

COCHIN PORT TRUST

ADMINISTRATIVE OFFICE
KOCHI - 682 009,
Dated:09.06.2020.

No. A10/501/2020/S

CIRCULAR

Sub:- Filling up vacant post of Steno Gr-II in the Scale of Pay of
Rs. 27400-70500 (Pre-Revised 17700-44600)- Reg.
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Applications are invited from the eligible candidates for filling up the vacant posts of Steno Gr-II in the Scale of Pay of Rs. 27400-70500 (Pre-Revised 17700-44600).

No. of Vacancies : 2 (UR)

As per the Recruitment Rule (R.R), the post is to be filled up by promotion by selection from L.D.Clerks in the scale of pay of Rs.25200-59600 who opt for the cadre of stenographers and the essential qualification is Degree of a University, Typewriting English (H) & Shorthand (L).

Eligible candidates who are willing to be considered for the above post may apply in writing through proper channel. HoDs are requested to forward the eligible applications duly verified and certified on or before 26.06.2020. Applications received after the date will not be considered.

The candidates selected will have to exercise an option to get absorbed in the cadre of stenographers and the option once exercised would be treated as final and cannot be revoked subsequently.

Encl: R.R

  
SR.DY.SECRETARY

Copy to: - All Heads of Departments, CoPT.

“ The Chief Vigilance Officer, CoPT.

“ All Divisional Officers, CoPT through concerned HoD.

“ The Sr.PS to Chairman/ PS to Chairman / PS to Dy. Chairman/ PA to Secretary

“ All Sections of GAD & Notice Board.

| Name of post | 2 | 3         | 4           | 5         | 6  | 7                                                              | 8                                            | 9                              | 10                                               | 11                                                                                                                                                           |
|--------------|---|-----------|-------------|-----------|----|----------------------------------------------------------------|----------------------------------------------|--------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of post | 2 | 3         | 4           | 5         | 6  | 7                                                              | 8                                            | 9                              | 10                                               | 11                                                                                                                                                           |
| Name of post | 2 | 3         | 4           | 5         | 6  | 7                                                              | 8                                            | 9                              | 10                                               | 11                                                                                                                                                           |
| Steno Gr. II |   | Class-III | 17700-44600 | Selection | 35 | Degree of a University, Typewriting English (H), Shorthand (L) | (a) Age: No<br>(b) Qlfn: Yes<br>(c) Exp: N/A | 2 years for Direct Recruitment | By Promotion failing which by Direct Recruitment | Promotion by selection from L.D. Clerks in the scale of pay of Rs 16300 - 38200 who opt for the cadre of Stenographers, failing which by direct recruitment. |