

# COCHIN PORT TRUST

Administrative Office  
Cochin-09

No.SWO/Covid-19/Instructions/2020-S

Dated: 29-10-2020

## CIRCULAR

Sub: Measures to contain spread of COVID-19 - Instructions Reg.

\*\*\*\*\*

This has reference to the Circular dt. 23-10-2020. As the number of Covid-19 cases reported in the Port area has declined, it has been decided that all Port offices & operations shall function normally w.e.f. 01.11.2020. All employees are advised to wear face mask & follow social distancing norms strictly in offices/work places and during their travel between home & workplace. The situation will be reviewed on a weekly basis for taking suitable measures to contain the spread of Covid-19.

Copy to: All HoDs/PS to Chairman/PS to Dy. Chairman/PA to Secretary

SECRETARY

*[Handwritten Signature]*  
29/10/2020