

**COCHIN PORT TRUST**  
**W/ISLAND, COCHIN –682009, KERALA STATE, INDIA,**

**Ph: 0484-2582113**

**Website: [www.cochinport.gov.in](http://www.cochinport.gov.in)**

**APPLICATION FOR THE POST OF EXECUTIVE ENGINEER (CIVIL) UNDER  
CIVIL ENGINEERING DEPARTMENT AND SENIOR ASSISTANT ESTATE  
MANAGER UNDER GENERAL ADMINISTRATION DEPARTMENT IN COCHIN  
PORT TRUST BY ABSORPTION METHOD FROM ALL MAJOR PORTS**

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Applications are invited from suitable and willing officers from all Major Ports, who possess the prescribed qualifications, experience and satisfy other conditions mentioned in the Recruitment Rules (Enclosed as **Annexure –I e & Annexure I s**) for filling up of **two posts** of Executive Engineer(Civil) under Civil Engineering Department and **one post** of Senior Assistant Estate Manager under General Administration Department having the same scale of pay of Rs. 20600- 46500(Pre-revised Rs.10750-16750) in Cochin Port Trust by **absorption method**.

The applications may be forwarded in the proforma (Enclosed as **Annexure-II e & II s**), along with the following documents so as to reach the undersigned on or before **16.08.2018**.

- a) Photocopy of ACRs of the applicant for the last five years duly attested.
- b) No Objection Certificate of respective Port Trust.
- c) Undertaking of the applicant not to withdraw if selected.
- d) Vigilance and Administrative clearance of the concerned Port in the Proforma prescribed by the Ministry (**Annexure-III – same to both posts.**)
- e) The veracity of the University Certificates and the recognition of the Degree obtained by the applicant may be ensured and certified.

The incomplete applications or applications received after the due date will not be considered.

Encl: As stated above.

Sd/-

SECRETARY  
TELE.NO: 0484-2582113

**COCHIN PORT TRUST**

**Annexure I e**

Sl. No.	Name of post	No. of posts	Classification.	Scale of Pay. (Rs.)	Whether selection or non-selection	Upper Age limit for direct recruitment (in yrs)	Educational and other Qualifications prescribed for direct recruitment.	Whether (a) Age (b) Educational qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation, (in yrs.)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Executive Engineer (Civil)	8	Class-I	10750-300-16750	Selection	35	<p><b>(i) Degree or equivalent in civil Engg. from a recognised University/ Institution.</b></p> <p>(ii) Five years experience in executive cadre in Planning/ Construction/ Design/Maintenance preferably of Port and Marine Structures in an Industrial/ Commercial/ Govt. Undertaking</p>	<p>(a) No</p> <p>(b) No, however a Diploma in Civil Engg. From a recognised University / Institution is essential</p> <p>(c) No.</p>	2	By promotion failing which by absorption / deputation , failing both by direct recruitment.	Promotion from Asst. Exe. Engineer (Civil) in the scale of pay of Rs.9100-15100 with five years regular service in the grade failing which Asst. Exe. Engineer(Civil) in the scale of pay of Rs.9100-15100 with two years regular service in the grade and a combined regular service of eight years in the scales of pay of Rs.9100-15100 and Rs.8600-14600 in the respective discipline of Civil Engg. Dept. Absorption/Deputation will be of Officers holding analogous posts or feeder posts with experience as mentioned above in a Major Port Trust.	

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**Annexure I s**

Sl. No.	Name of post	No. of posts	Classification.	Scale of Pay. (Rs.)	Whether selection or non-selection	Upper Age limit for direct recruitment (in yrs)	Educational and other Qualifications prescribed for direct recruitment.	Whether (a) Age (b) Educational qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation, (in yrs.)	Method of recruitment (whether by direct recruitment or by promotion /absorption/ deputation)	In case of promotion/absorption/ deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
11	Sr. Assistant Estate Manager	1	Class I	10750-300-16750	Selection	35	<p><u>Essential :</u></p> <p>(i) Degree with a Post Graduate Degree/Diploma in Architecture/Town and Country Planning or Degree in Civil Engg. from a recognized University/ Institution or Corporate Membership of Institution of Surveyor (India).</p> <p>(ii) Seven years executive experience in Estate Management, Valuation or Land Records in an Industrial/ Commercial/Govt. Undertaking.</p> <p><u>Desirable:-</u> A Degree in Law from a recognised University.</p>	<p>a) No</p> <p>b) No. However, Diploma from a recognized University/Institution is essential.</p> <p>c) No.</p>	Two	By promotion, failing which by absorption/ deputation, failing both by direct recruitment.	<p>Promotion from Asst. Estate Manager Gr.I in the scale of pay of Rs. 9100-15100 with five years regular service in the grade failing which Asst. Estate Manager Gr.I in the scale of pay of Rs.9100-15100 with two years regular service in the grade and a combined regular service of eight years in the scales of pay of Rs.9100-15100 and Rs.8600-14600 in the discipline of Estate Division. Absorption/ deputation will be of officers holding analogous posts or Asst. Estate Manager Gr.I or equivalent posts in the discipline of Estate Division in the scale of pay of Rs.9100-15100 with five years regular service in a Major Port Trust.</p> <p align="center">OR</p> <p>from Class III employees in the scale of pay of Rs. 6170-11975 in the discipline of Estate Division with 5 years regular service in the grade where there are no Class-II posts in the pay scale of Rs.8600-14600 in that discipline.</p>	

APPLICATIONS FOR THE POST OF EXECUTIVE ENGINEER (CIVIL)  
UNDER CIVIL ENGINEERING DEPARTMENT  
COCHIN PORT TRUST

01. Name of the Officer :
02. Address for Communication :
03. Date of Birth :
04. Whether belongs to SC/ST :
05. Present post with basic pay and scale of pay. :
06. Experience :
07. Educational and other qualifications from graduation level onwards. :
08. Any other point required to be indicated :

In the event of selection to the above post, I will not withdraw and undertake to accept the appointment/posting

Place:

Date: (SIGNATURE OF THE APPLICANT)

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT**

- 1. It is certified that the particulars furnished by the officer are correct and he/she fulfils the eligibility criteria.**
- 2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.**
- 3. His/Her integrity is certified.**
- 4. It is certified that no major/minor penalties have been imposed on the officer during the last 10 years.**
- 5. Attested copies of ACRs for the last five years.**

**SIGNATURE OF THE FORWARDING AUTHORITY  
WITH OFFICE SEAL**

APPLICATIONS FOR THE POST OF SENIOR ASSISTANT ESTATE MANAGER  
UNDER GENERAL ADMINISTRATION DEPARTMENT  
COCHIN PORT TRUST

01. Name of the Officer :
02. Address for Communication :
03. Date of Birth :
04. Whether belongs to SC/ST :
05. Present post with basic pay and scale of pay. :
06. Experience :
07. Educational and other qualifications from graduation level onwards. :
08. Any other point required to be indicated :

In the event of selection to the above post, I will not withdraw and undertake to accept the appointment/posting

Place:

Date: (SIGNATURE OF THE APPLICANT)

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT**

- 1. It is certified that the particulars furnished by the officer are correct and he/she fulfils the eligibility criteria.**
- 2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.**
- 3. His/Her integrity is certified.**
- 4. It is certified that no major/minor penalties have been imposed on the officer during the last 10 years.**
- 5. Attested copies of ACRs for the last five years.**

**SIGNATURE OF THE FORWARDING AUTHORITY  
WITH OFFICE SEAL**

(Annexure-III )

For cases sent to the Ministry or other Ports

Particulars of the officer for whom vigilance Comments/clearance is being sought  
(To to be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the officer belongs :  
Including batch/year cadre etc,  
wherever applicable
7. Positions held (during the ten preceding years):

Sl No	Designation & Place of Posting	From	To
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8. Whether the officer has been :  
Placed on the "Agreed List" or "List of  
officers of Doubtful Integrity". (If yes,  
details to be given)
9. Whether any allegation of misconduct :  
involving vigilance angle was examined  
against the officer during the last 10 years  
and if so, with what result.(\*)
10. Whether any punishment was :  
awarded to the officer during the last  
10 years and if so, the date of imposition  
and details of the penalty (\*)
11. Is any disciplinary / criminal proceedings :  
Or chargesheet pending against the  
Officer as on date. (If so, details to be furnished –  
Including reference no., if any, of the Commission)
12. Is any action contemplated against the :  
officer as on date. (If so, details to be furnished)(\*):

Date:

(Name & Signature)

(\*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.