



COCHIN PORT TRUST



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No.A3/Absorption/Dy.C/2017-S

Dated : 27-10-2017

Sub:-Filling up the post of Deputy Conservator in Cochin Port Trust.

1. The post of Deputy Conservator in the scale of pay of Rs.43200-66000 (pre-revised Rs.18500-450-23900) in Cochin Port Trust will fall vacant w.e.f. 01-03-2018.

2. Applications are invited for filling up the post of Deputy Conservator in the scale of pay of Rs. 43200-66000 (pre-revised Rs.18500-450-23900) in Cochin Port Trust by absorption through composite method. Officers holding analogous posts or holding posts of Harbour Master in the scale of Rs. 36600-62000 (Rs.17500-22300) with 2 years regular service in the grade in a Major Port Trust will be eligible. Recruitment Rules is at **Annexure –I**. The requisite educational & other qualifications prescribed as per RR, are as under:-

Must hold a certificate of competency as Master of foreign going ship issued by the Ministry of Shipping, Govt. of India or an equivalent qualification recognised by the Ministry of Shipping, Govt. of India and must hold Pilot license.

The selection is by merit for which the bench mark in overall grading in the ACRs will not be below “Very Good”

3. Eligible and willing officers, who satisfy the provisions of Recruitment Rules for the post of Deputy Conservator, may submit applications through **Online Application Portal (OAP)**. A print out of the Online filled up application should be sent through proper channel along with the following documents in an envelope, superscribing ‘*Application for the post of Deputy Conservator in Cochin Port Trust on absorption basis*’ to the Secretary, Cochin Port Trust, Willington Island, Cochin-682 009 on or before 26-12-2017.

1. Attested copies of Annual Performance Appraisal Reports (APARs/ACRs) of the applicant for the last 5 years (01.04.2012 to 31.03.2017) (Attested by an Officer not below the rank of Dy. HOD on each page).
2. A statement showing year-wise availability of ACRs and grading duly signed by the Dy. Chairman/Chairman. If the ACR of a particular period during the last 5 years is not available, “No Report Certificate” may be furnished.
3. Attested copies of Certificates of academic qualifications & experience to prove eligibility.
4. No-Objection certificate of the concerned Ports.

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5. An undertaking of the applicant not to withdraw his candidature, if selected.
6. Certificate by Head of office of the applicant (**Annexure-II**)
7. Vigilance and Administrative Clearance of the concerned organization in the Proforma prescribed by the Ministry (**Annexure-III**).
8. Two recent passport size photographs in a sealed envelope.
9. The Veracity of the University Certificates produced by the applicants and the recognition of the degree obtained by the applicant may be ensured and certified by the concerned officer of the Port.

How to apply

- a) Eligible and willing Officers are requested to apply online in the “Online Application Portal (OAP)’ of the Ministry of shipping (<http://onlinevacancy.shipmin.nic.in>). The applicant has to register in the online Application Portal.
- b) A printout of the filled up online application alongwith the requisite documents as mentioned above (Sl. No. 1 to 9) may be sent to the Secretary, Cochin Port Trust, Willingdon Island, Cochin-682 009 through proper channel on or before the due date of receipt of applications.
- c) The applications which are received after due date/not sent through proper channel will not be considered. The last date of receipt of applications is 26-12-2017.

Sd/-

SECRETARY
Phone: 0484-2582113

Annexure –I

| Sl. No. | Name of post | No. of posts | Classification. | Scale of Pay. (Rs.) | Whether selection or non-selection | Upper Age limit for direct recruitment (in yrs) | Educational and other Qualifications prescribed for direct recruitment. | Whether (a) Age (b) Educational qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation | Period of probation, (in yrs.) | Method of recruitment (whether by direct recruitment or by promotion /absorption/ deputation) | In case of promotion/absorption/ deputation, grades from which it should be made. | Remarks |
|---------|--------------------|--------------|-----------------|---------------------|------------------------------------|---|---|---|--------------------------------|--|--|---------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 3 | Deputy Conservator | 1 | Class I | 18500 - 450 - 23900 | Selection | 48 | <p>i) Must hold a certificate of competency as Master of foreign going ship issued by the Ministry of shipping, Govt. of India or an equivalent qualification recognised by the Ministry of Shipping, Govt. of India.</p> <p>ii) Must hold Pilot license and have 8 years experience either as Master of Foreign going ship or in Piloting or cumulative.</p> | <p>a) : No b) : Yes c) : No</p> | N.A. | By Absorption through composite method failing which by deputation and failing both by direct recruitment. | <p>For absorption by composite method, Officers holding analogous posts or holding posts of Harbour Master in the scale of pay 17500 - 22300 with 2 years regular service in the grade in a Major Port Trust will be eligible.</p> <p>For deputation officers holding analogous posts or holding post of Harbour Master and its equivalent deck side post in the scale of pay of Rs.17500 - 22300 and above with 2 years regular service in the grade in Govt./ Semi-Govt./ PSUs/ Autonomous Bodies will be eligible.</p> <p>The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good"</p> | |

CERTIFICATE BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the applicant Shri.....
are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant
and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the Officer during the last 10
years.
5. Attested copies of ACRs for the last 5 years is attached.

**SIGNATURE OF THE CHAIRMAN
ALONGWITH OFFICE SEAL**

For cases sent to the Ministry or other Ports
Particulars of the officer for whom vigilance Comments/clearance is being sought
(All relevant items, except 8 & 9, to be furnished by the HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the officer belongs :
Including batch/year cadre etc,
wherever applicable
7. Positions held (during the ten preceding years):

| Sl No | Designation & Place of Posting | From | To |
|-------|--------------------------------|------|----|
| | | | |

8. Whether the officer has been :
Placed on the "Agreed List" or "List of
officers of Doubtful Integrity". (If yes,
details to be given)
9. Whether any allegation of misconduct :
involving vigilance angle was examined
against the officer during the last 10 years
and if so, with what result.(*)
10. Whether any punishment was :
awarded to the officer during the last
10 years and if so, the date of imposition
and details of the penalty (*)
11. Is any disciplinary / criminal proceedings :
Or chargesheet pending against the
Officer as on date. (If so, details to be furnished –
Including reference no., if any, of the Commission)
12. Is any action contemplated against the :
officer as on date. (If so, details to be furnished)(*):

Date

(Name & Signature)

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.