



कोचिन पत्तन प्राधिकरण  
Cochin Port Authority  
मुख्य अभियंता कार्यालय  
CHIEF ENGINEER'S OFFICE  
कोच्चिन / COCHIN- 682 009



No. T6/T-2052/2025-C/1842(00)

Dated: 08.07.2025

To

M/s.Orchid Garden,  
Njondickal Building,  
Mukkoottuthara.P.O,  
Kottayam, 686 510

Sirs,

Sub:- Tender for Providing landscaping and maintenance of landscaped and other areas at various locations in W/ Island for two years at Cochin Port Authority.-  
reg

Ref:- Your e-tender dated 10-06-2025

Your tender for the subject work has been accepted at 8.00 % less than the departmental PAC, which works out to a contract value of Rs.24,17,374.79 (Rupees Twenty Four lakhs Seventeen Seven thousand Three hundred Seventy Four and paise Seventy Nine only).

2. You are requested to furnish a Performance Security of Rs.1,21,000/- (Rupees One lakh Twenty One Thousand only) which is 5% of the contract value in one of the following forms, within **14 days** from the date of receipt of this work order; as per Clause 13.2 & 13.3 of the Tender Notice of Departmental Tender Document.

- i. Banker's Cheque / Demand Draft of a Scheduled Bank/ online payment through RTGS/NEFT. If online payment is made, the evidence thereof shall be submitted to the office.
- ii. An irrevocable Bank Guarantee(BG) enforceable and encashable at Cochin, drawn from any Scheduled Bank operating in India as per the prescribed proforma attached as Annexure V of Departmental tender Document.
- iii. Insurance Surety Bond from the Insurance Company duly approved by Insurance Regulatory and Development Authority of India.

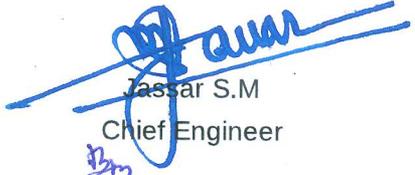
3. You are also requested to execute an agreement on proper value Kerala State stamp paper [Minimum Rs.200/- (Rupees Two hundred only)] in the prescribed departmental form, which is available in the office of the undersigned, within **21 days** from the date of receipt of

this work order.

4. You are further requested to contact the Suptdg. Engineer-II of this Port Authority immediately and take over the site and start the work within **7 (seven)** days from the date of receipt of this work order. Period of contract of the work is **2 (Two) Years** from the date of commencement of work.

5. Please acknowledge receipt of this letter indicating the date of receipt.

Yours faithfully

  
Jassar S.M  
Chief Engineer

Copy To

The FA&CAO, CoPA with copy of Proceedings of TC meeting  
Secretary, CoPA

The Resident Sr. Audit Officer, CoPA.

The Asst. Labour Commissioner/ The Regional Labour Commissioner/The Labour  
Enforcement Officer, Ministry of Labour, Govt. Of India, Kendriya Asram Sadan,  
Oolimughal, Kakkanad, Kochi-30.

SE-II CoPA (Copies of Schedule in triplicate for necessary action)

Exe. Engineer-I

PA to CE

Sr DCA-II, CE's Office