



COCHIN PORT TRUST

Chief Mechanical Engineer's Office,
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Cochin - 682009, KERALA
Tele: 91-0484 -2666639/0484-2582300
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Date: 31.03.2021

Tender No.F1/T-08/TPIA-ELL Crane-ICG/2021-M

E-TENDER NOTICE

Electronic Tenders (e-tenders) in **Single Stage Two Cover** bidding procedure [Technical Bid and Price Bid] are invited by the Chief Mechanical Engineer, Cochin Port Trust, Cochin - 682 009, for the work of **"PROVIDING THIRD PARTY INSPECTION SERVICE FOR THE INSPECTION OF RAIL MOUNTED ELL CRANE OF 15 TON CAPACITY FOR INDIAN COAST GUARD BERTH AT FORT KCOCH"**.

1. MINIMUM QUALIFICATION CRITERIA (MQC)

Tenderer must fulfill the following minimum qualifying criteria to prove the techno- commercial competence and submit the documents in support thereof:

The qualification will be based on meeting the minimum criteria regarding the bidder's experience, capabilities, and financial position, specified in the Qualification criteria. Any tender submitted without the necessary supporting documents is liable to be rejected. Subcontractors' technical experience and financial resources will also be considered while evaluating the Bidder's compliance with the qualifying criteria. Minimum qualifying criteria for the quoting firms is as follows,

Sl. No.	Requirement	Supporting documents
1	The bidding organization shall have well established Quality Management Division for providing Third Party Inspection services	Certificate of Competency to carry out Third Party Inspection
2	The bidder should be fully conversant with the National/International Product Specifications, Standards and Codes. Bidder shall have direct Access/ possession of the latest applicable international/ National standards applicable to the heavy duty cranes.	Organization chart of the company with CV of key personnel.
3	The bidder should have experience of carrying out Third Party Inspection during the last 7 years as on 31 st March 2020.	The work order and performance certificate shall be produced.
4	The Bidder should have a branch office in South India	Proof of Office Address shall be submitted.
5	The bidder should have average minimum turnover of Rs.10,06,700/- during the last 3 financial years ending March 2020	Audited Financial statement certified by the chartered accountant.

2. Financial Turnover

Average annual financial turnover should be at least **Rs.10,06,700/-** during the last three (3) years, ending 31st March 2020 [2017-'18, 2018-19, 2019-20] and proof of annual turnover duly certified by Chartered Accountant and audited financial statements for the last three years ending 2020 shall be submitted.

Explanatory Notes:

Note 1: Following enhancement factors will be used for the costs of works executed for bringing the financial figures to a common base value in respect of the works completed in past years.

Table 1.1

Year before	Multiplying factor
One year [2020]	1.07
Two years [2019]	1.14
Three years [2018]	1.21
Four years [2017]	1.28
Five years [2016]	1.35
Six years [2015]	1.42

Note 2: **Experience certificates of works executed in private sectors/ organizations shall be considered for qualification, only on submission of TDS certificate along with work order and completion certificate.**

Note 3: Performance/ completion certificate from the client shall be submitted in support of the assignments/ works performed and claimed by the tenderer to fulfill the eligibility criteria for qualification. The completion certificate/ performance certificate shall contain the work order no, work order value, completed cost of work and completion date.

Note 4: A statement duly certified by the Chartered Accountant showing the average annual Financial Turnover during the last three financial years and audited financial statements for the last three years ending 2019-20 shall be submitted.

3. Eventhough the tenderers meet the above qualifying criteria, they will be disqualified if they have:
 - (i) Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/ or
 - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
4. Pertinent information to the tender is given in the following tables:
 - (i) Schedule of different activities till submission of the tender are detailed as under:

Table 1.2

No.	Particulars	Date and Time
1.	Tender e-publication date	31/03/2021
2.	Download period of tender documents	17.00 hrs. on 31/03/2021 to 14.30hrs. on 21/04/2021
3.	Date and time of ONLINE pre-bid meeting	09/04/2021 11:30 hrs
4.	Last date for seeking clarification	09/04/2021 17.00 hrs
5.	Likely date for uploading the addendum/ clarification if any,	12/04/2021
6.	Last date and time of submission of bid	21/04/2021at 15.00 hrs.
7.	Date and time of opening the bid	21/04/2021at 15.30hrs.

(ii) Bid information:

Table 1.3

1.	Estimated Amount put to tender	Rs.33,55,724/- excluding GST (Rupees Thirty three lakh fifty five thousand seven hundred and twenty four only)
2.	Earnest Money Deposit. (Exemption shall be given as per Clause 14 below)	No EMD will be applicable for this tender as per the Ministry of Ports, Shipping and Waterways letter no:PD-24015/71/2020-PDVII (e-340929) dated 26/11/2020 and OM No:F.9/4/2020-PPD dated 12/11/2020 of Ministry of Finance, Dept. of Expenditure. In lieu of Bid Security/EMD, Bid Security Declaration shall be furnished as per the format enclosed with the tender document. Otherwise the bids will be rejected.
3.	Cost of Tender document / Processing Fee (Exemption shall be given as per Clause 14 below)	INR. 3360/- (Rupees Three Thousand Three Hundred and Sixty only), including GST@12%, to be furnished through Account Payee Demand Draft/ Banker's Cheque drawn in favour of the "FA&CAO, Cochin Port Trust", from any Nationalized / Scheduled Bank in India or payment online in an acceptable form, safeguarding the purchaser's interest in all respects.
4.	Validity period of tender	120 days from the last date for receipt of tenders
5.	Period of Contract	From the date of LOA till the commissioning of 15 Ton ELL crane at ICG berth at Fort Kochi

5. **Scope of work :** To carry out the inspection of the work of "Design, Supply, Transportation, Erection, Testing and Commissioning of 1 No Rail Mounted ELL Crane of 15 Ton capacity at Indian Coast Guard Berth at Fort Kochi", on behalf of Cochin Port, as per the Scope of Inspection indicated in this document. The Equipments/items are under manufacture by the respective suppliers based on the supply orders issued by Cochin Port Trust.
6. Tender documents can be downloaded from the e-Tendering portal www.tenderwizard.com/COPT on the dates specified in the above table by making online requisition. Tender document will also be available in Cochin Port website (www.cochinport.gov.in) as well as the Central Public Procurement Portal <https://eprocure.gov.in>, which can be downloaded.
7. The cost of tender document/ processing fee shall be furnished in the form of Account Payee Demand Draft/ Banker's Cheque drawn in favour of the Financial Adviser & Chief Accounts Officer, CoPT, from any Scheduled Bank in India payable at Cochin, along with the bid or payment online in an acceptable form, safeguarding the purchaser's interest in all respects.
8. The tenderers need to obtain the one time User ID & password for login to in **e-Tendering** system from the service provider **KEONICS** by paying registration fees by online Payment using Credit/Debit Card/Net banking or DD in favour of "KSEDCL, Bangalore. The details of e-tender facilitator is available through Telephone Nos. **080 49352000/ 09605557738**.
9. The intending tenderer must have valid Class-II or III digital signature certificate to submit the bid. For further details and to obtain the digital signature please contact e-Tender Help Desk No. 080 - 40482000 / 9746118529.
10. Tenders shall be submitted "**on line**" strictly in accordance with the Instructions to Tenderers and Terms & Conditions given in the tender document. The bidders should submit scanned copy of all the required documents such as DD towards the cost of tender/ processing fee, Bid Security Declaration, proof of experience, financial details etc in support of MQC, through the e-tendering portal. **Tenderers shall submit the BOQ in Price Bid in the online portal www.tenderwizard.com / COPT only, otherwise the tender will be rejected.**
11. Bid Security Declaration in lieu of EMD/ MSME, tender document cost/processing fee and MQC documents, power of attorney and letter of submission shall be submitted online in the e-tender portal along with the technical bid on or before **15.00Hrs on 21/04/2021**, otherwise the tender will summarily be rejected.

12. The tenderer is responsible to download Addendums/ Amendments/ Errata/ Replies to the queries of the tenderer etc., if any, issued by the Employer, from the website before submission of the bid. Any shortfall in submissions of the said Addendums/ Amendments/Errata/Replies to the queries of the tenderer duly signed etc. along with the downloaded documents while submitting the bid will not be considered. Incomplete tenders will be rejected.
13. Cochin Port Trust will not be held responsible for any technical snag or net work failure during online bidding. It is the bidders responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender portal. Under any circumstances, Cochin Port Trust shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
14. **Exemption from the payment of EMD & Cost of Tender document shall be given to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department as provided in GFR 2017.**
15. The undersigned reserves the right to reject/cancel/postpone any one or all tenders at any stage of the tender, which will be binding on all bidders.

V. Thiruvaidyan 3/13/2017
CHIEF MECHANICAL ENGINEER

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