



MARINE DEPARTMENT

E-TENDER No. MD / Diving Services /2024

“E-Tender for Diving Operations and other under water works-2024”

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| Tender publication date | : | 11.06.2024 |
| Down loading of Tender document | : | From 11.06.2024 , 1700 hours To 02.07.2024 , 1400 hours |
| Last date and time for Submission of Tenders | : | 02.07.2024 , 1430 hours |
| Time and date of technical bid opening | : | 02.07.2024 , 1500 hours |
| Opening of The Price Bid | : | Will be informed later |
| Cost of Tender Document / Processing Fee | : | Rs 2,360/- (non refundable) (Inclusive of 18% GST) |
| EMD | : | Rs 15,400/- |
| Tender Value | : | Rs.7,70,000/- |
| E-Tendering portal | : | www.Tenderwizard.com/CPT |

Office of the Deputy Conservator
Cochin Port Authority,
Cochin – 682 009.
Phone: 91 484 2666417, 2582500
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E-TENDER NOTICE

E-TENDER No. MD/Diving Services /2024

Date: 11.06.2024

- 1.1. Electronic Tenders (e-Tenders) in “Two Cover System” is invited by the Deputy Conservator, Cochin Port Authority, Willingdon Island, Cochin – 9, e-mail: dc@cochinport.gov.in for Diving Operations and other under water works for a period of 3 years (2024-27).
- 1.2. Tender documents can be downloaded from the e-tendering portal www.tenderwizard.com/CPT or from CoPA website www.cochinport.gov.in or from Central Public Procurement Portal www.eprocure.gov.in/cppp .
- 1.3. The bidders should have a valid digital signature certificate (Class-II or Class-III) issued by any of the valid Certifying Authorities to participate in the online tender. As per the IT ACT 2000, all bidders who participate in the online bidding process in eTendering site should possess a valid Digital signature issued by any of the Digital Signature Certificate (DSC) vendors approved by CCA, India (<https://cca.gov.in>).
- 1.4. The bids should be uploaded in electronic form only through e-tender portal www.tenderwizard.com/CPT.
- 1.5. Cost of tender document Rs.2360/- (including GST) is to be remitted in the form of Account Payee Demand Draft/Banker’s Cheque from any of the commercial banks payable at Cochin in favour of FA & CAO, Cochin Port Authority or payment online.
Bank Details of Cochin Port Authority are given below:
Name of Bank : State Bank of India
Name of Branch : Cochin Port Authority
IFSC Code : SBIN0006367
Account No : 41401802288
Account Holder’s Name : Cochin Port Authority
- 1.6. The Tenderers who are registered with NSIC/MSME are exempted from payment of Tender Fee /EMD. Copy of valid NSIC/MSME Registration Certificate as per MSME Act shall be uploaded with the other Documents for availing exemption of Tender Fee /EMD.
- 1.7. The Tenderer shall submit EMD amount of Rs 15,400/- in the form of demand draft/Bankers Cheque drawn in favour of FA & CAO, Cochin Port Authority drawn in any Schedule Bank payable at Cochin or payment online as shown above (Exempted for Tenderers with valid MSME / NSIC Registration Certificate as per MSME Act – certificate to be uploaded online). EMD can also be paid online, and details thereof is stipulated in the tender document.
- 1.8. Proof of payment in original (Original Demand Draft/Banker’s Cheque) towards tender fee (**non refundable**) / EMD drawn in favour of FA&CAO, Cochin Port Authority – payable at cochin shall be submitted with a covering letter in a sealed cover with heading “ **E-Tender For Diving operations and other underwater works -2024** ” to the Deputy conservator, Cochin Port Authority, W/Island, Cochin – 682009, KERALA - before the scheduled date and time of opening of the bid, failing which the bid will be

rejected. In case of online payment, UTR number of the transaction should be communicated to the e-mail id of the contact person of Cochin Port Authority as mentioned in Section 1.1 above, at least one day before the date and time of opening of e-tender. Cochin Port Authority will verify receipt of payment as referred in the UTR number, in the Bank account mentioned in section 1.5. If the tender fee / EMD has not been reflected in the Bank account of Cochin Port Authority, the bid will be rejected.

The Tenderers who have not submitted the Tender Fee and EMD in sealed covers / not uploaded the scanned copy of valid MSME/ NSIC Registration Certificate as applicable will not be considered for opening Techno Commercial Bids.

(The fees mentioned above are the only items to be submitted in original to CoPA before the scheduled time for participating in the Tender. All other Documents to be submitted online only)

In case of Regd. Post / Courier, it should be sent to "Deputy Conservator, Marine Department, Cochin Port Authority, Kerala, Pin-682009.

COPA may at its discretion extend the date and time for receipt of Tenders. Tenders received after the aforesaid time and date or the extended time and date, as the case may be, if any, will not be considered for evaluation.

- 1.9. Scanned copy of instruments towards Tender fee and EMD (as mentioned in clause 1.5 and 1.7 above), or proof of such online payment, shall also be uploaded in the e-tender portal www.tenderwizard.com/CPT, failing which the bid will be rejected.
- 1.10. The bidders need to obtain one time User ID & password for log-in to e-Tendering portal www.tenderwizard.com/CPT from the service provider KEONICS, by paying registration amount of **Rs.1180/-** through online Payment using Credit/Debit Card/Net banking. The details of e-tender facilitator is available through Telephone Nos. **080 49352000/ 09605557738**.
- 1.11. The tenders shall be submitted "**online**" only. Tender submitted other than online shall not be considered. Online Submission at: www.Tenderwizard.com/CPT.
- 1.12. The bidders shall submit scanned copy of all the required documents such as proof of experience, financial details, etc. in the e-tender portal www.tenderwizard.com/CPT.
- 1.13. The tender will be received **up to the time schedule** Tenders shall be submitted in accordance with the 'Instruction to Tenderers' ,"scope of work" ,"General Conditions of Contract' etc as detailed in the Tender document. The Tenders will be opened by the Deputy Conservator, Cochin Port Authority or by an authorized officer, at this office on the same day at **the scheduled time**.
- 1.14. Only GST registered vendors will be eligible to participate in the Tender.
- 1.15. The Tender shall be submitted by an individual or by a Registered Partnership firm or by a Limited Company. In the event of the Tender being submitted by a registered partnership firm, it must be signed individually by each partner thereof. In the event of absence of any partner, it must be signed on his behalf by the person holding a proper power-of-attorney, authorizing him to do so and to bind the partnership firm in all

matters pertaining to the contract including the arbitration clause, such power-of-attorney to be attached with the Tender which must disclose that the firm is duly registered under Indian Partnership Act. If the Tender is made by a Limited Company it shall be signed by a duly authorized person who shall produce with the Tender the evidence of the authorization. In the case of a Limited Company the Tender should be accompanied by the Memorandum and Articles of Association of the Company. **Joint Venture is not allowed in the Tender.**

1.16. The documents shall be prepared and scanned in different files (in PDF or JPEG format such that file size is not more than 5 MB) and uploaded during the online submission of Bid at www.Tenderwizard.com/CPT.

1.17. The **time schedule** for various activities in connection with this Tender will be as follows.

| S I · N o | Description of activity | Venue | Time |
|-----------------------|---|--|----------------------------|
| 1 | Issue of Tender Document | Online www.Tenderwizard.com/CPT www.cochinport.gov.in www.eprocure.gov.in/cppp | 11.06.2024, 1700 hours |
| 2 | Last date of submission of bid | Online Submission at: www.Tenderwizard.com/CPT | 02.07.2024 , 1430 hours |
| 3 | Opening of Techno commercial bid | Online at: www.Tenderwizard.com/CPT | 02.07.2024 , 1500 hours |
| 4 | Opening of Price Bid of technically qualified Tenders | Online at: www.Tenderwizard.com/CPT | Will be informed |

1.17 Cochin Port Authority will not be held responsible for any technical snag or network failure during online bidding, it is the Bidders responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at Bidder's premises to access the e-Tender Portal. Under any circumstances, Cochin Port Authority shall not be liable to the Bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.

1.18 The right of acceptance of Tender will rest with Port Authority Board who does not bind themselves to accept the lowest tender and reserves to themselves the authority to reject any or all of the Tenders received without assigning any reason thereof.

- 1.19 Tenderers should send **a letter of authorization** with an attested specimen signature of their representatives who are deputed by them to be present at the time of opening of the Tenders.
- 1.20 Tenders, which do not fulfill all, or any of the above conditions, or are incomplete in any respect, are liable for summary rejection at any stage before placement of order.
- 1.21 Canvassing in connection with the Tender is strictly prohibited and Tenders submitted by the contractors who resort to canvassing will be liable for rejection.
- 1.22 The Tenders containing uncalled remarks or any additional conditions are liable to summary rejection.
- 1.23 Disputes if any shall be under the jurisdiction of courts in Cochin only.
- 1.24 Tenderer needs to give an official email id which will be used for the communication
- 1.25 The under signed reserves the right to reject / cancel / postpone any one or all Tenders at any stage of the Tender, without assigning or stating any reasons, which will be binding on all bidders.
- 1.26 This Tender notice shall form part of the contract.

Sd/-

Phone : 0484-2666417
: 0484-2582500
Fax: 0484-2666417

Deputy Conservator
For and on behalf of
The Board of Major Port
Authority for Cochin Port.