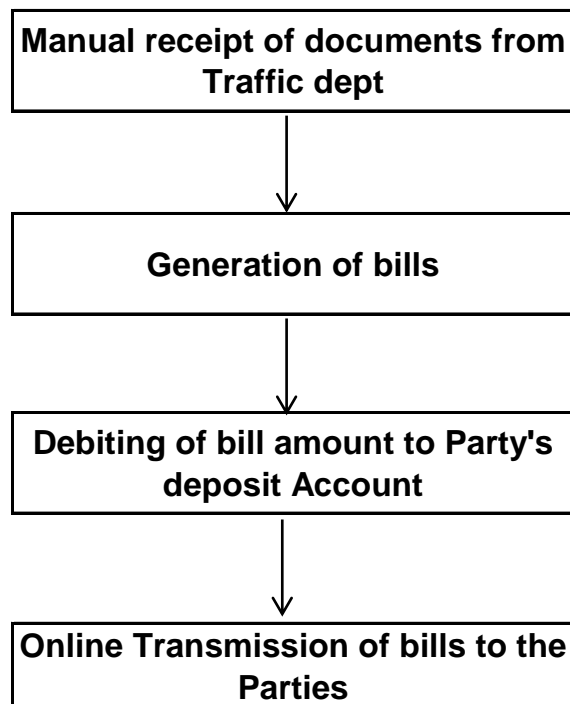


Cargo Billing & Collection Process

(Ground rent for containers, storage for cargo, stuffing, de-stuffing)

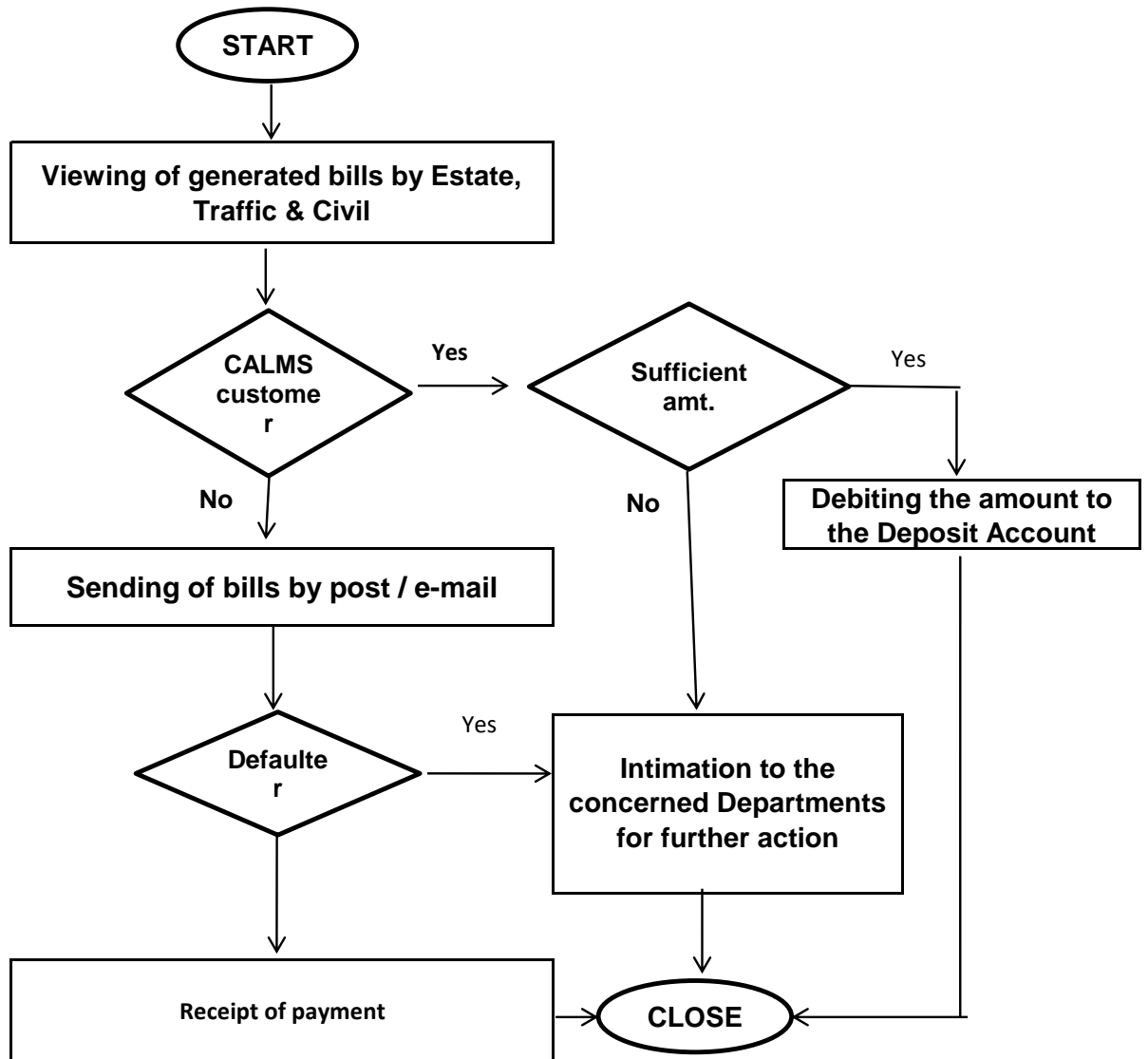
**Responsibility - WR section,
Dy.CA, Sr. Dy.CA II, Sr. AO(F&R)**



Real Estate Management

Billing & Collection Process for licence fee, lease rent, sub lease, way leave charges

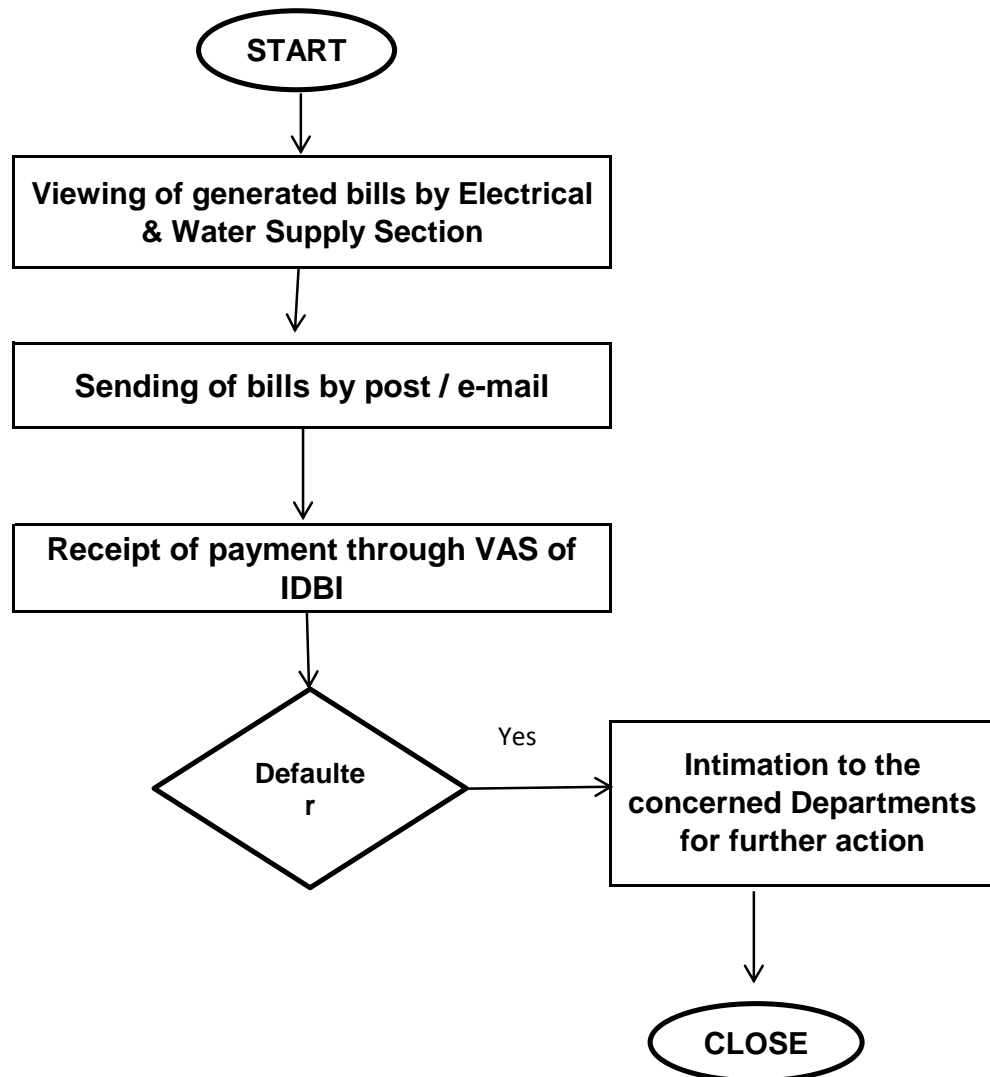
Responsibility - ER section, Dy.CA, Sr. Dy.CA II, Sr. AO(F&R)



Industry Service Utility

Billing & Collection Process for water & electricity charges

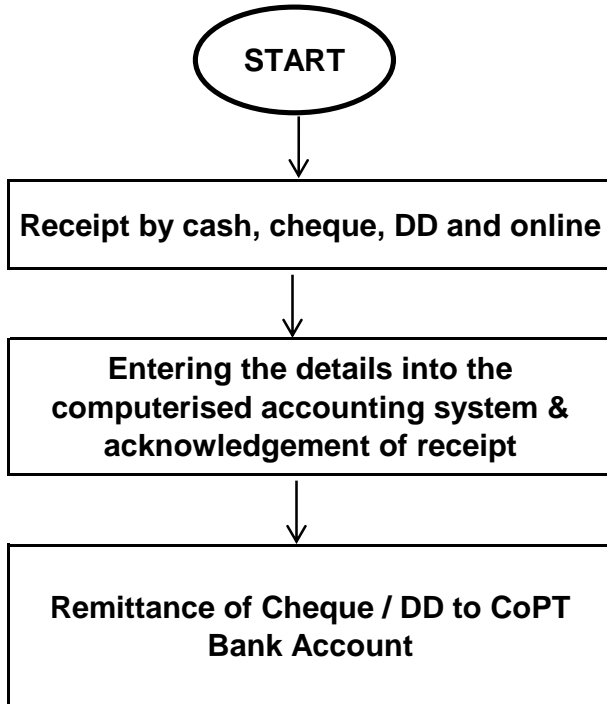
Responsibility - ER section, Dy.CA, Sr. Dy.CA II, Sr. AO(F&R)



Cash Section Process

Responsibility - Cash section, Chief Cashier, AO (Gr.I), Sr. AO(Admn)

Receipt



Payment

