

COCHIN PORT AUTHORITY

सचिव का कार्यालय/Secretary's Office

संख्या / No.D9/Office Seals /New/2022-S

दिनांक/dt.08.04.2022

QUOTATION FOR MAKING OF OFFICE SEALS

Sir,

Quotations are invited for making/supply of New 16 Nos Pre- Ink Office Seals in bilingual form for the use of General Administration Department, Cochin Port Authority. The terms and conditions of the quotation are enumerated below:

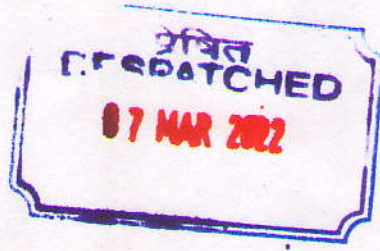
Sl. No	Item	Approximate No. of office Seals.	Rate quoted in Rs.for per piece only
1	16 Nos New Pre-Ink Office Seals in bilingual form.	16	

Conditions:

1. The format, sample and size of the seals are attached herewith.
2. Quotation in sealed cover should reach to the Secretary, CoPA on or before 20.04.2022.
3. Quotation will be opened at 3.00 PM on 20.04.2022 in presence of bidders if any.
4. Rates quoted should be strictly as per unit and sizes specified.
5. Taxes, duties, surcharges etc should be shown separately.
6. The office seals after making should be delivered to the concerned office in CoPA within five days on issue of work order.
7. Cochin Port Authority reserves the right to reject the quotation without assigning any reason.
8. Bills will be processed for payment only after acceptance of the seals by the concerned offices of CoPA.
9. In case of defects, if any noted or mistakes, if any, in the Seals, the same would be rejected by Cochin Port Authority and the bidder is responsible to deliver a fresh seals in place of rejected one.
10. It shall be ensured by the seal maker that no duplicate seals as per CoPA order/samples shall be made without the knowledge of CoPA. Violation of this will invite legal action against the seal maker.

By order

[Handwritten Signature]
8/4/2022
Asst. Secretary



उपस्थित
Despatcher
प्रशासनिक कार्यालय
Administrative Office
कोच्चिन पोर्ट ट्रस्ट
Cochin Port Trust
कोच्चिन - 9
Cochin - 9

REGISTERED WITH A/E

दूतगामों डाक
SPEED POST



Legal Cell

ICICI Bank

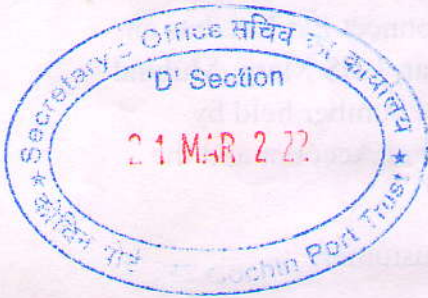
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9



10



BOARD

(10) (11)



(12) (17)

प्रेषक / Despatcher
प्रशासनिक कार्यालय
Administrative Office
कोच्चिन पोर्ट ट्रस्ट / Cochin Port Trust
कोच्चिन-9 / Cochin-9

- Self.

(13)

वरिष्ठ उप सचिव
SENIOR DEPUTY SECRETARY
कोच्चिन पोर्ट ट्रस्ट
COCHIN PORT TRUST *authenticity*

वरिष्ठ उप सचिव
SENIOR DEPUTY SECRETARY
कोच्चिन पोर्ट ट्रस्ट
COCHIN PORT TRUST

ESTATE

~~(12)~~ (13)



~~(12)~~ (14)



~~(12)~~ (15)

उप मुख्य यांत्रिक अभियंता (एम)
Dy. Chief Mechanical Engineer (M)
कोचिन पोर्ट ट्रस्ट
Cochin Port Trust

estate division

f
14/3/22

Hindi Section



16

हिन्दी अनुभाग
HINDI SECTION
कोचिन पत्तन प्राधिकरण
COCHIN PORT AUTHORITY



SELF INK

~~2~~ 17

सूसन वर्गोस
SUSAN VARGHESE
सहायक सचिव ग्रेड I (राजभाषा)
ASST. SECRETARY GR.I (OL)
कोचिन पत्तन प्राधिकरण
COCHIN PORT AUTHORITY

सूसन वर्गोस
SUSAN VARGHESE
सहायक सचिव ग्रेड I (राजभाषा)
ASST. SECRETARY GR.I (OFFICIAL LANGUAGE)
कोचिन पोर्ट ट्रस्ट
COCHIN PORT TRUST

SELF INK