

**Delegation of Powers to Deputy Chairman as Recommended
by IPA Governing Body**

1. Item-wise specific delegation of full powers to Deputy Chairmen

Sl. No.	Nature of Power	Limits as per the Delgation of Powers orders	IPA Governing Body Recommendations
1	To incur expenditure on repairs and maintenance including annual AMCs	Chairman – Full Powers Dy. Chairman – ₹ 200000/- HODs – ₹ 25000/- Dy. HODs – ₹ 10,000/-	Deputy Chairman – Full Powers HODs – ₹ 25000/- Dy. HODs – ₹ 10,000/-
2	To purchase stores and Medicines	Chairman – Full Powers Dy. Chairman – Upto ₹ 3 Lakhs in each case on the basis of competitive quotations after concurrence of Finance and upto ₹ 1 lakh in each case through the Spot Purchase Committee. HODs – Upto ₹ 50000/- in each case on the basis of competitive quotations after concurrence of Finance and ₹ 20,000/- in each case through the Spot Purchase Committee.	Deputy Chairman – Full Powers HODs – Upto ₹ 50000/- in each case on the basis of competitive quotations after concurrence of Finance and ₹ 20,000/- in each case through the Spot Purchase Committee
3	Grant of Advance to employees for purchase of car / scooter / motorcycle. To grant Festival Advance and any other special advances framed under Regulations Grant of Conveyance Allowance	Chairman – Full Powers in respect of C1.i Dy. Chairman – Full powers in respect of C1.ii HODs – Full Powers for C1.iii & IV employees.	Deputy Chairman – Full Powers for C1. I & II HODs – Full Powers for C1.iii & IV employees.
4	Payment from the Welfare Fund other than award of Scholarships. 1. Award of Trust scholarships both ordinary and merit. 2. Payment of ex-gratia amount from the Welfare Fund in addition to others in case of death or validation while in service where the family continues to be in indigent circumstances	Chairman – Full Powers for Class I and II Dy Chairman – Full Powers for Class – III & IV	Deputy Chairman – Full Powers for Class I, II, III & IV
5	Payment of compensation to Port Trust Employees who are not workmen with in the meaning of the Workman's Compensation Act. 1923	Chairman – Full Powers for Class I and II Dy Chairman – Full Powers for Class – III & IV C2-5	Deputy Chairman – Full Powers for Class I, II, III & IV

Sl. No.	Nature of Power	Limits as per the Delgation of Powers orders	IPA Governing Body Recommendations
6	To Provide immediate relief to the families of employees who die while in service	Chairman – Full Powers in respect of Class I and II Officers Dy Chairman – Full Powers in respect of Class III and IV Officers	Deputy Chairman – Full Powers for Class I, II, III & IV
7	To grant Advances / Final Withdrawals from PF	Chairman – Full Powers Dy. Chariman – Full powers in R/O officers / Staffs of his Department HODs – Full Powers in r/o officers / Staff of his Department of this Division other than final withdrawals where special reasons are not required.	Deputy Chairman – Full Powers for HODs HODs – Full Powers in r/o officers / Staff of his Department of this Division other than final withdrawals where special reasons are not required.
8	Transfer of Subscription in r/o GPF balances of employees who joins the Board's service from any Government Service	Chairman – Full Powers in the case of Class-I officer excepting HODs. Dy. Chariman – Full powers in the case of all Class II, III and IV employees.	Deputy Chairman – Full Powers for Class-i excepting HODs.
9	Sanction of Pension/Gratuity	Chairman – Full Powers Dy. Chairman – Full powers in the case of Class II, Class III & IV employees. HODs – Full powers in the case of Class III and IV employees.	Deputy Chairman – Full Powers for Cl. I & II HODs – Full powers in the case of Class III and IV employees.
10	Extension of Medical Benefits to retired employees on payment of prescribed fees.	Chairman – Full powers in respect of Class-I Dy. Chairman – Full powers in respect of Class – II HODs – Full powers in respect of Class – III & IV	Deputy Chairman – Full powers in respect of Class-I & II HODs – Full powers in respect of Class – III & IV

- It was also decided that powers on incur expenditure to be brought at par with the powers mentioned in Section 93 i.e. powers to sanction capital Expenses . This will give adequate powers to Dy. Chairmen to sanction maintenance & recurring expenses.
- In addition, Deputy Chairmen can be given primary responsibility for all Estate & land matters, Hospital management, Marketing and Business management , Labour and IR Issues.

C2-6

(Reference: Agenda C2 of Board of Trustees meeting dt 18/4/2017)