dy. Chief Medical Officer in the scale of pay of Rs.80,000-2,20,000 /- in Cochin Port Authority by absorption through composite method from the Officers in the Medical Department of a Major Port Authority as per the Recruitment Rule. The copy of Recruitment Rule is enclosed as **Annexure –I.**

For absorption through composite method, officers holding analogous posts or holding the post of Dy. Chief Medical Officer (Specialist) and equivalent specialist posts in Medical Department in the scale of pay of Rs. 60000-180000 (pre-revised Rs.13000-18250) with 3 years regular service in the grade in a Major Port Authority or Dy. Chief Medical Officer (Specialist) and equivalent specialist posts in medical department with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs.50000-160000 (pre-revised Rs.10750-16750) and Rs.60000-180000 (pre-revised Rs.13000-18250) in specialist cadre of Medical Department in a Major Port Authority will be eligible.

Eligibility & Selection

The selection to the post will be on merit subject to fulfilling prescribed eligibility.
The overall grading in the ACRs should not be below "Very Good"

Submission of Applications

The Secretaries of all Major Port Authorities are requested to circulate this vacancy circular among eligible officers of their respective Ports. Applications in the prescribed proforma (**Annexure-II**) duly filled in and certified by the Competent Authority alongwith the following documents may kindly be forwarded to this office so as to reach on or before **04.01.2027.**

1. Attested copies of Annual Performance Appraisal Reports (APARs/ACRs) of the applicant for the last 5 years (01.04.2020 to 31.03.2025) (Attested by an Officer not below the rank of Dy. HOD on each page).
2. A statement showing year-wise availability of APARs/ ACRs and grading duly signed by the Competent Authority. If the APAR for a particular period during the last 5 years is not available, "No Report Certificate" may be furnished along with the APARs of preceding years.

.....2/-

कोचिन पत्तन प्राधिकरण | विल्लिंगडन आईलैण्ड | कोचिन - 682 009 | भारत
Cochin Port Authority | Willingdon Island | Cochin - 682 009 | India
www.cochinport.gov.in | secretary@cochinport.gov.in | +91484 2666412 | +91484 2582100 | Fax: +91484 2668163
cochin_port | PortofCochin | portofcochin | company/portofcochin

3. Attested copies of all Certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
4. Certificate by Head of office of the applicant as per **Annexure-III.**
5. No-Objection certificate of the concerned Port Authority.
6. An undertaking of the applicant not to withdraw his/her candidature, if selected (**Annexure-IV**). Officials, who withdraws his/her candidature for the Post after his/her selection by the Services Selection Committee, will be liable for debarment from future selection to Dy.HOD level posts in all Major Port Authority for a period of two years.
7. The vigilance status of the candidates may be furnished in the prescribed Proforma duly signed by the CVO of the concerned Port along with the application **(Annexure-V).** If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.
8. Two recent passport size photographs in a sealed envelope.

The details of the applicants, length of service in feeder grade posts with pay scales, final APAR gradings and eligibility position may clearly be indicated in the proposal.

The Veracity of the University Certificates produced by the applicants and the recognition of the degree obtained by the applicant shall be ensured and certified by the concerned officer of the Port.

The cut off date for determining eligibility shall be **04.01.2027.**(last date of submission of application)

Important Conditions

1. In case of receipt of an advance copy of application by CoPA, candidature will not be considered unless the same is received through proper channel within 15 days of the closing date.
2. Once the application(s) are forwarded with the prior approval of the Competent Authority, the concerned Port Authority shall ensure that the officer, if selected, is relieved within 30 days of issue of selection order since the post is at Deputy HOD level.
3. Incomplete applications or applications not submitted as per this circular or applications received after the due date will not be considered.

Your kind cooperation is requested in ensuring that the applications of eligible officers are forwarded with prior approval of the Competent Authority along with all requisite documents, so as to reach CoPA within the stipulated time.

Yours faithfully,

20/11/26

SECRETARY

Copy to : The Secretary to the Govt.of India,
Ministry of Ports, Shipping & Waterways,
Transport Bhawan, 1, Parliament Street,
New Delhi- 110 001.

" The Under Secretary to the Govt. of India(PHRD Division), Ministry of Ports, Shipping & Waterways for information-A soft copy of the vacancy circular is also sent to Ministry for necessary posting in the Ministry's website.

" : All Head of Departments, Cochin Port Authority.

" : The Chief Medical Officer, All Major Ports

Annexure-I

Sl. No.	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruitment (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/Deputation	Period of Probation, (in yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion /Absorption/ Deputation)	In case of Promotion/Absorption/ Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Sr. Dy. Chief Medical Officer	2	Class-I	[1][32900-58000 (pre-revised 16000-400-20800)]	Selection	45	(i) [1][MBBS degree from a recognized University. (ii) A Post Graduate (PG) Medical Degree or PG Medical Diploma in the specified specialty from a recognized University. (iii) Post qualification experience of 10 years in case of PG Degree holders and 12 years experience in case of PG Diploma holders in the relevant field of specialization in a reputed hospital.]	(a) No (b) Yes (c) No	N.A.	By absorption through Composite method failing which by deputation from other Govt. organizations and failing both by direct recruitment.	For absorption through composite method, officers holding analogous posts or holding the post of Dy. Chief Medical Officer (Specialist) and equivalent specialist posts in medical department in the scale of pay of [1][Rs.24900-50500 (pre-revised Rs.13000-18250)] with 3 years regular service in the grade in a Major Port Trust or Dy. Chief Medical Officer (Specialist) and equivalent specialist posts in medical department with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of [1][Rs.20600-46500 (pre-revised Rs.10750-16750)] and [1][Rs.24900-50500 (pre-revised Rs.13000-18250)] in specialist cadre of medical department in a Major Port Trust will be eligible. For deputation, officer holding analogous posts or holding posts of Dy. Chief Medical Officer (Specialist) and equivalent specialist posts in the scale of pay of [1][Rs.24900-50500 (pre-revised Rs.13000-18250)] in medical department in a Govt./ Semi-Govt./ PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the benchmark in over all grading in the ACRs will not be below "very good".	

[1] Substituted w.e.f. 9-12-2016 vide Ministry of Shipping Notification No.PR-12012/1/2014-PE.I published in the Gazette of India under G.S.R. 1126(E) dated 9-12-2016

Annexure-II

APPLICATION FORM

Affix passport size Photograph

Post applied for :

1. Full Name (in block letters) :
2. (a)Address for Communication
   (b)Telephone no/Mobile no.
   (c)E-mail address :
3. Date of Birth
4. Dated of Retirement :
5. Whether belongs to SC/ST/OBC/UR :
6. Present post with scale of pay
7. Date of continuous regular appointment in the present post :
8. Educational and other qualifications:-

Educational Qualification	Name of University	Year of passing	Class and percentage obtained	Subjects

9. Details of fulfilling qualifying service in the feeder grade :

Name of posts & organization	Post held & scale of pay	From	To	Nature of duties

Note: (1) The above columns shall be clearly filled in
(2) pay scale granted as financial upgradation under Modified Assured Career Progression Scheme (MACPS) should not be indicated as it is not a regular service in the grade.

10. Details of Employment/Experience in chronological order

Name of the Organization	Posts held	Scale of Pay	From	To	Nature of Duties

11. Languages knows
(Read, Write and Speak)
12. Any other information desired to be furnished :

I do hereby, declare that the particulars furnished above by me are true to the best of my knowledge and belief. In the even of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice. In the event of my selection to the above post, I will not withdraw my candidature and undertake to accept the appointment/posting.

Place:

Date:

(SIGNATURE OF THE APPLICANT)

Annexure-III

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE

Certificate in respect of Shri/Smt. ----------

(Name and Designation)

1. It is certified that the particulars furnished by the officer, are correct and he/she fulfills the eligibility criteria.

2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.

3. His/her integrity is certified.

4. It is certified that no major/minor penalties have been imposed on the Officer during the last 10 years.

5. Attested copies of APARs for the last 5 years are attached.

6. The veracity of the academic qualification certificates submitted by the applicant ensured and certified.

Dated:

SIGNATURE OF THE FORWARDING AUTHORITY
NAME ALONG WITH OFFICE SEAL

Annexure-IV

UNDERTAKING

I hereby agree to abide by the condition that I will not withdraw the application or candidature for the Post of Sr. Dy. Chief Medical Officer, CoPA after selection by the Services Selection Committee. I am also aware that, if I withdraw my application in case of selection, I will be liable for debarment for future selection to Dy.HOD level posts in All Major Port Authority for a period of two years.

(Signature)
Name

Annexure-V

Particulars of the officer for whom vigilance Comments/clearance being sought
(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :

6. Service to which the officer belongs Including batch/year cadre etc, wherever applicable :

7(A) Positions held during the ten preceding years:

Sl No	Organization (Name in full)	Designation & Place of Posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To

7(B) Whether the Officer has functioned as a CVO in part time or additional charge capacity (details thereof) :

7(C) Whether the officer is currently placed under Suspension :

DATE:

(NAME AND SIGNATURE)

VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE COMMENTS/CLEARANCE BEING SOUGHT

(To be furnished by the CVO or HOD)

Name of the Officer :

8. Whether the officer has been Placed on the "Agreed List" or "List of officer of Doubtful Integrity". (If yes, details to be given) :

9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result. :

10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty :

11. Is any disciplinary / criminal proceedings chargesheet pending against the Officer as on date. (If so, details to be furnished – Including reference no., if any, of the Commission) :

12. Is any action contemplated against the officer as on date. (If so, details to be furnished) :

13. Whether any complaint with vigilance angle is Pending against the officer (if so, details to be furnished.) :

Date: (Name & Signature)