

**COCHIN PORT TRUST**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**(ESTATE DIVISION)**  
**COCHIN – 9**

**Phone: 0484-2666412, 2582103, Fax: 0484-2668163**

No. MSTC/BLR/COCHIN PORT TRUST/13/WILLIGDON ISLAND/19-20/15314 dated: 14-08-2019

**1. Bid Notice**

1.1. Electronic bids (e-bids) in single stage two bid system are invited by the Secretary, Cochin Port Trust, Willingdon Island, Cochin 682009 for lease of 4 units of plots with existing structures for a period of 30 years.

1.2. Bid documents can be downloaded from the e-auction portal [www.mstcecommerce.com](http://www.mstcecommerce.com) or from CoPT website [www.cochinport.gov.in](http://www.cochinport.gov.in) or from Central Public Procurement Portal [www.eprocure.gov.in/cppp/](http://www.eprocure.gov.in/cppp/).

1.3. The bidders should have a valid digital signature certificate ( at least Class-II) issued by any of the valid Certifying Authorities to participate in the online bid.

1.4. The bids should be uploaded in electronic form only through e-bid portal [www.mstcecommerce.com](http://www.mstcecommerce.com)

1.5. Cost of bid document and Earnest Money Deposit (EMD) are to be remitted through RTGS/NEFT or in the form of the Banker's Cheque or DD issued by Nationalized / Scheduled banks, drawn in favour of FA & CAO, Cochin Port Trust, payable at Cochin. Bank Details of Cochin Port Trust are given in section 2.9 of Bid Document.

1.6. DD/Bankers's Cheque towards Cost of Bid Document and EMD (as mentioned in clause 1.5 above) should be deposited in the Tender Box of Estate Division kept at the ground floor of Administrative building of Cochin Port Trust, before the scheduled date and time of opening of the bid, failing which the bid will be rejected.

1.7. The bidders need to obtain one time User ID & password for log-in to e-Bidding portal [www.mstcecommerce.com](http://www.mstcecommerce.com) from the service provider M/s. MSTC. Details of registration with MSTC is given section 3 of bid document.

1.8. The bids shall be submitted "on line" strictly in accordance with the Instructions to Bidders and other terms & Conditions given in the bid document.

1.9. The bidders shall submit scanned copy of all the required documents such as; proof of experience, financial details, etc. In the e-bid portal [www.mstcecommerce.com](http://www.mstcecommerce.com).

1.10. The process involves Electronic Bidding. The bidders have to register with MSTC, e – bid portal and should possess at least Class II signing type digital certificate for submitting their bid.

1.11. Details of the plots offered are given in section 9 of tender document.

1.12. Time schedule for various activities in connection with this bid will be as follows:

1.12.1. Availability of Bid Document: [www.cochinport.gov.in](http://www.cochinport.gov.in); [www.eprocure.gov.in/cppp/](http://www.eprocure.gov.in/cppp/); [www.mstcecommerce.com](http://www.mstcecommerce.com) from 19.08.2019 to 19.09.2019.

1.12.2. Pre-Bid Meeting: 11:00 Hrs on 26.08.2019.

1.12.3. Opening of Technical Bid: 15:00 Hrs on 19.09.2019.

1.12.4. Start Date & time for uploading of tenders by the bidder- from 17.00 hrs on 02/09/2019

1.12.5. Date & Time of E-Auction: Will be announced later.

1.12.6. Opening of Price Bid of qualified Bidders: Will be announced later.

**Sd/-**  
**Secretary**  
**Cochin Port Trust**  
**For and on behalf of the Board of**  
**Trustees of the Cochin Port Trust**