



AN ISO-9001:2008
& ISPS COMPLIANT PORT

COCHIN PORT TRUST

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Sub:- Filling up the post of Senior Assistant Traffic Manager on deputation basis in Cochin Port Trust.

Applications are invited for filling up the post of Senior Assistant Traffic Manager in the scale of pay of Rs.20600-46500 in Cochin Port Trust by deputation method from officers holding analogous posts or post of Asst.Traffic Manager Gr.I in the scale of pay of Rs. 9100 -15100 (Revised Rs. 20600-46500), with five years regular service in the grade in a Major Port Trust. Normally the period of deputation will be for three years. (Recruitment Rules attached as **Annexure-I.**)

Applications in the prescribed format (**Annexure-II**) from eligible and willing officers, who satisfy the provisions of recruitment rules for the post of Senior Assistant Traffic Manager, may be forwarded along with the following documents so as to reach this office on or before **23.07.2018.**

1. Attested copies of ACRs of the applicant for the last 5 years
2. Attested copies of all certificates.
3. No-Objection Certificate of the respective Ports.
4. An undertaking of the applicant not to withdraw, if selected.
5. Vigilance and Administrative clearance of the concerned Port in the Proforma prescribed by the Ministry (**Annexure-III**).

The Veracity of the University Certificates produced by the applicants and the recognition of the degree obtained by the applicant may be ensured and certified by the concerned Port.

The applications received through proper channel only will be entertained. The applications received after the last date or without ACRs or otherwise incomplete will not be considered.

Dated:07.06.2018

Yours faithfully,
Sd/-
Secretary
Phone: 0484-2666412

Affix passport size Photograph

PROFORMA

1. Name :
2. Date of birth :
3. Present post held along with the details of earlier post held in chronological order :
4. Whether belongs to SC/ST :
5. Present pay and pay scales of the post
Indicating detailed break up of emoluments:
6. Service to which the officer belong :
7. Educational Qualifications :
8. Other Qualifications :
9. Experience :
10. Date of retirement :
11. Address for communication with
Telephone number :
12. Any other points required to be mentioned :

Place:

Date :

(SIGNATURE OF THE APPLICANT)

CERTIFICATE BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the applicant Shri/Smt. are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the Administrative and Vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the Officer during the last 10 years.
5. Attested copies of ACRs for the last 5 years are attached.

SIGNATURE OF THE DY. CHAIRMAN/CHAIRMAN
ALONGWITH OFFICE SEAL

For cases sent to the Ministry or other Ports
Particulars of the officer for whom vigilance Comments/clearance is being sought
(All relevant items, except 8 & 9, to be furnished by the HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the officer belongs :
Including batch/year cadre etc,
wherever applicable
7. Positions held (during the ten preceding years):

Sl No	Designation & Place of Posting	From	To

8. Whether the officer has been :
Placed on the "Agreed List" or "List of
officers of Doubtful Integrity". (If yes,
details to be given)
9. Whether any allegation of misconduct :
involving vigilance angle was examined
against the officer during the last 10 years
and if so, with what result.(*)
10. Whether any punishment was :
awarded to the officer during the last
10 years and if so, the date of imposition
and details of the penalty (*)
11. Is any disciplinary / criminal proceedings :
Or chargesheet pending against the
Officer as on date. (If so, details to be furnished –
Including reference no., if any, of the Commission)
12. Is any action contemplated against the :
officer as on date. (If so, details to be furnished)(*):

Date

(Name & Signature)

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

COCHIN PORT TRUST

RECRUITMENT RULE FOR THE POST OF SR. ASST. TRAFFIC MANAGER

Sl. No.	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruitment (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/Deputation	Period of Probation, (in yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion /Absorption/ Deputation)	In case of Promotion/Absorption/ Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Senior Assistant Traffic Manager	4	Class I	10750-300-16750	Selection	35	<u>Essential:</u> (i) A Degree from a recognized University. (ii) Five years experience in Shipping / Cargo Operations / Railway Transportation in executive cadre in an Industrial/ Commercial/ Govt. undertaking.	(a) No. (b) Yes. (c) No	Two	By Promotion failing which absorption/Deputation, failing both by direct recruitment.	Promotion from Asst.Traffic Manager Grade I in the pay scale of Rs. 9100-15100 with five years regular service in the grade failing which Asst. Traffic Manager Gr. I in the scale of pay of Rs.9100-15100 with two years regular service in the grade and combined regular service of eight years in the scales of pay Rs. 9100-15100 & Rs. 8600-14600 in the respective discipline of the Traffic Department. Absorption/deputation will be of officers holding analogous posts or post of Asst. Traffic Manager Gr. I in the scale of pay of Rs. 9100-15100 with five years regular service in the grade in a Major Port Trust.	i) Existing post of Dy. Traffic Manager and Marketing Officer redesignated as Senior Asst. Traffic Manager.