



कोचिन पोर्ट ट्रस्ट
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संख्या / No. B5/Bunk Conf/2020-T

दिनांक/dt. 12.02.2020

**NOTICE INVITING QUOTATIONS FOR EVENT MANAGEMENT OF
INTERNATIONAL BUNKER CONFERENCE AT COCHIN**
कोचिन में अंतर्राष्ट्रीय बंकर सम्मेलन के प्रबंधन हेतु उद्घरण आमंत्रण सूचना

1. Sealed Quotations in the prescribed format in single cover system are invited for the work of 'Managing the Event for 5th Edition of International Bunkering Conference - Destination Cochin - 2020' on 13.03.2020 at Hotel Crowne Plaza, Kochi.
2. The details regarding the quotation are as follows.

Quotation No. & date	B5/Bunk-conf/2020-T dt:13.02.2020
Issue of notice for quotation	From 13.02.2020 to 24.02.2020
Last date and time for receipt of quotation	Up to 1500 hrs on 24.02.2020
Due date and time for opening of quotation	At 1530 hrs on 24.02.2020
Earnest Money Deposit	Nil

3. The total quote shall be given in the attached schedule of works at Annexure-I. The total figure should be written both in figures and words. Taxes and other levies should be shown separately. The rates quoted shall be firm and shall not be linked with any variation clause. The schedule of works is only indicative and the actual quantity may vary according to the requirement. The Port reserves the right to delete any of the items or alter the quantity indicated in the schedule as situation warrants.
4. 100% payment shall be made after the event and within 15 days from the date of submission of invoice in duplicate. A copy of the cancelled cheque leaf with IFSC Code and a copy of the PAN Card may be furnished for arranging online payment.
5. The bidder shall get himself acquainted with the works to be carried out. The schedule of works is only an indicative list. No extra charges will be permitted for accomplishing the works mentioned in the schedule of work. All design/installation and supply shall be made only after the Port has approved the draft/samples to be supplied.
6. Dy.Traffic Manager (Operations) shall be the Officer-in-charge for the entire work. All communications shall be made to the Officer-in-charge at anilkumar@cochinport.gov.in and approval of samples shall be obtained from the Officer-in-charge.
7. Taxes applicable will be deducted as per the prevailing rates.
8. The undersigned reserves the right to reject / cancel / postpone the offers at any stage of the quotation, which will be binding on all bidders.

Encl: Annexure-I

Yours faithfully,

यातायात प्रबंधक/Traffic Manager *ye*

Copy to : The FA & CAO, CoPT
The Cash Section, CAD
The Purchase Section, CAD
The Tender Cell, CAD