



कोचिन पत्तन प्राधिकरण
Cochin Port Authority
समुद्री विभाग /Marine Department



Office of the Deputy Conservator,
Cochin Port Authority,
W/Island, Cochin, 682009, KERALA
Tele: 91-0484-2666417/0484-2582500
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E- Tender No.MD/DM/FF Consultancy/T-1/2024

Dated:04-06-2024.

NOTICE INVITING TENDER

1. Electronic Tenders (e-tenders) in single stage two cover bidding system (Technical and Financial offer) on lump sum price basis are invited from experienced firms with proven technical and financial capabilities for providing “Consultancy Services for the work of Upgradation of Fire Fighting Facilities of Tanker Terminals at Cochin Port” for providing such technical services:
2. Details of downloading / submission of Bids are as under:

Tender e-publication date	04-06-2024
Download period	From 05-06-2024 to 14:00 hours on 17-07-2024
Last date and time of submission of Bid	14:30 hours on 17-07-2024.
Date and time of opening the Technical Bid	15:00 hours on 17-07-2024
Estimated Cost	Rs. 1,50,00,000/- (Rupees One crore fifty Lakhs only) excluding GST
Earnest Money Deposit.	Rs.3,00,000/- (Rupees Three lakhs only)
Cost of Bid Document	Rs.5,900/-(5000+18%GST) (Non- refundable) furnished either through Demand Draft / Pay Order / Banker’s Cheque drawn in favour of the FA & CAO, Cochin Port Authority (CoPA), payable at Kochi, from any Nationalised Bank/ Scheduled Bank in India. Payment can also be made online mode (NEFT/RTGS) as per Bank details at Appendix-XVI.

Pre Bid Conference	18-06-2024 at 11:00 hrs. (Through VC) Google Meet joining info Video call link: https://meet.google.com/rpb-regv-bhp
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- 3 Cochin Port Authority (CoPA) propose to up-grade the Fire Fighting Facilities of its four Oil handling berths viz. North Tanker Berth(NTB) and South Tanker Berth (STB) commonly known as Oil Tanker Berths (OTB), Cochin Oil Terminal (COT) and Oil Berth Q4 to the requirement of latest OISD Standard 156 applicable for Fire Protection Facilities for Ports handling Hydrocarbons.
- 4 In order to take up this upgradation work, CoPA proposes to engage an experienced Consultant with a team of multi-disciplinary professionals for providing “Consultancy Services for the work of Upgradation of Fire Fighting Facilities of Tanker Terminals at Cochin Port”
- 5 The Scope of Work of the Consultants under the proposed Assignment for each of the Terminal is almost the same. Scope of Work of Consultants mainly include the following:-
 - (i) Identification/ assessment of Fire Fighting Facility requirements of each Terminal as per OISD Standard156 requirements.
 - (ii) Towards the above, the Consultants shall study the existing Fire Water Network, review of various related documents, compare the existing facilities vis-à-vis the requirement specified in the latest OISD standard 156, assess condition of various equipments, pipelines, towers, civil structures, additional space requirements for new equipments etc.
 - (iii) Formulate an appropriate methodology
 - (iv) Formulate and submit the recommendations on the additional facilities to be provided for upgradation of Fire Fighting System
 - (v) Recommend a suitable methodology of work and schedule of execution of work considering the requirement and minimum Terminal shutdown.
 - (vi) Carryout Design & Detailed Engineering (including Technical Specification & Scope of Work, implementation schedule etc.) of the Fire Fighting Facilities as per OISD requirement upon COPA’s approval of the Consultant’s recommendations.
 - (vii) Preparation of indicative QAP for all critical machineries/equipments/materials and critical works to be included in the tender;
 - (viii) Preparation of detailed estimate of proposed up gradation of Fire Fighting System;
 - (ix) Assistance during Tendering including attending pre-bid meeting and preparation of replies to the queries raised by bidders, evaluation and finalization of tenders of Upgradation work as well as TPI appointment.

- (x) Assistance during Contract execution of Upgradation of Fire Fighting Facilities by deploying appropriate expertise including site visits as per COPA's requirements during the tenure of contract as per the detailed Terms of Reference herein provided as Appendix-I.

6 Minimum Eligibility Criteria (MEC): Tenderer must fulfil the following Minimum Eligibility Criteria to prove the techno-commercial competence and submit the documents in support thereof:

- (i) **Average Annual financial turnover** of the tenderer during the last three Financial Years ending 31st March 2023 (ie. 2020-21, 2021-22 and 2022-23) should be atleast Rs.45,00,000/-
- (ii) **Experience:** Tenderers should have experience of having successfully completed atleast either :
- i) Three similar completed Consultancy Assignments each costing not less than Rs.60,00,000/- **OR**
 - ii) Two similar completed Consultancy Assignments each costing not less than Rs. 75,00,000/- **OR**
 - iii) One similar completed Consultancy Assignment costing not less than Rs.1,20,00,000/-

during the last 7 (seven) years ending 31-05-2024

(Satisfactorily completed Consultancy Assignments considered for qualification of tender should include design of fire fighting facilities having total water requirement of not less than 844.80 M3/hr.)

Definition of similar consultancy assignment :

Consultancy Services provided for the projects involving setting up of new Fire Fighting Facilities or Up gradation of capacity of existing Fire Fighting Facilities, either in a Tanker berth handling hydrocarbons (Crude Oil/POL Products/LPG/LNG etc.) in any of the Ports or Petroleum Refinery in India.

Note:

1. Completion Cost of assignments considered for qualification of MEC shall be excluding GST.
2. In order to evaluate the tender, the value of executed consultancy assignments shall be brought to the current costing level by enhancing the actual value of the assignment upon completion, by using the following enhancement factors.

Assignments executed Year before	Multiplying factor
One year [May, 2023]	1.07
Two years [May, 2022]	1.14
Three years [May, 2021]	1.21
Four years [May, 2020]	1.28
Five years [May, 2019]	1.35
Six years [May, 2018]	1.42

List of documents to be furnished along with the tender to prove the Minimum Eligibility Criteria:-

- (i) A statement duly certified by the Chartered Accountant (his Registration Number should be shown) showing the Annual Financial Turnover during the last three financial years ending 31-03-2023 (viz. 2020-21, 2021-22 and 2022-23) should be furnished as per Appendix-VII along with copies of the audited Annual Balance sheet including Profit & Loss Account Statements for the above period.
- (ii) Notarized copies of Work Orders and Satisfactory Completion Certificate issued by the Client in support of contracts having been executed as proof. Details of such contracts shall be furnished as per Appendix-VIII. The experience certificate of Works executed in private sectors / organizations shall be considered for qualification, only on submission of Form 26AS as per TRACES Site along with Work order and completion certificate.

7 Other Eligibility Considerations

7.1. Even though the Bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- i) Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements;
- ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, barred by the Central / State Government or organizations under them, from participating in any project or financial failures etc.

7.2. The Bidder should have valid GST Registration Certificate and PAN. Copies of supporting documents to be attached.

7.3. The Bidder should not have been blacklisted /debarred by any Govt. of India Organizations / PSU/ PSE / Govt. Depts. etc. for breach of any applicable laws or violation of regulations or breach of contractual agreement or rendering unsatisfactory services during the last 3 (Three) years. (Self- declaration to be submitted by the bidder along with their bid as per Appendix-XI).

7.4.The Bidders should have EPF and ESI registration

8 Subcontracting is not permitted for this Assignment.

- 9 The detailed scope of work in the proposed Consultancy services is detailed in the Terms of Reference (ToR) at **Appendix – I** of Bid Document.
- 10 Bid Documents can be downloaded from the e-Tendering portal www.tenderwizard.com/COPT on the dates specified in the above table by making online requisition. Bid Document will also be available in Cochin Port website (www.cochinport.gov.in) as well as Central Public Procurement (CPP) Portal which can be downloaded for submission. The cost of Bid Document shall be furnished in the form of Demand Draft/ Pay Order/Banker's Cheque drawn in favour of FA & CAO, CoPA along with the submission of Bid. Payment can also be made online mode (NEFT/RTGS) as per Bank details at Appendix-XVI.
- 11 The Bidders need to obtain the one time User ID & password for log-in to **e-Tendering** system from the service provider M/s.**KEONICS** by paying registration amount of **Rs.1124/-** by online payment using Credit/Debit Card/Net banking or DD in favour of “KSEDCL, Bangalore”.
- 12 The intending Bidder must have valid Class-II or III digital signature certificate to submit the Bid. For further details and to obtain the digital signature please contact e-Tender Help Desk No.080-49352000 / 9605557738.
- 13 Bids shall be submitted “**online**” on the website www.tenderwizard.com/COPT, strictly in accordance with the Instructions to Bidders and Terms & Conditions given in the Bid Document. No Bids shall be accepted off-line (Hard copy).
- 14 The Bidder is responsible to download Addenda/ Amendments/ Errata/ Replies to the Queries of Bidders etc., if any, issued by CoPA, from the e-Tendering Portal or CoPA website or CPP Portal before submission of the Bid. Bids with any shortfall in submissions of the said Addenda/ Amendments/Errata/Replies to the queries of Bidder etc. duly signed along with the downloaded Documents while submitting the Bid, are liable for rejection. Incomplete Bid Documents may be rejected.
- 15 Cochin Port Authority will not be held responsible for any technical snag or network failure during online Bidding It is the Bidders' responsibility to comply with the system requirements i.e. hardware, software and internet connectivity at Bidder's premises to access the e-Tender portal. Under any circumstances, Cochin Port Authority shall not be liable to the Bidders for any direct/indirect loss or damages incurred by them, arising out of incorrect use of the e-Tender system or internet connectivity failures.
- 16 The complete Bid Document shall be submitted online as tender offer on or before the due date and time of submission. The scanned copy of financial instruments towards cost of

Bid Document and EMD shall be uploaded with the Bid Document while submitting the tender electronically in the e-Tendering Portal. The Bidder shall submit the originals of: (i) DD/ Pay Order/ Banker's Cheque towards (a) the cost of Bid Document and (b) EMD, (ii) Integrity Pact and (iii) Power of Attorney, if applicable, **along with letter of submission** in a sealed cover duly mentioning the Tender No. & Name of Assignment, due date of opening of Bid and Name of the Bidder to the **Deputy Conservator, Cochin Port Authority, W/Island, Cochin – 682 009, KERALA**, on the Bid Due Date. **Non submission of the original financial instruments towards the Cost of Bid Document and EMD, Integrity Pact and Power-of-Attorney, if applicable, within the above period leads to disqualification of Bids.** Bids received after the stipulated last date and time for receipt, due to any reasons will not be considered.

- 17 MSME Bidders who are registered with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Village Industries Board (KVIB) or Coir Board or National Small Industries Corporation (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or any other body specified by the Ministry of MSME for similar nature of works shall be eligible for issue of Bid Document free of cost and are exempted from payment of EMD. They are required to submit documentary proof of such registration along with the offer, for claiming the available exemptions and a scanned copy of Exemption Certificate duly notarized shall be uploaded in the e – Tender Portal. If the Registration Certificate does not pertain to “Consultancy Services”, the Bid will be rejected.
- 18 The undersigned reserves the right to reject/cancel/postpone any one or all Bids at any stage of the Bid, which will be binding on all Bidders.

Sd/-
DEPUTY CONSERVATOR
Cochin Port Authority
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