

E-TENDER No. MD/OE/A1/Tanker Terminals/2017  
E-Tender Document For Supply of one No. Motor Launch On Hire For Use  
at Tanker Terminals

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COCHIN PORT TRUST

MARINE DEPARTMENT

E-TENDER No. MD/OE/A1/Tanker Terminals/2017  
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Tender publication date	: 30 <sup>th</sup> April 2018
Down loading of tender document	: from <b>30<sup>th</sup> April 2018</b> , 1000 hrs to <b>21<sup>st</sup> May 2018</b> , 1400 hrs
Last date and time for Submission of tenders	: <b>21<sup>st</sup> May 2018</b> , 1430 hrs
Time and date of Techno commercial bid opening	: <b>21<sup>st</sup> May 2018</b> , 1500 hrs
Opening of The Price Bid	: Will be informed later
Cost of Tender Document / Processing Fee	: Rs 2100/- (non- re fundable)
(Tender fee is inclusive of 5% GST)	
EMD	: Rs 47,000/-

**Office of the Deputy Conservator  
Cochin Port Trust,  
Willingdon Island  
Cochin – 682 009.  
Phone: 91 -484 -2666417, 2582500  
Fax: 91- 484- 2666417**

**e-mail: 1) [dc@cochinport.gov.in](mailto:dc@cochinport.gov.in)**

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**E-TENDER No.** MD/OE/A1/ Tanker Terminals /2017

**Date:** 30<sup>th</sup> April 2018

**E-TENDER NOTICE**

1.1. Electronic tenders (e-tenders) in “Two Cover System” are invited for “**supply of one No. motor launch on hire for use at Tanker Terminals**” for a period of two years by the Deputy Conservator, Cochin Port Trust, Willingdon Island, Cochin – 9 and will be received **up to the time schedule**. Tenders shall be submitted in accordance with the ‘Instruction to Tenderer , scope of work & special conditions of contract , General Conditions of Contract ’ etc, as detailed in the tender document. The tenders will be opened online by the Deputy Conservator, Cochin Port Trust at this office on the same day at **the scheduled time**. Only GST registered vendors will be eligible to participate in the tender.

1.2. The tender document can be down loaded from the e-tendering portal [www.tenderwizard.com/COPT](http://www.tenderwizard.com/COPT).

1.3 The tender documents are also available in Port’s website [www.cochinport.gov.in](http://www.cochinport.gov.in) or from central public procurement portal [www.eprocure.gov.in/cppp](http://www.eprocure.gov.in/cppp) .

1.4 The bidders need to obtain the one time User ID & Password for log-in to e-Tendering portal [www.tenderwizard.com/COPT](http://www.tenderwizard.com/COPT) from the service provider M/S KEONICS by paying registration amount of **Rs.1124/-** through online Payment using Credit/Debit Card/Net banking or DD in favour of “KSEDCL, Bangalore”.

1.5. The tender shall be submitted by an individual or by a Registered Partnership firm or by a Limited Company. **The name and address of the tenderer shall be entered in the space provided in ‘Price Bid’**. In the event of the tender being submitted by a registered partnership firm, it must be signed individually by each partner thereof. In the event of absence of any partner, it must be signed on his behalf by the person holding a proper power-of-attorney, authorizing him to do so and to bind the partner in all matters pertaining to the contract including the arbitration clause, such power-of-attorney to be attached with the tender which must disclose that the firm is duly registered under Indian Partnership Act. If the tender is made by a Limited Company it shall be signed by a duly authorized person who shall produce with the tender the evidence of the authorization. In the case of a Limited Company the tender should be accompanied by the Memorandum and Articles of Association of the Company. **Joint Venture is not allowed in the tender.**

1.6 The tender shall be submitted “**online**” only. The bidders shall submit **scanned copy** of all the required documents such as Demand Draft / Bankers Cheque towards the cost of tender and

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EMD; supporting documents as per tender etc. along with e-tenders. Tender submitted other than online shall not be considered. (Online Submission at: [www.tenderwizard.com/COPT](http://www.tenderwizard.com/COPT) ).

1.7 Original Demand Draft /Bankers Cheque towards the cost of tender / Processing Fee (**non refundable**) and EMD drawn in favour of FA&CAO, Cochin Port Trust –payable at cochin with a covering letter shall be submitted in a sealed cover with heading “**supply of one No. motor launch on hire for use at Tanker Terminals**” to the Deputy conservator, Cochin Port Trust, W/Island, Cochin – 682009, KERALA, before the opening date and time of the tender.

**Tenders of those who have not submitted the above in original will not be considered for detailed evaluation.**

1.8 The intending bidder must have valid **Class-II or III digital signature** certificate to submit the bid. For further details, please contact to e-Tender Help Desk No. 080 – 40482000 / 9746118529 / 9605557738 /080-49352013.

The time schedule for various activities in connection with this tender will be as follows.

Sl.No	Description of activity	Venue	Date & Time
1	Issue of Tender Document	On line  <a href="http://www.tenderwizard.com/COPT">www.tenderwizard.com/COPT</a> <a href="http://www.cochinport.gov.in">www.cochinport.gov.in</a> <a href="http://www.eprocure.gov.in/cppp">www.eprocure.gov.in/cppp</a>	From 30 <sup>th</sup> April 2018 1000 hours To 21 <sup>st</sup> May 2018, 1400 hrs
2	Last date of submission of bid	Online Submission at: <a href="http://www.tenderwizard.com/COPT">www.tenderwizard.com/COPT</a>	21 <sup>st</sup> May 2018, 1430 hrs
3	Opening of Techno commercial bid	Online at: <a href="http://www.tenderwizard.com/COPT">www.tenderwizard.com/COPT</a>	21 <sup>st</sup> May 2018, 1500 hrs
4	Opening of Price Bid of technically qualified Tenders	Online at: <a href="http://www.tenderwizard.com/COPT">www.tenderwizard.com/COPT</a>	Will be informed

2. The Earnest Money deposited will not carry any interest. No exemption will be granted from the payment of EMD and Cost of Tender Document / Processing Fee at any reason.

3. The right of acceptance of tender will rest with Port Trust Board who does not bind themselves to accept the lowest tender and reserves to themselves the authority to reject any or all of the tenders received without assigning any reason thereof.

4. The tender document will be available in the e-tendering Portal. All the schedules in the content sheet should be filled up **except** price bid. The price schedule should be kept blank. All the pages of the tender documents including “**Price Schedule**” (not filled) shall be signed by the contractor.

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5. The tenderers are required to submit the tender in **'e-tender' mode only** on [www.tenderwizard.com/COPT](http://www.tenderwizard.com/COPT).
6. The Deputy Conservator or his duly authorized officer will open the e-tenders in the presence of intending tenderers who may be present at the time in person or through their authorized representative. In the event of a tender being rejected, the earnest money paid with such unaccepted tender shall be refunded to the tenderer.
7. It is obligatory on the part of the tenderer to sign each and every page of the tender document submitted online as a token of acceptance of all the conditions mentioned in the document, while submitting the tender.
8. The tender shall remain valid and open for acceptance for a period of 120 days from the last date fixed for receiving the same. The Employer reserves the right to extend the period of validity for a specific period. The request and response thereto shall be made in writing by post or by email or fax. The tenderers will have an option to refuse the request without forfeiting their EMD. However in the event of the tenderer agreeing to the request, they will not be permitted to modify the tender.
9. The bidder is responsible to download corrigendum/ Addendums/ Amendments/ Errata/ Replies to the queries of the bidder etc., if any, issued by the Employer, from the website before submission of the bid. Any shortfall in submissions of the said corrigendum /Addendums/ Amendments/Errata/Replies to the queries of the bidder duly signed etc. along with the downloaded documents while submitting the bid will not be considered. Incomplete bid documents may be rejected.
10. Cochin Port Trust will not be held responsible for any technical snag or net work failure during online bidding, it is the bidders responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender portal. Under any circumstances, Cochin Port Trust shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
11. Should any tenderer withdraw his tender before the period, or make any modification in the terms and conditions of the tender which are not acceptable to the department and the earnest money deposited by the tenderer shall be forfeited.
12. Tenderers should send **a letter of authorization** with an attested specimen signature of their representatives who are deputed by them to be present at the time of opening of the tenders.
13. Tenders, which do not fulfill all, or any of the above conditions, or are incomplete in any respect, are liable for summary rejection at any stage before placement of order.
14. Canvassing in connection with the tender is strictly prohibited and tenders submitted by the contractors who resort to canvassing will be liable for rejection.
15. The under signed reserves the right to reject / cancel / postpone any one or all tenders at any stage of the tender, which will be binding on all bidders.

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16. The tenders containing uncalled remarks or any additional conditions are liable to summary rejection.
17. Disputes if any shall be under the jurisdiction of courts in Cochin Corporation limits only.
18. This tender notice shall form part of the contract.

Sd/-

Phone : 0484-2666417  
          : 0484-2582500  
Fax      : 0484-2666417

**DEPUTY CONSERVATOR**  
For and on behalf of  
The Board of Trustees of the Port of Cochin