

COCHIN PORT TRUST
W/ISLAND, COCHIN –682009, KERALA STATE, INDIA,

Ph: 0484-2582113

Website: www.cochinport.gov.in

Recruitment of SENIOR DEPUTY CHIEF ACCOUNTS OFFICER on regular basis

Applications are invited from qualified candidates for appointment to the post of **Senior Deputy Chief Accounts Officer** (Class-I) in Cochin Port Trust, in the scale of pay Rs. 32900-58000, on regular basis.

No. of vacancies : 1 (One) – UR

Essential Qualification & Experience : (i) Member of Institute of Chartered Accountants of India or Institute of Cost and Works Accountants of India
(ii) Twelve years experience in Executive Cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking.

Upper Age Limit : 42 years

Age relaxation will be applicable as per rules. Applications should be submitted as per the proforma given below along with attested copies of the documents to prove date of birth, caste, qualification, experience etc. Those who are presently employed should apply through proper channel.

Candidates from Cochin Port Trust can also apply, provided they possess the prescribed qualifications and experience. Age limit in such cases will not apply.

Candidates will be considered for written test and/or interview subject to fulfillment of Recruitment Rules. The Port Trust reserves the right to shortlist the applicants based on merit for interview.

The Cochin Port Trust Employees' (Recruitment, Seniority & Promotion) Regulations which contain detailed Recruitment Rules and other details is hosted in the website of Cochin Port.

The applications should reach THE SECRETARY, COCHIN PORT TRUST, COCHIN – 682 009, on or before 01.03.2017, which shall be the crucial date for determining the qualification, experience and age.

Date :30.01.2017

Sd/-
SECRETARY

COCHIN PORT TRUST

Sl. No.	Name of post	No. of posts	Classification.	Scale of Pay. (Rs.)	Whether selection or non-selection	Upper Age limit for direct recruitment (in yrs)	Educational and other Qualifications prescribed for direct recruitment.	Whether (a) Age (b) Educational qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption /deputation	Period of probation, (in yrs.)	Method of recruitment (whether by direct recruitment or by promotion /absorption/ deputation)	In case of promotion/absorption/ deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Senior Deputy Chief Accounts Officer	1	Class-I	16000-400-20800	Selection	42	<p><u>Essential:-</u></p> <p>(i) Member of Institute of Chartered Accountants of India or Institute of Cost and Works Accountants of India.</p> <p>(ii) Twelve years experience in Executive Cadre in the field of Finance, Accounting in an Industrial/ Commercial/ Govt. Undertaking.</p>	(a). No (b). Yes (c). No	N.A	By absorption through composite method failing which by deputation from other Govt. organizations and failing both by direct recruitment.	For absorption through Composite Method, Officers holding analogous posts OR Dy. Chief Accounts Officer and equivalent posts in respective discipline of Finance Dept. in the scale of pay of Rs.13000-18250, with 3 years regular service in the grade of Rs.13000-18250 in a Major Port Trust or Dy. Chief Accounts Officer and equivalent posts in respective discipline of Finance Dept. with two years regular service in the grade and a combined regular service of seven years in the scale of pay of Rs.10750-16750 and Rs.13000-18250 in the respective discipline of the Finance Dept. in a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or holding posts of Dy. Chief Accounts Officer and equivalent posts in respective discipline of Finance Dept in the scale of pay of Rs.13000-18250 in Govt. /Semi Govt/ PSU's or Autonomous Bodies with three years regular service in the grade will be eligible. The selection is by merit for which the benchmark in overall grading in the ACR's will not be below "Very Good".	

**APPLICATION FOR THE POST OF SENIOR DEPUTY CHIEF ACCOUNTS OFFICER IN COCHIN
PORT TRUST**

1. Name :
2. Father's Name :
3. Age & Date of birth :
4. Gender :
5. Marital Status :
6. Religion & Caste :
7. Whether belongs to SC/ST/OBC/PH :
8. Address & Phone No./e-mail id :
9. Educational Qualification :

Sl. No.	Educational Qualification	University/Institution	Year & Month of Passing	Percentage of Marks/Grade	Remarks

* Attested copies of Marklist and Certificate to be attached.

10. Experience in Executive Cadre/Officer Cadre:

Sl. No.	Designation & Nature of Work	Name of Organization	Whether Industrial/ Commercial/Govt. Undertaking	Period of service

* Certificates of executive experience from the organizations where the candidate has worked to be given in the format below.

11. Other Achievements :
- a)
- b)

I hereby declare that the information furnished above is true to the best of my knowledge and belief and assure that I have attached attested copies of the documents to prove date of birth, caste, qualification, experience etc.

Place:

Date : (SIGNATURE OF THE APPLICANT)

**CERTIFICATE TO BE GIVEN BY THE EMPLOYER OF INDUSTRIAL /COMMERCIAL/GOVT.
UNDERTAKING**

This is to certify that Shri/Smt..... has worked as (designation) in the Executive Cadre in the field of Finance/Accounting in this Organization.

SIGNATURE OF THE EMPLOYER
ALONGWITH OFFICE SEAL OF THE ORGANISATION