

# COCHIN PORT TRUST

General Administration Department  
Cochin - 09

No. SWO/Circular/Covid 19/2020-S

Dated 02.05.2020

## CIRCULAR

In compliance of the Government of India directions in force, Cochin Port Trust being an organization coming under the essential services, it has been decided that activities of the Port may continue to function in compliance to the relaxed social distancing measures contained in the MHA Order dt. 1-5-2020, for the period upto 17-05-2020.

Further, the social distancing measures, if any, applicable to the District/locality as may be issued by the State Government from time to time will also be applicable.

All departments may convey the above position to all employees by email and through other electronic means including Whatsapp groups of employees created as per the previous circulars.

It is reiterated that the social distancing measures and SOPs for workplaces issued by the Central/State Governments may strictly be adhered to by all departments.

The vehicle/boat arrangement as being provided to employees, those who do not have own vehicles, will continue as per the revised schedule, as attached, till public transport is resumed.

Copy to: All HoDs/Dy.Commandant,CISF  
: The Administrator, CFH  
: The CME may inform ISRF,CSL  
: PS to Chairman/PS to Dy. Chairman  
: All Notice Boards.

A handwritten signature in black ink is written over the word 'SECRETARY'. Below the signature, the date '2/5/2020' is written in black ink.

SECRETARY  
2/5/2020