

COCHIN PORT AUTHORITY
W/ISLAND, COCHIN –682009, KERALA STATE, INDIA,
Ph: 0484-2582113
Website: www.cochinport.gov.in

Notice

Applications are invited from qualified and experienced candidates for engagement to the following project posts on contract basis for execution of various port projects at Kochi, Goa and Lakshadweep Islands.

Details of posts are given below:-

Sl. No.	Name of Post	No. of Posts	Minimum Educational qualification & Experience	Upper age limit (in years)	Consolidated pay per month (All inclusive)
1.	Sr. Project Consultants (Civil)	3	i. BE / B Tech. in Civil Engineering. ii. 10 years post qualification experience, in which 5 years in the level of Project Manager, Experience in Marine works is preferable.	55	Rs.65,000/-
2.	Project Consultants (Civil)	4	i. BE / B Tech. in Civil Engineering. ii. 5 years post qualification experience. Experience in Marine works is preferable.	55	Rs. 55,000/-
3.	Junior Project Consultants	2	i. Diploma or BE / B Tech. in Civil Engineering ii. 5 years post qualification experience with Diploma in civil or 2 years post qualification experience with degree in civil. Experience in Marine works is preferable.	55	Rs. 40,000/-
4.	Consultant Site Engineer	7	i. Diploma or BE / B.Tech. in Civil Engineering. ii. 3 years post qualification experience with Diploma in civil or 1 year post qualification experience with degree in civil.	55	Rs.35,000/-

5.	Consultant Draftsman	1	i. Diploma or ITI draftsman in Civil Engineering. ii. 2 years post qualification experience with Diploma in civil or 5 years post qualification experience with ITI draftsman(Civil), in preparation of Auto CAD drawings.	55	Rs.25,000/-
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Note :-

- (i) The contract engagement will be for a maximum period of 3 years.
- (ii) An annual increment @3% of the above rates will be paid.
- (iii) Candidate posted for Lakshadweep Island works and who is a non resident of Lakshadweep, an outstation allowance @ 25% will be paid extra.
- (iv) Required manpower shall be selected based on qualification, experience and interview.
- (v) The actual deployment will be based on actual requirement.
- (vi) Retired officers from Cochin Port or other Government organisations shall also be considered if they are meeting the above requirements subject to an upper age limit of 65 years and remuneration will be regulated as per the Govt. Of India norms issued from time to time.

TA/DA on official tour would be applicable as per eligibility, based on submissions of application along with original bills.

Date for reckoning the Eligibility Criteria : The cut-off date for determining eligibility criteria in respect of post qualification, in line experience and age shall be 01st September, 2023 and will remain unchanged irrespective of any reason whatsoever.

Contract tenure: The Contract shall be for a period of 3 years or till end of the respective project.

Accommodation : As per availability and eligibility as per prevalent rules.

Leave: Eligible to avail maximum of two and half days leave with remuneration for every completed month of service from the date of engagement in addition to other holidays of the Administration. Leave will not be carried forward or granted on expiry of the contract. No encashment of leave is admissible on termination of service. The officers selected and appointed will be eligible to avail maximum of one day casual leave with remuneration for every completed month of service from the date of engagement or can avail accumulated leave of 3 days within a period of 3 consecutive months, in addition to other holidays of the Administration. Leave will cease to exist at the expiry of the contact period. Being Casual leave, the encashment of leave is not permissible.

Medical Benefits: The officer will not be eligible for Cochin Port's medical benefits.

Termination: The contract may be terminated by either side by one month's notice or payment of notice pay in lieu thereof. The contract employment will not confer any right to claim extension or regularization in service.

Selection process: Candidates are requested to send their application (as per the format attached) to Secretary, Cochin Port Authority email: secretary@cochinport.gov.in with subject as "Application for the post of Consultant" so as to reach CoPA on or before **08th October, 2023** along with the attested copies of the following documents.

1. Educational qualification and certificates.
2. Experience certificates

3. Proof of Date of Birth
4. Medical fitness certificate
5. Identify proof (Aadhaar/PAN/Passport/Election photo ID card/Driving License)

Hard copy of the same may also be forwarded so as to reach on before the late date to The Secretary, Cochin Port Authority, Willingdone Island, Ernakulam, Kerala – 682 009.,

The applications received shall be shortlisted based on the notified eligibility criteria of the post and the shortlisted applicants would be called for an interview. In case of large number of applications, Cochin Port reserves the right to shortlist the number of candidates for interview out of eligible candidates. The short listing will be based on higher qualification, length and range of experience, accreditations, certifications and special achievements.

The date, venue and time of the interview shall be intimated to the candidates by issue of call letters via email only. The candidates will be required to attend the interview on the date intimated to them vide the call letter..

The candidates are requested to carry a copy of the duly filled-in attached application form along with the attested copies of the above documents on the day of the interview. The candidates should also carry with them all original certificates for verification. These documents shall be verified prior to the candidates being allowed to participate for the interview. Mode of Selection will be as detailed:

- A. Qualifications and Work experience-85%
- B. Personal interview-15%

General Information:

- A. Indian Nationals only need to apply.
- B. After selection, the waiting list panel will be valid for a period of twelve months from the date of finalization and shall be applicable in case of selected candidates not joining for any reason or selected candidates separating from the Administration.
- C. Candidates are advised in their own interest not to furnish any particulars that are false, tampered, fabricated or suppress any information while filling up the application form or during the verification process. In any such case, the candidature/engagement made shall be treated as null/void at any stage in the selection process
- D. Candidates are advised to regularly check their e-mail (provided in the application form) and the Cochin Port Authority website for information (cochinport.gov.in).
- E. The engagement of selected candidates will be subject to their being declared medically fit by Port approved hospital.
- F. After communication of selection, the selected candidates must join within a period of 30 days otherwise the offer of engagement will be cancelled.
- G. The selection of candidates for selection process shall be at the discretion of the Cochin Port regarding eligibility criteria, acceptance or rejection of applications to the post etc. shall be final and binding on all candidates. Mere fulfillment of the minimum qualification, experience and job requirement will not vest any right on candidates for being called for document verification/interview.
- H. The decision of Cochin Port regarding eligibility criteria, acceptance or rejection of applications to the post etc. shall be final and binding on all candidates. Mere fulfillment of the minimum qualification, experience and job requirement will not vest any right on candidates for being called for document vertical/interview.
- I. Any corrigendum/updates to the advertisement will be published on Cochin Port website only. The candidates are requested to check Cochin Port's website regularly.
- J. Candidate will appear for the interview at their own cost and risk. Cochin Port will not be responsible for any expenditure. Injury or losses etc, of any nature.
- K. Cochin Port reserves the right to cancel the process at any stage, without issuing any further notice or assigning any reason thereafter.

- L. The Officers on contract shall perform the duties assigned by the concerned officer in-charge or his/her representative from time to time. He/She shall maintain absolute secrecy of all the facts and documents which come to his/her knowledge during the period of his/her engagement in the discharge of duties assigned to him/her at all times.

Furnishing of wrong/false information will lead to disqualification and Cochin Port will not be responsible for any of the consequences of furnishing such wrong/false information. The candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage it is found that the candidates have furnished false or wrong information; their candidature/engagement will be cancelled. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature. Court of jurisdiction for any dispute will be at Kochi.

Date: 15.09.2023

Sd/-
SECRETARY

Sd/-
CHIEF ENGINEER

APPLICATION FOR THE POST OF ON CONTRACT BASIS

- 1. Name in full (Block letters) :
- 2. Father's Name :
- 3. Age & Date of birth :
- 4. Gender :
- 5. Marital Status :
- 6. Religion & Caste :
- 7. Whether belongs to SC/ST/OBC/PH/ :
- 8. Address
Phone No. and e-mail id :
- 9. Educational Qualification :

Sl. No.	Educational Qualification	University/Institution	Year & Month of Passing	Percentage of Marks/Grade	Remarks
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* Attested copies of Mark list and Certificate to be attached.

10. Details of Experience :

Sl. No.	Designation	Name of Organization	Whether Industrial/ Commercial/Govt. Undertaking	Period of service	Nature of work carried out

* Attested copies of experience certificate to be attached.

11. Languages known

- a) spoken -
- b) written –

12. Preferred job location (Please tick the appropriate box)

Sl.No.	Location	Please tick (√)
1	Kochi	

2	Goa	
3	Lakshadweep Island	
4	All of the above	

13. Other Achievements:

I hereby declare that the information furnished above is true to the best of my knowledge and belief and that I have attached attested copies of the documents to prove date of birth, qualification, experience etc.

Place:

Date :

(SIGNATURE OF THE APPLICANT)