ONLINE APPLICATION FOR WHARF ENTRY PASS - PROCEDURE TO BE FOLLOWED

The following procedure to be followed for submission of '**Application for Wharf Entry Pass'** in online mode.

1. Visit the url https://pos.cochinport.com or visit Cochin Port website www.cochinport.gov.in and click on to 'Customer Login' icon.
2. In the User Login menu, click on "Wharf Entry Pass".
3. In External User Access-Entry Pass Details' menu, select 'New'.
4. Select Type of Pass as "Application for Biometric Pass".
5. Enter Mobile Number , Get OTP, Enter OTP and then 'Retrive Form'.
6. Fill in the respective details, upload copies of documents and click "Save & Exit".
7. Upon submission, the application will be available to user ids provided for KHWWB officials.
8. On scrutiny and recommendation from KHWWB, the application will be available to Traffic Department, Cochin Port for further verification.
9. If the application is in order, the same will be approved by Traffic Department and the applicant will get SMS link for making payment through SBI Collect facility.
10. On confirmation of payment, the application will be available to CISF for approval.
11. After approval by CISF, SMS will receive by the applicant to collect the pass from Pass Section.
12. The applicant has to download the approved 'Application For Biometric Pass' from the website by visiting the above url https://pos.cochinport.com ; select 'Application Status/Download', select Type of Pass as "Application for Biometric Pass", type 'Pass Number & Mobile Number, get OTP and then download the approved application.
13. Submit the hard copy to CISF Pass Section after signing, and collect the new pass.
14. Old pass, if issued, to be surrendered in original.

The following documents are to be mandatorily attached.

1. Copy of Photo Identity card. The IDs acceptable are Driving Licence, Passport, PAN card, Electoral ID Card, Central and State Govt. ID Card.
2. Photo
3. PCC / Copy of valid Passport
4. Copy of Pool Card issued from KHWWB
5. Copy of Old Pass, if issued(both sides)
6. Medical Certificate(mandatory from 11.08.2021 onwards)