

COCHIN PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(ESTATE DIVISION)
COCHIN – 9.

Phone: 0484-2666412, 2582103, Fax: 0484-2668163

No. MSTC/BLR/COCHIN PORT TRUST/69/WILLIGDON ISLAND/19-20/38731 Dated: 27.02.2020.

1. Bid Notice

1.1. Electronic bids (e-bids) in single stage two bid systems are invited by the Secretary, Cochin Port Trust, Willingdon Island, Cochin 682009 for license of 18 office space at Building No.162 (Ex.Essar) , G.V.Iyer Road, W/Island for a period of 5 years for port related business.

1.2. Bid documents can be downloaded from the e-auction portal www.mstcecommerce.com or from CoPT website www.cochinport.gov.in or from Central Public Procurement Portal www.eprocure.gov.in/cppp/.

1.3. The bidders should have a valid digital signature certificate (at least Class-II) issued by any of the valid Certifying Authorities to participate in the online bid.

1.4. The bids should be uploaded in electronic form only through e-bid portal www.mstcecommerce.com

1.5. Earnest Money Deposit (EMD) is to be remitted through RTGS/NEFT or in the form of the Banker's Cheque or DD issued by Nationalized / Scheduled banks, drawn in favour of FA & CAO, Cochin Port Trust, payable at Cochin. Bank Details of Cochin Port Trust are given in section 1.6 of Bid Document.

1.6. DD/Banker's Cheque towards EMD (as mentioned in clause 1.5 above) should be deposited in the Tender Box of Estate Division kept at the ground floor of Administrative building of Cochin Port Trust, before the scheduled date and time of opening of the bid, failing which the bid will be rejected.

1.7. The bidders need to obtain one time User ID & password for log-in to e-Bidding portal www.mstcecommerce.com from the service provider M/s. MSTC. Details of registration with MSTC is given section 1 of bid document.

1.8. The bids shall be submitted "on line" strictly in accordance with the Instructions to Bidders and other terms & Conditions given in the bid document.

1.9. The bidders shall submit scanned copy of all the required documents such as; proof of experience, financial details, etc. In the e-bid portal www.mstcecommerce.com.

1.10. The process involves Electronic Bidding. The bidders have to register with MSTC, e – bid portal and should possess at least Class II signing type digital certificate for submitting their bid.

1.11. Details of the office spaces are given in section 6 of tender document.

1.12. Time schedule for various activities in connection with this bid will be as follows:

1.12.1. Availability of Bid Document: www.cochinport.gov.in; www.eprocure.gov.in/cppp/; www.mstcecommerce.com from 02.03.2020 to 12.03.2020.

1.12.2. Opening of Technical Bid: 15:00 Hrs on 12.03.2020.

1.12.3. Start Date & time for uploading of tenders by the bidder- from 12.00 hrs on 02.03.2020

1.12.4. Date & Time of E-Auction: Will be announced later.

1.12.5. Opening of Price Bid of qualified Bidders: Will be announced later.

Sd/-
Secretary
Cochin Port Trust
For and on behalf of the Board of
Trustees of the Cochin Port Trust