

COCHIN PORT TRUST E-TENDER No. A1/LIFE RAFTS /2019  
E-Tender For Servicing Of Liferrafts For The Period 2019-21



COCHIN PORT TRUST

MARINE DEPARTMENT

E-TENDER No. A1/LIFE RAFTS /2019

E-Tender For Servicing Of Liferrafts For The Period 2019-21

Tender publication date	: .22 <sup>nd</sup> Oct 2019
Down loading of Tender Document	: from 22 <sup>nd</sup> Oct 2019, 1400 hrs to 12 <sup>th</sup> Nov 2019, 1400 hrs
Last date and time for Submission of Tenders	: 12 <sup>th</sup> Nov 2019, 1430 hrs
Time and date of technical bid opening	: 12 <sup>th</sup> Nov 2019, 1500 hrs
Opening Of The Price Bid	: Will be informed later
Cost of Tender Document / Processing Fee (Tender fee is inclusive of 5% GST)	: Rs 2100/- (non re fundable)
EMD	: Rs 19,500/-

Office of the Deputy Conservator  
Cochin Port Trust,  
Willingdon Island  
Cochin – 682 009.  
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COCHIN PORT TRUST  
MARINE DEPARTMENT

**E-TENDER No. A1/LIFE RAFTS /2019**

**Date: 22<sup>nd</sup> Oct 2019**

**E-TENDER NOTICE**

1.1. Electronic Tenders (e-Tenders) in “Two Cover System” are invited from reputed and experienced firms for “**SERVICING OF LIFERAFTS FOR THE PERIOD 2019-21**” for a period of two years by the Deputy Conservator, Cochin Port Trust, Willingdon Island, Cochin – 9 and will be received **up to the time schedule**. Tenders shall be submitted in accordance with the ‘Instruction to Tenderers’, “scope of work”, “General Conditions of Contract” etc, as detailed in the Tender Document. The Tenders will be opened by the Deputy Conservator, Cochin Port Trust at this office on the same day at **the scheduled time**. Only GST registered vendors will be eligible to participate in the Tender.

1.2. The Tender Document can be down loaded from the e-Tendering Portal [www.Tenderwizard.com/COPT](http://www.Tenderwizard.com/COPT) at the scheduled time.

1.3 The Tender Documents are also available in Port’s website [www.CochinPort.gov.in](http://www.CochinPort.gov.in) or from central public procurement Portal [www.eprocure.gov.in/cppp](http://www.eprocure.gov.in/cppp).

1.4 The Bidders need to obtain the one time User ID & Password for log-in to e-Tendering Portal [www.Tenderwizard.com/CPT](http://www.Tenderwizard.com/CPT) from the service provider M/S KEONICS by paying registration amount of Rs.1180/- through online Payment using Credit/Debit Card/Net banking.

1.5. The Tender shall be submitted by an individual or by a Registered Partnership firm or by a Limited Company. **The name and address of the Tenderer shall be entered in the space provided in ‘Price Bid’**. In the event of the Tender being submitted by a registered partnership firm, it must be signed individually by each partner thereof. In the event of absence of any partner, it must be signed on his behalf by the person holding a proper power-of-attorney, authorizing him to do so and to bind the partner in all matters pertaining to the contract including the arbitration clause, such power-of-attorney to be attached with the Tender which must disclose that the firm is duly registered under Indian Partnership Act. If the Tender is made by a Limited Company it shall be signed by a duly authorized person who shall produce with the Tender the evidence of the authorization. In the case of a Limited Company the Tender should be accompanied by the Memorandum and Articles of Association of the Company. **Joint Venture is not allowed in the Tender.**

1.6 The Tenders shall be submitted “**online**” only. The bidders shall submit **scanned copy** of all the required Documents such as Demand Draft / Banker’s Cheque towards Tender fee and EMD; proof of experience, supporting Documents as per Tender etc. along with e-Tenders. Tender submitted other than online shall not be considered. (Online Submission at: [www.Tenderwizard.com/COPT](http://www.Tenderwizard.com/COPT))

1.7 The Original EMD and Tender fee by Demand draft / Banker's cheque drawn in favour of the FA & CAO, Cochin Port Trust, payable at Kochi shall be submitted in Sealed envelope with a covering letter and shall be addressed to the Dy. Conservator, Cochin Port Trust, Cochin 682 009, and shall be super scribed with words "E-TENDER FOR SERVICING OF LIFERAFTS FOR THE PERIOD 2019-21". Earnest money in any form other than the demand draft/Banker's Cheque will not be accepted.

The Tenderers who are registered with NSIC are exempted from payment of cost of Tender Document and EMD. Copy of valid NSIC Registration Certificate as per MSME Act shall be uploaded with the other Documents for availing exemption of the above. The Tenderers who have not submitted the cost of Tender Document and EMD in sealed covers and not uploaded the scanned copy of valid NSIC Registration Certificate will not be considered for opening Techno Commercial Bids.

Tenders of those who have not submitted the Tender fee and EMD as above or Copy of valid NSIC Registration Certificate as per MSME Act uploaded online may not be considered for detailed evaluation. (The fees mentioned above are the only item to be submitted in original to CoPT before the scheduled time for participating in the Tender. All other Documents to be submitted online only)

1.8 The intending bidder must have valid **Class-II or III digital signature** certificate to submit the bid. For further details, please contact to e-Tender Help Desk No. 080 – 49352000 /9605557738.

The time schedule for various activities in connection with this Tender will be as follows.

Sl. No	Description of activity	Venue	Date & Time
1	Issue of Tender Document	On line <a href="http://www.Tenderwizard.com/CPT">www.Tenderwizard.com/CPT</a> <a href="http://www.CochinPort.gov.in">www.CochinPort.gov.in</a> <a href="http://www.eprocure.gov.in/cppp">www.eprocure.gov.in/cppp</a>	From 22 <sup>nd</sup> Oct 2019 1400 hours To 12 <sup>th</sup> Nov 2019, 1400 hrs
2	Last date of submission of bid	Online Submission at: <a href="http://www.Tenderwizard.com/COPT">www.Tenderwizard.com/COPT</a>	12 <sup>th</sup> Nov 2019, 1430 hrs
3	Opening of Techno commercial bid	Online at: <a href="http://www.Tenderwizard.com/COPT">www.Tenderwizard.com/COPT</a>	12 <sup>th</sup> Nov 2019, 1500 hrs
4	Opening of Price Bid of technically qualified Tenders	Online at: <a href="http://www.Tenderwizard.com/COPT">www.Tenderwizard.com/COPT</a>	Will be informed

## 2. EARNEST MONEY TO BE DEPOSITED

2.1 Each Tender should be accompanied by an Earnest Money deposit amounting to Rs.19,500/- (Exempted for Tenderers with valid NSIC Registration Certificate as per MSME Act –certificate to be uploaded online) in the form of DD/ Banker's Cheque.

**3. Preparation and submission of bids.**

The Documents shall be prepared and scanned in different files (in PDF or JPEG format such that file size is not more than 5 MB) and uploaded during the online submission of Bid at [www.Tenderwizard.com/CPT](http://www.Tenderwizard.com/CPT).

4. The right of acceptance of Tender will rest with Cochin Port Trust who do not bind themselves to accept the lowest Tender and reserves to themselves the authority to reject any or all of the Tenders received without assigning any reason thereof.
5. The Tender Document will be available in the e-Tendering Portal. All the schedules in the content sheet should be filled up **except** price bid. The price schedule should be kept blank. All the pages of the Tender Documents including "**Price Schedule** (not filled) shall be signed by the contractor.
6. The Deputy Conservator or his duly authorized officer will open the e-Tenders in the presence of intending Tenderers who may be present at the time in person or through their authorized representative. In the event of a Tender being rejected, the earnest money paid with such unaccepted Tender shall be refunded to the Tenderer.
7. It is obligatory on the part of the Tenderer to sign each and every page of the of Tender Document submitted online as a token of acceptance of all the conditions mentioned in the Document, while submitting the Tender.
8. The Tender shall remain valid and open for acceptance for a period of 90 days from the last date fixed for receiving the same. The Employer reserves the right to extend the period of validity for a specific period. The request and response thereto shall be made in writing by post or by fax or by email. The Tenderers will have an option to refuse the request without forfeiting their EMD. However in the event of the Tenderer agreeing to the request, they will not be permitted to modify the Tender.
9. The bidder is responsible to download Corrigendum/ Addendums/ Amendments/ Errata/ Replies to the queries of the bidder etc., if any, issued by the Employer, from the website before submission of the bid. Any shortfall in submissions of the said corrigendum /Addendums/ Amendments/Errata/Replies to the queries of the bidder duly signed etc. along with the downloaded Documents while submitting the bid will not be considered. Incomplete bid Documents may be rejected.
10. Cochin Port Trust will not be held responsible for any technical snag or net work failure during online bidding It is the bidders responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender Portal. Under any circumstances, Cochin Port Trust shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
11. Should any Tenderer withdraw his Tender before the period, or make any modification in the terms and conditions of the Tender which are not acceptable to the department and the earnest money deposited by the Tenderer shall be forfeited.

12. Tenderers should send **a letter of authorization** with an attested specimen signature of their representatives who are deputed by them to be present at the time of opening of the Tenders.
13. Tenders, which do not fulfill all, or any of the above conditions, or are incomplete in any respect, are liable for summary rejection at any stage before placement of order.
14. Canvassing in connection with the Tender is strictly prohibited and Tenders submitted by the contractors who resort to canvassing will be liable for rejection.
15. The under signed reserves the right to reject / cancel / postpone any one or all Tenders at any stage of the Tender, which will be binding on all bidders.
16. The Tenders containing uncalled remarks or any additional conditions are liable to summary rejection.
17. Disputes if any shall be under the jurisdiction of courts in Cochin Corporation limits only.
18. This Tender notice shall form part of the contract. Sd/-

Phone : 0484-2666417  
          : 0484-2582500  
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**DEPUTY CONSERVATOR**  
For and on behalf of  
The Board of Trustees of the Port of Cochin.