

ANNEXURE A

PORTS AND TERMINALS ASSURANCE FACILITY QUESTIONNAIRE

In order to obtain a quotation from the facility, please complete this form as fully and as accurately as possible in English.

Insured Name and Address (please enclose port handbook):	
Insured Name:	Cochin Port Trust
Address:	Cochin Port Trust, Willingdon Island , Cochin – 682 009
Website:	www.cochinporttrust.gov.in
Year founded:	1936 but we came under Major Ports Trust Act in 1963

Are you International Ship & Port Facility Security (ISPS) Code Compliant?	Yes	No
If no, please advise status of application:		

Please specify the insurances you require:		
Coverage	Required	
Core Coverage		
Port & Terminal Third Party Liability:	Yes	
Property, Equipment & Business Interruption:	Yes	No
Additional Coverage		
Port Craft including Protection and Indemnity:	Yes Complete Appendix I	No
Political Violence / War on Land::	Yes Complete Appendix II	No
Cyber:	Yes Complete Appendix III	No
Environmental Impairment Liability:	Yes Complete Appendix IV	No

Have you ever had any insurance policy cancelled or refused?	Yes	No
If yes, please advise reason:		

Signature: Name:

Date: Position:

GENERAL RISK INFORMATION

Type of Port:	
Are you a landlord or operational port? Please provide percentage split based on revenue:	
Landlord Port:	Yes. Landlord and Operational Port
Operational Port:	

Is the Port or Terminal government or privately owned:		
Government:	Yes	No
Private:	Yes	No

Insured Location(s) (including postal/zip codes), please include map of locations:
Cochin Port Trust, Willingdon Island, Cochin - 682 009

Management experience & years at company:
Please refer the Port Website for detailed information.

Number of Staff:			
Employed:	Yes	No	Number: 1,340
Part of Labour Pool:	Yes	No	Number: 182
Independent Contracting Company:	Yes	No	Number:

Facilities, please enter the number of facilities available:			
Container terminals:	This is not Cochin Port Trust asset at the moment and should be considered NIL for this Policy year.	Dry bulk terminals:	Yes
Ro-Ro terminals:		Gas terminals:	No
Oil terminals:	Yes	Passenger terminals:	Yes
Breakbulk / general cargo terminals:	Yes	Grain terminals:	No separate grain terminal
Container depots:	We have CFS.	Warehouses:	Yes
Temperature controlled warehouses:	No	Other (please specify):	NIL

Loss Prevention / Risk Management
Please advise if you have the following in place:

Loss Prevention / Risk Management		
a) Risk / loss control management procedures: - There is a disaster management plan in place	Yes	No
b) Natural Catastrophe preparedness procedures: Covered in manual	Yes	No
c) Pollution control / environmental impairment control:	Yes	No
d) Maintenance programmes in accordance with manufacturers guidelines:	Yes	No
e) Staff training programmes: - 15 sessions minimum – each department - 2 Sessions.	Yes	No
d) Fire detection and sprinkler systems in place in for all property and equipment:	Yes	No
Do you have any of the following Security Precautions in place:		
24 hour security guards?	Yes	No
All buildings / perimeter fences / gates alarmed?	Yes	No
Close Circuit TV (CCTV) / Security Cameras?	Yes	No
Do you maintain records of all security checks?	Yes	No-Maintained by CISF
Distance to police station/check point	One Kilometers	
Other? Please advise details:		

Have there been any labour / worker disputes or any protests / strikes within the last 5 years at the port or terminal?	Yes	No
---	-----	----

Have any of the locations had an independent survey of the property and equipment during the last twenty four months?	Yes	No
If yes, please provide copy of the report and have all recommendations been complied with?	Yes	No
If no, please provide details of when the recommendations will be completed: Marsh Risk Consulting Report attached.		

THIRD PARTY LIABILITY

Please provide details of your insurance requirements:		
Requirement	Currency	Amount
Limit:	INR	
Deductible:	As requested in the Port Package tender	
Current Premium:	Not applicable	

Services:			
Please answer "Y" if performed by you, "S" if performed by your subcontractor and "N" if not provided:			
Stevedoring:	S	Dredging:	Y
Marine terminal operator:	Y	Tugs:	Y
Navigational information and aids:	Y	Salvage / ship removal:	S
Marine traffic control:	Y	Bunkering:	Y
Maintained water depths:	Y	Dumpsites / landfill:	N
Buoys and lighting:	Y	Waste disposal:	S
Pilotage:	Y	Diving:	S
Helicopter landing sites / airport:	N	Advice to other operators:	N
Warehousing:	Y	Security (e.g. Police):	S
Temperature Controlled Warehousing:	N	Emergency (e.g. Fire Services):	Y
Other (please specify):			

Contracts and Indemnities:		
Do you operate under your own Standard Trading Conditions or do you contract on Individual User Agreements, Port Tariffs, etc?. (Please provide copies)		
Standard Trading Conditions:	Yes	No
Individual User Agreements:	Yes – There is a contract with DP World but CPT is not responsible for damage to thr Cargo handled by DP world.	No
Port Tariff, act, bylaws, etc.:	Yes	No
Please advise your limit under contract with customers:	Limit: No specific agreements with customers	
If you operate under contracts which differ from your Standard Trading Conditions, please provide details of where the contract is wider or more onerous:		
Do you have a legal responsibility for any property and/or equipment which you hire, lease or rent?	Yes	No
If yes, please provide details including but not limited to lease agreement, description, values, age, location including details of construction. NA		

Contracts and Indemnities:		
Do you waive your rights of recourse under any contracts, agreements, etc.?	Yes	No
If yes, please provide details: We		

Warehousing (Only answer this question if you provide warehousing services):		
Are you responsible for the cargo stored?		
No responsibility:	Yes	No
Responsible but no responsibility for force majeure:	Yes	No
Responsible including force majeure:	Yes	No
Please provide average and maximum value of good stored at any one time:		
Average value at any one time:	Values are disclosed to customs only and not to CPT.	
Maximum value at any one time:		

Tenants and / or Subcontractors:		
Is there a requirement in your contract with tenants and subcontractors that they have adequate liability insurance?	Yes	No
If yes, what is the minimum limit that you require?	Limit depends on each Sub-contractor. They ask Sub-contractors to make CPT as additional insured.	
Do you check annually that all tenants and subcontractors maintain and renew their insurance?	Yes	No

Volumes:			
Please advise Cargo throughputs per Policy Year.			
Type	Last Year	Current Year	Next Year Estimate
Dry Containers (TEU's): IN tonnes	81,16,000	86,82,000	91,69,000
Reefer/Tank Containers (TEU's):	Included in above	Included in above	Included in above
Break Bulk (tonnes):	59,000	115000	136,000
Dry Bulk (tonnes):	14,17,000	15,50,000	17,75,000
Hazardous Wet Bulk (tonnes): POL Crude, Products and others	2,11,29,000	2,12,00,000	2,13,00,000
Non-Hazardous Wet Bulk: (tonnes)	13,01,000	14,74,000	18,20,000
Autos:	NIL	NIL	NIL
Passengers:	62,753	68,796	76,440
Others, please specify:			

What is your annual revenue?		
Currency: INR – Operating plus Miscellaneous income – total Port Revenue.		
Last Year	Current Year	Next Year Estimate
632,12,00,000	667,65,00,000	723,64,00,000

How many vessel calls per annum, please provide figures broken down into size of vessel:

Vessel Size	Last Year	Current Year	Next Year Estimate
Up to 5,000 GT:	-	-	-
5,000 to 15,000 GT:	-	-	-
Over 15,000 GT:	1608	1546	1400

Claims History Summary:

Please attach a full itemised claims breakdown by loss (both paid and outstanding and any related fees or expenses including legal fees) for the last 5 complete years from ground up and advise of any deductible applicable.

Year	Claims Paid		Claims Pending		Total
	Number	Amount	Number	Amount	

Notes:

If not included in attached itemized claims breakdown, please provide details here:

Following any incident(s) have there been any mitigating / loss prevention procedures put in place? If yes, please provide details:

PROPERTY, EQUIPMENT & BUSINESS INTERRUPTION

Please provide details of your insurance requirements:		
Requirement – This is as per Port Package Insurance Tender document	Currency	Amount
Limit:		
Property Deductible: <ul style="list-style-type: none"> ▪ Physical Damage ▪ Equipment Damage 		
Business Interruption Deductible (Days):		
Business Interruption Indemnity Period (Months):		
Current Premium:		

Please provide a summary of property values broken down as follows (please attach a full itemised schedule with description, values, age, location including details of construction):		
Asset Type – The asset list is as per valuation report attached.	Currency	Asset Value
Wharves, Docks, Quays and Jetties:		
Buildings:		
Warehouse/Storage Facilities:		
Utilities and miscellaneous property:		
Equipment:		

Please provide details of your top 5 customers or suppliers		
Name	Services/Cargo	Revenue
BPCL	Petroleum	100,00,00,000
IGTPL	Container	98,00,00,000

Please provide the Maximum Possible Loss	This is factored in the Combined Single Limits
---	--

Please provide your annual maintenance budget	INR 7,26,00,000
--	-----------------

Power Supply		
Is your electricity supply generated by yourself or through external means?		
Generated by ourselves:	Yes	No
External supplier: We receive it from Kerala state electricity board	Yes	No

Do you have a back-up / emergency generator?	Yes. The back-up can run between 10-12 hours	No
---	--	----

Is there alternative reserve equipment or means of access available to mitigate any claim?	Yes	No
If yes, please provide details:		

Claims History Summary:					
Please attach a full itemised claims breakdown by loss (both paid and outstanding and any related fees or expenses including legal fees) for the last 5 complete years from ground up and advise of any deductible applicable.					
Year	Claims Paid		Claims Pending		Total
	Number	Amount	Number	Amount	
Please refer the claims spreadsheet annexure					
Notes:					
If not included in attached itemised claims breakdown, please provide details here:					
Following any incident(s) have there been any mitigating / loss prevention procedures put in place? If yes, please provide details:					