

COCHIN PORT AUTHORITY

COCHIN-682009, KERALA, INDIA

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E-QUOTATION DOCUMENT FOR PROVIDING SIGNAGE & SIGN BOARDS AT  
GOI BASE UNIT (KOCHI).

Website:[www.tenderwizard.com/CPT](http://www.tenderwizard.com/CPT)

SUPTDG. ENGINEER(CM)'S OFFICE

COCHIN PORT AUTHORITY

COCHIN-682009

QUOTATION No.T1/Q-08/2022-C

**I. GENERAL CONDITIONS**

1. The work under this contract covers “Providing signage & sign boards at GoI Base Unit (Kochi)”.
2. The bidders need to obtain the one time User ID & password for log-in to e-tendering Portal [www.tenderwizard.com/CPT](http://www.tenderwizard.com/CPT) from the service provider M/s. KEONICS by paying registration amount of Rs.1124/- through online Payment using Credit/Debit Card/Net banking or DD in favour of “KSEDCL, Bangalore”.
3. The intending bidder must have valid Class-II or III digital signature certificate to submit the bid. For further details, please contact e-Tender Help Desk No. 080-40482000/ 080-49352000/ 9746118529/ 9605557738.
4. e-Quotations are invited from the Registered contractors of Cochin Port as well as firms specialized in doing Pest control operations as approved by CoPT.
5. The Quotationer shall submit the Quotation Notice, General conditions & Schedule of Quantities of work ‘**Online**’. The name and address of the quotationers shall be necessarily entered in the space provided in the Schedule of Quantities of Work.
6. The Quotationer shall inspect the site before submitting the quotation in order to make them fully aware of the site and its conditions.
7. Clarifications if any required can be obtained by contacting the Suptdg. Engineer/ Asst. Engineer of concerned Civil section.
8. The period of contract is **45 days** from the date of commencement of the work.
9. The Engineer-in-Charge of the work (Engineer’s Nominee/ Nominee) shall be Suptdg. Engineer (CM).
10. **Water & Electricity**  
**Water:** Water, if required for the work, shall be arranged by the Quotationer at his own cost.  
**Electricity:** The Quotationer shall make his own arrangements for the temporary connection for electricity required, if any, and make necessary payment for it direct to the Department concerned. No payment will be made by the Employer on this account.
11. The rate/percentage quoted shall be excluding Goods & Service Tax (GST).
12. The Quotationer shall have valid GST Registration number. GST as applicable for the work will be paid extra by the Port. The GST applicable as per law can be billed on the Port AUTHORITY, which will be paid to the Quotationer by the Board along with the bills, for which the Quotationer shall hold valid GST Registration number.
13. All labour, skilled or unskilled for the work shall be provided by the Quotationer at his own cost and settling any disputes with the labour shall be, Quotationer’s responsibility.

14. All care and precautionary measures for avoiding any kind of damage/accidents in the work site shall be taken by the Quotationer. All safety precautions shall be taken while carrying out the work. The Quotationer shall supply the necessary safety equipments to the workers employed by him and also ensure that they use it, while carrying out the work. The Quotationer shall be solely liable and responsible for accidents if any, occurring during the period of Contract.
15. The work shall be completed without causing any damage to the existing structures/cables etc. In case any damage is caused, the same has to be rectified at Quotationer's risk and cost.
16. The Port will in no way be responsible for any loss/damages caused in connection with the work.
17. The quantities specified in the schedule of quantities of work are only approximate and shall be increased or decreased at the discretion of the Engineer-in-Charge according to actual requirements. Payment will be made as per actual measurements, according to the percentage quoted.
18. Quotations shall be valid for a period of 60 days from the due date of submission of quotation.
19. **Liquidated Damages:** In case of delay in completion of the contract, liquidated damages (L.D) may be levied at the rate of half percent (½%) of the Contract Price per week of delay, subject to a maximum of 10% of the Contract Price. The amount of Liquidated Damages can be adjusted or set-off against any sum payable to the Quotationer.
20. Security Deposit: Security deposit @ 5% of Contract Price or cost of work done whichever is high shall be recovered from the Quotationer's bill. The amount towards Security Deposit so deducted will be released within 14 days from the date payment of final bill.
21. **Execution of Agreement:** The successful Quotationer will be required to execute **within 21 days from the date of receipt of work order**, an agreement at his expense on proper value Kerala State Stamp Paper in the prescribed departmental form, consisting of the work order issued to the Quotationer, together with the Quotation submitted by him including General Conditions, for the due and proper fulfilment of the contract.
22. Till signing of agreement, the Quotation together with the acceptance letter shall constitute a binding contract between the Quotationer and Cochin Port.
23. The Contractor shall comply with all the provisions of the Indian Workmen's Compensations Act, Public Liability Policy, Provident Fund Regulations,

Employees Provident Fund and ESI Act etc. amended from time to time and rules framed there under and other laws affecting the Contract labour that may be brought in to force from time to time.

24. **The contractor shall be registered under EPF and ESI Act and the employees employed under them shall be covered in the EPF and ESI scheme, as applicable under the act.**

**If the number of employees proposed to be engaged in the work is less than the threshold limit under ESI/ EPF act, an undertaking to this effect shall be included in the tender submission**

**SIGNATURE OF QUOTATIONER.**

## **DETAILS OF WORKS.**

### **1. GENERAL**

- 1.1 The work consists of Fabrication and placing various types of signage boards, Providing various types of signs, signages, parking lines, painting and letter writing, Key Board numbering, providing engraved Brass name talley etc.
- 1.2 Materials used shall be MS Plate, Foam boards, Brass plates, MS/ GI Pipes, Sunthetic Enamel paint, Iron Primer, Floor marking paint etc.
- 1.3 All materials to be used for the work shall be good approved quality and approved make.

**SIGNATURE OF TENDERER**