COCHIN PORT

SAGARMALA
PORT-LED PROSPERITY

No.A4/EE(Ele/E&C)/2026/S

Administrative Office
Dated: 16-11-2026

To

The Secretary,
All Major Ports.

Sir,

Sub: Filling up the post of Executive Engineer (Ele/E&C) in Cochin Port Authority, on absorption/deputation basis from all Major Port Authorities.

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1. Applications are invited for filling up 1(one) post of Executive Engineer (Ele/E&C) in the scale of pay of Rs.50000-160000 (Pre-revised Rs.10750-16750) in Mechanical Engineering Department of Cochin Port Authority by absorption/deputation basis from officers holding analogous posts in Electrical/Electronics and Communication Engineering discipline or feeder post with 5 years regular service in the grade in a Major Port. Recruitment Rules is attached as **Annexure-I**.

2. Applications in the prescribed format **(Annexure-II)** from eligible and willing Officers, who satisfy the provisions of recruitment rules for the post of Executive Engineer (Electrical/Electronics and Communication), may be forwarded along with the following documents so as to reach this office **on or before 30.12.2026, which shall be the crucial date for determining the qualification and experience.**

a. Attested copies of Educational & Professional qualifications.
b. Attested copies of ACRs/APARs of the applicant for the last 5 years.
c. No-Objection Certificate of the respective Port.
d. Two recent passport size colour photographs in a sealed envelope.
e. An undertaking of the applicant not to withdraw his/her candidature, if selected.
f. Certificate by Head of Office of the Applicant as per the format **(Annexure-III)**.
g. Vigilance/Administrative clearance of the concerned Port in the specified Proforma (**Annexure-IV**).
h. A copy of the order declaring satisfactory completion of probation period in the feeder post prescribed in the RR.
i. Details regarding unauthorised/EOL, if any, during the qualifying service period relevant for the post, otherwise, a Nil Certificate shall be furnished.

3. The Veracity of the University Certificates produced by the applicant and the recognition of the degree obtained by the applicant may be ensured and certified.

4. The applications received through proper channel only will be entertained. The applications received after the last date or without ACRs/APARs and other requisite documents or otherwise incomplete will not be considered. In case of receipt of advance copy of application in respect of any applicant, his/her candidature will not be considered if the application is not received through proper channel within 15 days of last date of receipt of application.

5. The circular along with Annexures is also available in the official website of Cochin Port Authority, www.cochinport.gov.in.

Yours faithfully,

16/11/26

SECRETARY
Ph. No.0484 -2582113

Encl: As above.

Copy to : The Chief Mechanical Engineer, CoPA

Annexure. I

Sl. No.	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruitment (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/ Deputation	Period of Probation, (in yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion /Absorption/ Deputation)	In case of Promotion/Absorption/ Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Executive Engineer (Mechanical/Electrical/Electronics and Communication)	7	Class -I	10750 - 300- 16750	Selection	35	Essential: (i) Degree or equivalent in Mechanical/Electrical/Electronics and Communication Engineering from a recognised university/ Institution. (ii) Five years experience in relevant discipline in executive cadre in an Industrial/ Commercial/ Govt. undertaking	(a) No. (b) No. However a Diploma in Engineering in the relevant discipline from a recognised university/ institution is essential.. (c) No.	2	By promotion, failing which by absorption/ deputation, failing both by direct recruitment	Promotion from Asst. Exe. Engineer / Safety Officer in the scale of pay of Rs.9100-15100 with 5 years regular service in the grade, failing which from Assistant Executive Engineer in the scale of pay of Rs. 9100-15100 with 2 years regular service in the grade and a combined regular service of eight years in the scale of pay of Rs.9100-15100 with two years regular service in the grade and a combined regular service of eight years in the scale of pay of Rs.9100-15100 and Rs.8600-14600 in the respective discipline of M&E Engg. Deptt. Or Diploma Engrs in the scale of pay of Rs. 8600-14600 with eight years of regular service in the grade where the pay scale of Rs.9100-15100 does not exist in that discipline. Absorption/ deputation will be of Officers holding analogous posts in respective discipline or feeder post with 5 years regular service in the grade in a Major Port Trust.	Mechl - 4 posts Electrical/Electronics & Communication - 3 posts

Annexure-II

APPLICATION FOR THE POST OF EXECUTIVE ENGINEER(ELE/E&C) OF MECHANICAL ENGINEERING DEPARTMENT OF COCHIN PORT AUTHORITY

Affix passport size Photograph

Mode of Appointment (please tick) (Mandatory) :-

Absorption ☐ Deputation ☐

1. Full Name (in block letters) :

2. (a) Address for Communication

   (b) Telephone no/Mobile no. :
   (c) E-mail address :

3. Date of Birth

4. Dated of Retirement :

5. Whether belongs to SC/ST/OBC/UR :

6. Present post with scale of pay :

7. Date of continuous regular appointment in the present post :

8. Educational and other qualifications:-

Educational Qualification	Name of University	Year of passing	Class and percentage obtained, if applicable	Subjects

9. Details of fulfilling qualifying service in the feeder grade :

Name of posts & organization	Post held & scale of pay	From	To	Nature of duties

10. Details of Employment/Experience in chronological order

Name of the Organization	Posts held	Scale of Pay	From	To	Nature of Duties

11. Languages knows (Read, Write and Speak)

12. Any other information desired to be furnished :

I do hereby, declare that the particulars furnished above by me are true to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice. In the event of my selection to the above post, I will not withdraw my candidature and undertake to accept the appointment/posting.

Place:

Date:

(SIGNATURE OF THE APPLICANT)

Annexure-III

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE

Certificate in respect of Shri/Smt. ----------

(Name and Designation)

1. It is certified that the particulars furnished by the officer, are correct and he/she fulfills the eligibility criteria.

2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.

3. His/her integrity is certified.

4. It is certified that no major/minor penalties have been imposed on the Officer during the last 10 years.

5. Attested copies of ACRs for the last 5 years are attached.

6. The veracity of the academic qualification is certified.

Dated:

SIGNATURE OF THE FORWARDING AUTHORITY
NAME ALONG WITH OFFICE SEAL

Annexure-IV

Particulars of the officer for whom vigilance Comments/clearance being sought
(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :

6. Service to which the officer belongs : Including batch/year cadre etc, wherever applicable

7(A) Positions held during the ten preceding years:

Sl No	Organization (Name in full)	Designation & Place of Posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To

7(B) Whether the Officer has functioned as a CVO in part time or additional charge capacity (details thereof) :

7(C) Whether the officer is currently placed under Suspension :

DATE:

(NAME AND SIGNATURE)

VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE COMMENTS/CLEARANCE BEING SOUGHT

(To be furnished by the CVO or HOD)

Name of the Officer :

8. Whether the officer has been Placed on the "Agreed List" or "List of officer of Doubtful Integrity". (If yes, details to be given) :

9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result. :

10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty :

11. Is any disciplinary / criminal proceedings chargesheet pending against the Officer as on date. (If so, details to be furnished – Including reference no., if any, of the Commission) :

12. Is any action contemplated against the officer as on date. (If so, details to be furnished) :

13. Whether any complaint with vigilance angle is Pending against the officer (if so, details to be furnished.) :

Date: (Name & Signature)