

PROPOSED RECRUITMENT RULE

Sl. No	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruitment (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/Deputation	Period of Probation, (in yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion /Absorption/ Deputation)	In case of Promotion/Absorption/ Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
14	Deputy Manager (Official Language)	1	Class I	20600-46500 (Pre-revised 9100-250-15100)	Selection	30	<u>Essential:</u> (i) Masters Degree in Hindi with English as subject at the Degree level or Masters Degree in English with Hindi as a subject at the Degree level. (ii) Five years experience of terminological work in Hindi and translation work from English to Hindi and vice versa preferably of technical and scientific literature with at least 2 years experience in a Supervisory position. <u>Desirable</u> (i) Knowledge of the official Language Act and Rules framed there under. (ii) Administrative Experience. (iii) Experience in organising Hindi Classes or Workshop for noting and drafting. (iv) Post Graduate Diploma in Translation. (v) Knowledge of Malayalam.	(a) No (b) Yes (c) As in Col No. 12	2	By Promotion failing which by Absorption/ Deputation, failing both by Direct Recruitment.	(i) Promotion from Sr. Hindi Translator in the scale of pay of Rs.23600-56300 (Rev Rs.36500-88700) with 5 years regular service in the grade, failing which Sr.Hindi Translator with two years regular service in the grade and a combined regular service of 5 years in the grades of Sr.Hindi Translator in the scale of pay of Rs.23600-56300 (Rev Rs.36500-88700) and Hindi Translator in the scale of pay of Rs.21000-53500 (Rev.Rs.32500-83800). (ii)Should have passed the qualifying departmental examination prescribed by the Chairman.	