



COCHIN FISHERIES HARBOUR

(Tel: No. 0484 2220707)

**TENDER FOR LICENSING THE SUPPLY OF LPG
IN CYLINDERS TO FISHING VESSELS
OPERATING
AT COCHIN FISHERIES HARBOUR
FOR A PERIOD OF
ONE YEAR**

**OFFICE OF THE ADMINISTRATOR
COCHIN FISHERIES HARBOUR
COCHIN 682005**

Tender No. AE/T-05/LPG/CFH/2019-C

Price Rs.800/- plus GST @12%

COCHIN FISHERIES HARBOUR

No.AE/T-05/LPG/CFH/2019-C

Office of the Administrator

Cochin 682 005

Dated: 16-12-2019

TENDER NOTICE

1. Instructions to Tenderers

1.1 Tenders on percentage basis are invited from authorized LPG dealers in sealed covers superscribed “**Tender for licensing supply of LPG in cylinders to fishing vessels operating at Cochin Fisheries Harbour for a period of one year**” and will be received by the Administrator, Cochin Fisheries Harbour, Cochin-5 upto **2.30 PM on 04-01-2020**

1.2 The tenders will be opened by the Administrator or an authorized officer in the presence of intending tenderers who may be present in person or through their representatives at **3.00 PM on 04-01-2020**.

1.3 The tender should be submitted in the prescribed form which can be obtained from the office of the Administrator, Cochin Fisheries Harbour on all working days from **26-12-2019 up to 2.30 PM on 03-01-2020** on payment of **Rs.800/-(Rupees Eight hundred only) plus GST @12%**. The cost of the tender form once remitted will not be refunded under any circumstances.

1.4 The tendered percentage shall be written in figures and in words and shall be signed by the tenderers. The tender should be written legibly and shall be free of erasures and overwriting or conversion of figures.

1.5 Each tender should be accompanied by Earnest Money Deposit (EMD) amounting to **Rs.5,000/-(Rupees five thousand only)**. The earnest money must be deposited in the office of the Administrator, Cochin Fisheries Harbour, Cochin-5 in cash or by a demand draft in favour of the Administrator, Cochin Fisheries Harbour. The cash receipt in original or the demand draft must be submitted along with the tender. Under no circumstance should currency notes be enclosed in the cover containing the tender as earnest money. The earnest money deposit will not carry any interest. In the event of a tender being rejected, the earnest money received with such unaccepted tender will be refunded to the tenderer.

1.6 The tenderer should keep open the validity of the tender normally for 60 days from the date fixed for its opening. It is also obligatory for the tenderer to keep the validity open for another 60 days for which a written communication by the Administrator before the expiry of the original validity would be sufficient intimation. The receipt of

intimation by the Administrator should be acknowledged. Should any tenderer withdraw his tender before the date, the earnest money deposited by the tenderer shall be forfeited.

1.7 The tenderer must furnish proof of his financial stability to execute the contract upto the limit of the tender with a certificate from the revenue authorities. Otherwise he should specify any scheduled bank to which the Administrator can make reference regarding the financial status or he should produce satisfactory certificate towards financial stability from organizations where he has undertaken similar contracts for a minimum of one year.

1.8 The tenderer shall also furnish necessary documents as proof of his LPG dealership.

1.9 Tenders which do not fulfill all or any of the above conditions or are incomplete in any respect are liable to summary rejection.

1.10 The right to accept any tender will rest with the Administrator who does not bind himself to accept the highest tender and reserves himself the authority to reject any or all the tenders without assigning any reason.

1.11 The successful tenderer will be required to execute an agreement at his expense on Kerala State Stamp Paper worth Rs.200/- in the prescribed format for due and proper fulfillment of the license agreement within seven days of receipt of work order.

1.12 The tender notice shall form part of the license agreement. The tenderer shall be required to remit three months' license fee in full as Security Deposit within 10 days of receipt of work order in the office of the Administrator, Cochin Fisheries Harbour and obtain receipt for the amount deposited. If the amount is not remitted within the due date the work order will stand cancelled and earnest money will be forfeited.

1.13 The EMD and Security Deposit will be refunded only after successful completion of contract after making necessary adjustments by way of recoveries if any.

2. General Conditions of Contract.

2.1 The scope of work involves supply of LPG in cylinders for use in fishing boats at Cochin Fisheries Harbour.

2.2 The period of license is for one year including the trawl ban period, during which time the licensee is exempted from payment of license fee.

2.3 The gas cylinders should be supplied to the boats as per their demand at the licensee's risk. All labour for handling loaded as well as empty cylinders should be borne by him.

2.4 The LPG shall be supplied only to fishing vessels at Cochin Fisheries Harbour without causing any complaint from the users. If any misuse of LPG is noticed, it will be viewed seriously and necessary action including forfeiture of Security Deposit / Termination of the license will be taken by the department.

2.5 The LPG shall be supplied by the licensee without causing any damage to the Harbour structures / facilities and people. Any damage caused by the licensee / workmen during operation shall be compensated / made good at licensee's cost.

2.6 The work is to be carried out inside restricted area. Hence Security regulations and rules including obtaining passes for entering the area are to be observed by the licensee .

2.7 Permits/passes for entry of the employees of the licensee into the wharf will have to be arranged by the licensee at his cost. No request for free permits or concessional permits will be entertained. However one complimentary permit will be given to the licensee.

2.8(a) Supply of LPG shall be effected complying with all safety regulations.

(b) The licensee will have to obey various labour laws & regulations including ESI act, Minimum wages act PF act, Employees compensation act etc., or other statutory requirements as applicable when supplying LPG at CFH.

2.9 All labour for the work shall be provided by the licensee at his own cost and settling any dispute with the labour shall be the licensee's responsibility. Insurance for the licensee's workers if any shall be provided by the licensee at his own cost. The licensee should indemnify CFH in respect of any claim/ damages whatsoever arising during supply of LPG at CFH.

2.10 The period of the license is **one year** including Sundays and holidays. However the Administrator reserves the right to cancel the license at any time with a day's notice in case he is not satisfied with the performance or otherwise.

2.11 The successful tenderer will be required to remit three months' license fee plus GST within 10 days of receipt of work order in addition to the EMD as Security Deposit. The total amount thus deposited will be retained for the due and proper fulfillment of the license agreement and will not carry any interest. Such deposit will be forfeited on failure to perform the activity being licensed or non fulfillment by the tenderer of the terms and conditions of the license agreement.

2.12 The EMD and Security Deposit will be refunded to the licensee not later than 15 days from the end of license period subject to remittance of last installment of license fee and observance of all formalities.

2.13 Failure to comply with conditions will result in forfeiture of EMD as well as Security Deposit.

2.14 The licensee has to find space outside Cochin Fisheries Harbour if required for storing the LPG cylinders. However a room shall be allotted to the licensee for booking order and delivery of cylinders subject to availability. The rent for the room shall be paid as per the prevailing rate at Cochin Fisheries Harbour .

**ADMINISTRATOR
COCHIN FISHERIES HARBOUR**

TENDER SCHEDULE

No. AE/T-05/LPG/CFH/2019-C

Item No	Description	License fee expected by the CFH Administration (per month) (taxes extra)	License fee quoted in percentage of the expected amount (per month)	
			Above (+)	Below (-)
1	Supply of LPG in cylinder to fishing vessels operating at the Cochin Fisheries Harbour for a period of one year from the date of commencement.	Rs. 23,000/- (Rupees Twenty three thousand only)	In figures : In words :	In figures : In words :

Name of the Tenderer :

Full Address :

Signature of the Tenderer

Score out the column not applicable by marking a cross line from left top to bottom right.

FORM FOR REQUEST FOR RELEASE OF EMD

From

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.....

To

The Administrator,
Cochin Fisheries Harbour

Sir,

Sub: Licensing the supply of LPG in cylinders to fishing vessels operating at Cochin Fisheries Harbour for a period of one year. Release of EMD regarding.

Ref: Tender No AE/T-05/LPG/CFH/2019-C

I / We have submitted tender for the subject work. I / We hereby request to release the EMD for Rs. 5,000/-(Rupees five thousand only) submitted along with the tender at the earliest in case the tender is not accepted. The hand receipt duly stamped and signed is enclosed.

Yours faithfully

Signature:
Name:

Place:

Date:

COCHIN FISHERIES HARBOUR

Form No. 9
Ref. Para 13 08 (C)

FORM OF HAND RECEIPT

No. and Date of Sanction :

Name and address of party to
whom payment is to be made :

Cash Book Voucher No.

Department/Division

Dated:

Head of Account/Code

No.

- 1. Pay by cash/cheque)
- 2. Paid by me by cash/cheque

Received from the Administrator, Cochin Fisheries Harbour, Cochin-682005, a sum of
Rs.

(Rupees.....
...only) towards (Name of work or purpose for which payment is
made).....

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.....
.....

Signature of Payee (with date)

Date:

Designation

Witness: