



COCHIN PORT TRUST
MARINE DEPARTMENT
E-TENDER No.DC/Diving Services- /2021 / 2

Tender Document

“E-Tender for Diving Operations and other under water works-2021”

Tender publication date	:	16 th June 2021
Down loading of Tender document	:	From 16 th June 2021, 1700 hours To 07 th July 2021, 1400 hours
Last date and time for Submission of Tenders	:	07 th July 2021, 1430 hours
Time and date of technical bid opening	:	07 th July 2021, 1500 hours
Opening of The Price Bid	:	Will be informed later
Cost of Tender Document / Processing Fee	:	Rs 2,360/- (non refundable) (Inclusive of 18% GST)
EMD	:	NIL
Tender Value	:	Rs.7,36,000/-
E-Tendering portal	:	www.Tenderwizard.com/COPT

Office of the Deputy Conservator
Cochin Port Trust,
Cochin – 682 009.
Phone: 91 484 2666417, 2582500
Fax: 91 484 2666417
e-mail: dc@cochinport.gov.in

E-TENDER NOTICE

E-TENDER No. DC/Diving Services /2021 /2

Date: 16th June 2021

- 1.1. Electronic Tenders (e-Tenders) in “Two Cover System” is invited by the Deputy Conservator, Cochin Port Trust, Willingdon Island, Cochin – 9, e-mail: dc@cochinport.gov.in for Diving Operations and other under water works for a period of 3 years(2021-24).
- 1.2. Tender documents can be downloaded from the e-tendering portal www.tenderwizard.com/COPT or from CoPT website www.cochinport.gov.in or from Central Public Procurement Portal www.eprocure.gov.in/cppp .
- 1.3. The bidders should have a valid digital signature certificate (Class-II or Class-III) issued by any of the valid Certifying Authorities to participate in the online tender. As per the IT ACT 2000, all bidders who participate in the online bidding process in eTendering site should possess a valid Digital signature issued by any of the Digital Signature Certificate (DSC) vendors approved by CCA, India (<https://cca.gov.in>).
- 1.4. The bids should be uploaded in electronic form only through e-tender portal www.tenderwizard.com/COPT.
- 1.5. Cost of tender document Rs.2360/- (including 18% GST) is to be remitted in the form of Account Payee Demand Draft/Banker’s Cheque from any of the commercial banks payable at Cochin in favour of FA & CAO, Cochin Port Trust or payment online.
Bank Details of Cochin Port Trust are given below:
Name of Bank : State Bank of India
Name of Branch : Cochin Port Trust
IFSC Code : SBIN0006367
Account No : 10601197375
Account Holder’s Name : Cochin Port Trust
- 1.6. No EMD will be applicable for this tender as per the Ministry of Ports, Shipping and Waterways letter No.PD-24015/71/2020-PDVII(e-340929) dated 26-11-2020 and Ministry of Finance, Department of Expenditure’s OM No.F-9/4/2020-PPD dated 12-11-2020. In lieu of Bid Security/EMD, Bid Security Declaration (Annexure –V) shall be furnished as per the format enclosed. Otherwise, the bids will be rejected.
- 1.7. Proof of payment in original (Original Demand Draft/Banker’s Cheque) towards Cost of tender document shall be submitted to Deputy Conservator, Cochin Port Trust before the scheduled date and time of opening of the bid, failing which the bid will be rejected. In case of online payment, UTR number of the transaction should be communicated to the e-mail id of the contact person of Cochin Port Trust as mentioned in Section 1.1 above, at least one day before the date and time of opening of e-tender. Cochin Port Trust will verify receipt of payment as referred in the UTR number, in the Bank account mentioned in section 1.5. If Cost of tender document has not been reflected in the Bank account of Cochin Port Trust, the bid will be rejected.
- 1.8. The Tenderers who are registered with NSIC/MSME are exempted from payment of Tender Fee. Copy of valid NSIC/MSME Registration Certificate as per MSMED Act shall be uploaded with the other Documents for availing exemption of Tender cost.
- 1.9. Scanned copy of instruments towards Cost of Tender Document (as mentioned in clause 1.5 and 1.8 above) shall also be uploaded in the e-tender portal www.tenderwizard.com/COPT, failing which the bid will be rejected.

- 1.10. The bidders need to obtain one time User ID & password for log-in to e-Tendering portal www.tenderwizard.com/COPT from the service provider KEONICS, by paying registration amount of **Rs.1180/-** through online Payment using Credit/Debit Card/Net banking. The details of e-tender facilitator is available through Telephone Nos. **080 49352000/ 09605557738**.
- 1.11. The tenders shall be submitted "**online**" strictly in accordance with the Instructions to Tenderers and other terms & Conditions given in the tender document. Tender submitted other than online shall not be considered.
- 1.12. The bidders shall submit scanned copy of all the required documents such as proof of experience, financial details, etc. in the e-tender portal www.tenderwizard.com/COPT.
- 1.13. The tender will be received **up to the time schedule** Tenders shall be submitted in accordance with the 'General information', 'Instruction to Tenderers' , 'General Conditions and special conditions of Contract' etc, as detailed in the Tender document. The Tenders will be opened by the Deputy Conservator, Cochin Port Trust or by an authorized officer, at this office on the same day at **the scheduled time**.
- 1.14. Only GST registered vendors will be eligible to participate in the Tender.
- 1.15. The Tender shall be submitted by an individual/firm or by a Registered Partnership firm or by a Limited Company. In the event of the Tender being submitted by a registered partnership firm, it must be signed individually by each partner thereof. In the event of absence of any partner, it must be signed on his behalf by the person holding a proper power-of-attorney, authorizing him to do so and to bind the partnership firm in all matters pertaining to the contract including the arbitration clause, such power-of-attorney to be attached with the Tender which must disclose that the firm is duly registered under Indian Partnership Act. If the Tender is made by a Limited Company it shall be signed by a duly authorized person who shall produce with the Tender the evidence of the authorization. In the case of a Limited Company the Tender should be accompanied by the Memorandum and Articles of Association of the Company. **Joint Venture is not allowed in the Tender.**
- 1.16. The **time schedule** for various activities in connection with this Tender will be as follows.

Sl.No	Description of activity	Venue	Time
1	Issue of Tender Document	Online www.Tenderwizard.com/COPT www.cochinport.gov.in www.eprocure.gov.in/cppp	16 th June 2021, 1700 hours
2	Last date of submission of bid	Online Submission at: www.Tenderwizard.com/COPT	07 th July 2021, 1430 hours
3	Opening of Techno commercial bid	Online at: www.Tenderwizard.com/COPT	07 th July 2021, 1500 hours
4	Opening of Price Bid of technically qualified Tenders	Online at: www.Tenderwizard.com/COPT	Will be informed

- 1.17 The documents shall be prepared and scanned in different files (in PDF or JPEG format such that file size is not more than 5 MB) and uploaded during the online submission of Bid at www.Tenderwizard.com/COPT.
- 1.18 Cochin Port Trust will not be held responsible for any technical snag or network failure during online bidding, it is the Bidders responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at Bidder's premises to access the e-Tender Portal. Under any circumstances, Cochin Port Trust shall not be liable to the Bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
- 1.19 Disputes if any shall be under the jurisdiction of courts in Cochin only.
- 1.20 The under signed reserves the right to reject / cancel / postpone any one or all Tenders at any stage of the Tender, without assigning or stating any reasons, which will be binding on all bidders.
- 1.21 This Tender notice shall form part of the contract.
- 1.22 Tenderer needs to give an official email id which will be used for the communication

Sd/-

Phone : 0484-2666417
: 0484-2582500
Fax: 0484-2666417

Deputy Conservator
For and on behalf of
The Board of Trustees of the Port
of Cochin.